

**BAGINTON PARISH COUNCIL (BPC)**  
**MINUTES OF THE ANNUAL ASSEMBLY HELD ON**  
**THURSDAY 13th APRIL 2023 AT THE VILLAGE HALL, BAGINTON.**

**PRESENTERS:**

Councillor Julie Keightley	Parish Council Chairman
Councillor David Hewer	Lucy Price Relief in Need Trust
Mrs Frances Parkes	Village Hall Management Committee
Mr Phil Clark	Baginton United Charities

**APOLOGIES:**

Councillor Wallace Redford	Warwickshire County Council
Councillor Pam Redford	Warwick District Council
Councillor Trevor Wright	Warwick District Council
Mr Alan Brown	Baginton Sunday School Trust

**PUBLIC:** There were 12 members of the public present.

**WELCOME**

The Chairman opened the meeting at 8.00pm, welcoming those present and explained that it is a legal requirement to hold a Parish Assembly once a year between 1<sup>st</sup> March and 1<sup>st</sup> June that is open to all electors of the Parish. Unlike a Parish Council meeting, electors have a right to speak openly at this meeting and the Agenda is not fixed.

1. **MINUTES OF LAST MEETING**

The minutes of the Annual Parish Meeting held on Thursday 21st April 2022, having been circulated and approved at the May 2022 Parish Council Ordinary meeting were duly noted. There were no questions arising.

2. **PARISH COUNCIL CHAIRMAN'S REPORT**

The Chairman gave a report covering last year's activities. A copy of the chairman's report is appended to these minutes.

2.1 There were no questions arising from the floor.

3. **REPORT BY COUNTY COUNCILLOR**

County Councillor Wallace Redford had apologised beforehand due to previous commitments. No report was available and no questions arising from the floor.

4. **REPORT BY DISTRICT COUNCILLORS**

District Councillors Trevor Wright and Pam Redford had apologised beforehand due to previous commitments and restrictions applied during the period of heightened sensitivity prior to the elections on 4<sup>th</sup> May. No reports were available and no questions arising from the floor.

## **5. REPORT BY PAROCHIAL CHARITY REPRESENTATIVES.**

### **5.1 LUCY PRICE RELIEF IN NEED CHARITY**

David Hewer delivered a report for the Lucy Price Relief in Need Charity.

5.2 There were no questions arising from the floor.

David was thanked. His report is appended within the appendix.

### **5.3 BAGINTON UNITED CHARITY**

Phil Clark delivered a report on behalf of Baginton United Charity. A copy of the report is appended.

5.4 It was asked if the Charity monies could be held as ring fenced funds by the Parish Council in the same way that other club monies were being held. Councillor Keightley explained that unlike the community clubs, the United Charity was registered and governed by the Charity Commission and they needed a more in-depth explanation of how the funds from a closed charity would be handled. Whilst retention by the Parish Council is possible, it is not ideal and the Charity Commission preference is to transfer funds to another village charity with similar aims.

5.5 A resident suggested that some organisations are hesitant to push forward with their activities due to fears about breaching GDPR rules and offered a friend's help to clarify what can and can't be done. Phil explained that the problems was not with the United Charity utilising the information they hold. The problem was accessing information on eligible residents from other organisations.

### **5.6 BAGINTON VILLAGE HALL MANAGEMENT COMMITTEE**

Frances Parkes presented a report on behalf of Baginton Village Hall. A copy of the report is appended.

5.7 There were no questions arising from the floor.

The Chairman thanked Frances for her report, which is appended.

### **5.8 LUCY PRICE SUNDAY SCHOOL TRUST**

The Sunday School Trust had confirmed that there was nothing new to report over the last 12 months. Suggestions are being placed before the Parochial Church Council and Diocesan Advisory Committee for their consideration.

5.9 There were no questions arising from the floor.

## **6. MATTERS FROM THE FLOOR.**

6.1 There were no questions arising from the floor.

## **7. CLOSURE.**

The Chairman thanked everyone for their attendance. The meeting closed at 8:18pm.

## **APPENDICES – ANNUAL REPORTS**

### **NOTES FOR CHAIRMAN'S ANNUAL REPORT FOR 13th APRIL 2023 MEETING**

- Baginton Parish Council held 11 scheduled meetings over the last year, with an average of 5 members of the public attending each meeting.
- We said goodbye to Councillor Steve Williams in November 2022 and welcomed Councillor Gary Colville in January 2023. I would like to thank Steve for his 20 year's service as Clerk & Councillor.
- Parish Council Elections take place in May 2023 and all 9 Councillor posts are open for applications. It will be an uncontested election as there have been 6 nominations – the other 3 places will be filled by co-option.
- County & District Councillors have kept the Parish Council fully informed of all matters through e-mail notices and personal reports at meetings, for which we thank them.
- Police maintained a presence within Baginton last year, updating us with regular reports and attending incidents within our Parish.
- There were 15 planning applications made this year, compared to 19 last year and 20 the previous year. The Parish Council considered each application carefully and lodged an objection to 2 applications.
- Baginton Events continued to organise a variety of entertainment events for our community.
- With the opening of the first Community Park, a liaison group has been set up to help guide the developments of the Park and to report any issues encountered.
- The Village Website, Newsletter, Notice Boards and Parish Council Facebook page continued to provide information for the community.
- Financially, the Parish Council operated stringently against its budget. A series of successful cost savings have allowed for a slight increase in bank reserves, which we have decided to draw on to keep our portion of the WDC Council Tax unchanged for the coming year.
- Work was completed to re-establish our Lucy Price Playground. Worn items have been replaced and new items installed, including inclusive equipment. We thank all involved in obtaining the grant funding and managing the project.
- Finally, volunteers have undertaken many projects and jobs throughout the year. There are too many people to mention, but the Parish Council wishes to thank them all.

Councillor & Chairman, Julie Keightley 13.04.2023

## **Report from the Trustees of the Lucy Price Relief in Need Charity to the Baginton Parish Meeting of 13<sup>th</sup> April 2023**

This report relates to the financial year ending 31<sup>st</sup> December 2022.

The trust was initially set up by Lucy Price in 1814 to fund and run the village school; in 1982 the Charity Commissioners restructured the trust into its current structure.

The trust was set up to support Baginton children and young persons up to the age of 25, who are "in need". The trustees are very supportive of educational needs and also address cases of hardship brought to their attention. It is important that all village families are aware of the benefits that the trust can deliver to children and young persons.

### **Trustees**

Current trustees are:-

Appointed by the Baginton Parish Council, Louise Given (Chair), Nigel Thomas, David Hewer and Rob Newman.

Appointed by the Baginton Parochial Church Council; Sue Williams and Lisa Deslandes

The trustees are not paid and do not receive any expenses.

Trustees are appointed to serve until the elections in May 2023.

### **Meetings**

Within the year we hold 4 meetings to consider grant applications (Usually on a Quarterly basis). Grant applications are only considered at Trustee meetings. Applications for funds are made on forms that are available from the clerk, Della Thomas and any of the trustees.

### **Auditor**

Luckman Duckett Parker have finalised the accounts for the year ending 31<sup>st</sup> December 2022. Their report to the trustees was approved at a recent trustee meeting.

### **Financial management**

The trust assets are split into two, a capital fund and an income fund. The capital fund is ring fenced and generates income and growth, which as and when required can be allocated to the income fund. The income fund provides the cash to support grant applications. The capital fund is expected to rise in line with inflation each year so that future generations of village children can enjoy the ongoing benefits.

The trust assets are invested in a diverse portfolio comprising of different asset classes to provide maximum potential returns within the agreed risk profile. The fund objective is to maintain consistent long-term performance within a low to medium risk profile in order to protect the earnings and growth achieved to date. The portfolio value is approximately £1.8 million, and it continues to grow in line with expectations and the investment approach taken by the trustees remains cautious. The portfolio asset allocation includes commercial property and fixed interest which provides the defensive qualities to maintain the risk agreed profile and try to protect the capital value of the fund in volatile market conditions which we are currently experiencing.

### **Grants**

Grants are made for the following categories:

- University courses or equivalents
- A level courses or equivalents
- School uniform
- Extra-curricular activities such as music tuition, swimming, drama etc
- Extra-curricular tuition to bring up to national standards
- School trips
- Driving lessons
- Hardship issues
- Discretionary grants
- Christmas parties

### **Expenditures**

Total expenditure during the year was £86947 and the main elements of expenditure were:

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- Academic Grants        £ 19350 (these included university, A level & equiv)
- School uniform        £ 1500
- School trips/outings    £ 1297
- Extra-curricular        £ 2187
- Discretionary            £ 8966
- Driving lessons        £ 1200
- Swimming tuition        £ 3258
- Christmas parties       £ 1473
- Audit & admin costs    £ 4770
- Miscellaneous           £ 49000 - this includes the recent playground renovations

It is important to emphasise that grants are available to all children and young people up to the age of 25, who live in Baginton. We hope that everyone is aware of this. If anyone needs advice on what to apply for and how to apply, then please contact a trustee for the necessary support.

David Hewer  
On behalf of the Trustees

13<sup>th</sup> April 2023

## **Baginton United Charity Report 2022.**

COVID restrictions have presented problems for the Charity.

The Village events where most of our contributions are made were cancelled due to restrictions, whilst new Confidentiality Rules have prevented us from accessing lists of residents who would qualify for Charity help.

Several adverts have been placed in the Village Newsletter asking for those needing assistance to come forward, but no applications have been received. Consequently, no charitable payments have been made by us since June 2017, when we paid for Tea and Coffee at the May Fair.

At the Trustees meeting in January 2022, it was unanimously agreed to look towards merging Baginton United Charity with another local Charity with similar aims.

It is envisaged this process will be completed in 2023 and Baginton United Charity will be closed.

We thank all of those that have been involved with running the Charity over the years.

### **Accounts for 1<sup>st</sup> January 2022 to 31<sup>st</sup> December 2022.**

Income:	£159
Charitable Payments:	£0
Ongoing Bank Charges:	£60
Total Expenditure:	£60
Investments:	£5325.25
Cash in Bank:	£2238.84
Total Funds:	£7564.09

## **Baginton Village Hall Chairman's Report for 2022/23**

Report from outgoing chairman, Alison Beese: -

It is on a sad note that this is to be my final Baginton Village Hall Chairman's report as I have now moved out of the village and believe my time will be better used closer to home.

However, I would like to take this opportunity to thank all of the present committee members for their valued voluntary time, as without them Baginton villagers and the surrounding areas would not have use of this wonderful hall.

We have managed to secure funding of £12,667 from the lottery and omicron grants and a further £12,500 from Warwick District Council, which have enabled us to plough some of these funds back into keeping the hall up-to-date. Including the toilets being refurbished, installing an electronic door lock and keypad, new curtains and the hall being decorated and finally outdoor reclaiming of the outfield. So, from a very healthy income of £46,651 the committee spent £20,881 on bringing the hall up to the standards needed to maintain our clients' business.

Our new caretaker Simon Haynes joined us from the end of February 22 and is providing the hall with not only a clean building, but a friendly, reliable face to our customers.

We put on a successful Burns Night in April that was enjoyed by many of the villagers and started a Community Cafe and Warm Hub every Tuesday since the 1st of November 2022. Attendee numbers continue to increase week on week making an invaluable warm meeting place for all ages. As a result of this success, the Community Cafe will continue to operate over the summer.

The committee strives to keep the hall's operating regulations current and have thus set up a complete set of documented policies and procedures this year.

I wish everyone good health over the next year and look forward to meeting you at some of the village functions.