

BAGINTON PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 1st May 2025 AT BAGINTON VILLAGE HALL

PRESENT:

Councillor	Wallace Redford	County Councillor
Councillor	Pam Redford	District Councillor
Councillor	Walter Bush	Chairman
Councillor	Craig Biggerstaff	Vice Chairman
Councillor	Chris Goodwin	
Councillor	Robert Taylor	
Councillor	Mike Meakin	
Councillor	Roger Horsfall	
Councillor	Andrew Parkes	

Clerk	Phil Clark
Public	3 members of the public were present.

The Chairman opened the meeting at 7:42pm, immediately follow the Annual Meeting of the Parish Council.

2934 DECLARATIONS OF INTEREST, APOLOGIES & WELCOME

2934.1 Declarations of interest were sought and none were received.

2934.2 The following had apologised: Councillor Josh Payne District Councillor
 Councillor Gary Colville
 Councillor Rob Newman

2935. MINUTES OF LAST MEETING.

2935.1 Minutes of the Ordinary Meeting held on 3rd April, having been circulated, were approved without amendment. Proposed by Councillor Bush & seconded by Councillor Meakin.

2935.2 Minutes of the Annual Assembly held on 10th April, having been circulated, were approved without amendment. Proposed by Councillor Bush & seconded by Councillor Horsfall.

2936. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

2936.1 Councillor Redford had sent various reports throughout the last month, which had been circulated to Councillors to keep them informed. There was nothing new he wished to raise.

2936.2 Councillor Taylor asked about the Community Action Fund, which was discussed briefly at the previous meeting. Councillor Redford indicated that this was a new fund scheme designed to help bring forward projects where normal budgetary restrictions would delay or prevent the work. To facilitate a project, funding is raised from County Councillor's delegated budget, County Highways budget and Parish Council budget, thus sharing the cost. Application is made via County Councillor. The process would include creation of a brief, feasibility study, costing, legal checks, formal offer etc. and would not be a quick process as all three financial contributors would need to agree, but it would allow the project to proceed where a single contributor's budget isn't sufficient to cover the cost of the whole project on its own.

2936.3 Councillor Redford indicated that this may be his last meeting if he isn't re-elected at the County Council elections. He thanked the Parish Council for working alongside him and wished us well. The Chairman reciprocated those thanks and good wishes.

The Chairman thanked Councillor Redford for his reports.

2937. REPORTS FROM WARWICK DISTRICT COUNCILLORS

- 2937.1 Councillor Payne had sent apologies prior to the meeting and sent no reports.
- 2937.2 Councillor Pam Redford had sent various reports throughout the last month, which had been circulated to Councillors to keep them informed. There was nothing new she wished to raise.
- 2937.3 Councillor Meakin raised concerns related to bowing of gable eaves at a WDC owned house on Rowley Road, indicating that scaffolding and barriers had been installed to help protect against any falling masonry, but suggesting that WDC Housing were not progressing the matter with the urgency it requires. Councillor Redford indicated that she had raised the matter with WDC Housing when the issue was first highlighted by the property's resident in February (Minute 2861.4) and that the scaffolding was a clear indication that action was being taken, but she wasn't aware of the exact circumstances or progress. Councillor Redford offered to enquire on progress.

The Chairman thanked Councillor Redford for her reports.

2938. PUBLIC PARTICIPATION PERIOD.

- 2938.1 A member of the public thanked the Clerk for all of his hard work and wished him well now that he is retiring from the Parish Council.

2939. SOUTH OF COVENTRY (SoC) DEVELOPMENTS

- 2939.1 Notes from the Investment Zone meeting held on 15th April had been circulated to Councillors.
- 2939.2 Following comments made at the Investment Zone meeting with WDC on 15th April, Councillor Redford explained that UKBIC could not go into full-scale production of batteries as their licence is for R & D only.

2940. POLICE MATTERS.

- 2940.1 Councillor Goodwin indicated that cars had started gathering again in numbers on Rowley Road, but had not started racing again. Councillor Wallace Redford indicated that this matter had also been raised with him by residents during a visit to the Baginton Warm Hub and that he had passed the information to the Police.

2941. BAGINTON EVENTS COMMITTEE UPDATE

- 2941.1 The Film Night on 25th April was the comedy drama 'A Real Pain'.
- 2941.2 The next Film Night on 30th May will be the comedy drama 'Bob Marley: One Love'.
- 2941.3 The Events Committee AGM was held on Wednesday 9th April. **Minutes attached.**
- 2941.4 Councillor Horsfall indicated that Film Night entry fees were being raised from £3 to £4 per person to help cover rising costs. Attendance is typically around 20 people per showing.

2942. AIRPORT MATTERS

- 2942.1 There were no formal airport matters to report, but a quarterly meeting should be arranged soon.
- 2942.2 Councillor Horsfall raised concerns that Rigby Group were both heavily involved with promoting the Airport Site as a Gigafactory, but at the same time were promoting the Airport Site as an existing business park, seeking new occupants when the site is potentially due to close. Councillor Pam Redford indicated that if the Gigafactory reserved matters are granted, the developers have up to 3 years to start the work and it is unlikely that they would do anything that would force the closure of the existing businesses until have secured a Gigafactory buyer.
- 2942.3 Councillors Goodwin and Horsfall questioned the future of Lithium Ion batteries and whether the Gigafactory will ever be built when new solid state battery technology is being launched. Councillor Redford indicated that the Gigafactory application does not state the type of batteries that will be produced, but that she would be happier if it wasn't Lithium based technology as the site in populated areas is totally unsuitable and unsafe from the Lithium hazards.

2942.4 Councillor Goodwin questioned whether the proposed substation (Application W/25/0502) could power a Gigafactory. The Clerk explained that the substation would be used to power Phase 1 of the development as power to the airport site is currently woefully poor. Long term, if a Gigafactory is built, power would need to be supplied directly from the Berkswell major substation about 10 miles away. It was highlighted that the substation is to be built on the North side of the site, directly in line with Baginton, thus presenting potential noise, light and dust issues.

2942.5 In relation to the poor power supply to the airport site discussed in 2942.4 above, it was highlighted that the solar panels installed on the roof of UKBIC were still not in use as National Grid are still refusing permission for fear that a backward surge from the solar panels would burn-out much of their infrastructure supplying the airport site.

2943. PLANNING

a. Planning decisions received since the last meeting

- i. W/25/0141 – Wrap around single storey rear and side extension at No. 14 Oak Close. **SUPPORT** comment issued 12th March. **GRANTED** 14th April.

b. To note applications awaiting WDC decision.

- i. DOC/23/0018 – Discharge of Conditions 3, 5, 7, 8, 14, 16, 19, 20, 21, 24 and 25 relating to W/20/0808 (Building of 56 affordable houses off Church Road on land **NORTH** of Rosswood Farm). Special notes on Condition 8 (Surface water drainage). **OBJECTION** response issued 18th January 2024. (Note: 3,5,7,14,25 discharged. Rest remain in place).
- ii. DOC/24/0010 – Discharge of condition 23 (the need for a construction traffic management plan) - Gateway South development on Bubbenhall Road. **NEUTRAL** response issued 30th April 2024.
- iii. W/25/0124/TC – Upgrade of existing base station, replacing a 15m tower with a 25m tower supporting 18 antenna and 4 dishes. AirAtlantique, Middlemarch Business Park. **NEUTRAL** response issued 12th March.
- iv. W/25/0125 - Landscaping, car parking, earthworks, strategic drainage features, a primary substation, demolition of existing structures, plus formation of the six approved access points and the main spine road within the site. Coventry Airport, Rowley Road. **OBJECTION** response issued 17th March.
- v. W/25/0293 – Reserved matters pursuant to Condition 1 (landscaping, planting, parking, lighting, house design) relating to W/22/1038 – Land **AT** Rosswood Farm. **OBJECTION** reported 7th April.
- vi. W/25/0265 – Reserved matters (building size, appearance, floor plan, site layout, landscaping, planting etc, plus power, noise and lighting) pursuant to a Gigafactory on Coventry Airport, Rowley Road. **OBJECTION** reported 8th April

c. New planning applications or matters received since the last meeting

- i. W/25/0445 – Double-sided Entrance & Exit signage on gantry, Walkers Snack Foods, Middlemarch Business Park. Circulated to Councillors 16th April with response required by 12th May. Councillors support – **Clerk to report.**
- ii. W/25/0587 – Installation of a steel entrance gantry - Walkers Snack Foods, Middlemarch Business Park. Circulated to Councillors 22nd April with response required by 15th May. Councillors support – **Clerk to report.**
- iii. W/25/0502 – Reserve Matters relating to the provision of a substation (landscaping, earthworks, access, appearance etc.) – Coventry Airport, Rowley Road. Circulated to Councillors 23rd April with response required by 14th May. Councillors object as substation is too close to Baginton and insufficient noise, light and dust pollution surveys have been completed – **Clerk to report.**
- iv. DOC/25/0023 – Discharge of Conditions 5, 7 and 8 (submission of Construction Management, Landscape and Ecology plus Environmental Management Plans) and **AT** Rosswood Farm, Church Road. Circulated to Councillors 25th April. Councillors object as the submitted plans do not satisfy the Conditions imposed by WDC – **Clerk to report.**

2944 HIGHWAY MATTERS.

Summary of known Highways issues, by area.

Major Matters reported previously and awaiting action - None

1. Minor Matters reported previously and awaiting action from 20 Parish Roads

NOTE: Any reported matters are detailed against the appropriate Road below;

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)
- Bubbenhall Road at Stables
- Church Road
- Coventry Road
- Frances Road
- Friends Close
- Firefly Road
- Kimberley Road
- Hall Drive – light out
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Silver Eagle Way
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

2944.1 No Mow May is being run again in the WDC Region. It was noted that the last Baginton mow was week commencing 14th April. Councillors noted that in previous years, Baginton verges have not been mown for over 2 months and that junctions had become dangerous due to poor visibility because of the long grass. Councillor Pam Redford suggested that if junctions become dangerous, the Parish Council should let he know. It was also noted that in previous years, cutting of the long grass needed to be subcontracted out to a third party as WDC did not have the correct equipment and this extra cost was passed on to residents.

2945 OPEN SPACE COMMITTEE

2945.1 Councillor Taylor gave a report from the meeting of the Open Spaces Committee on 30th April. Items of note were;

- A painter is being sought for the Playground equipment
- A wildlife recording system is being investigated
- A working party is due to tidy-up & cut-back in Roman Way from 2pm on Sunday 4th May
- Concrete bases for new bins have been installed on the Lucy Price Playground
- Work on the Spinney, Oak Glade and Millennium Field is progressing, but isn't a priority.

2945.2 The purchase of 3 new litter bins for the Lucy Price Playground was approved at a cost of £621.50 + VAT. Proposed by Councillor Goodwin, seconded by Councillor Horsfall and passed by show of hands. The Clerk confirmed the cost would be taken from the £10,000 currently earmarked for Lucy Price Playground maintenance. **Clerk to action.**

2945.3 Councillor Taylor proposed buying 2 more litter bins (£414.34 + VAT) for the pond and spinney area, arguing that as it develops into a community recreational area with seats and possible picnic benches, litter bins would become essential. The Clerk explained that monies could be spent on community projects, but

the purchase is not budgeted, so would need to come from earmarked funds e.g. election expenses. Councillor Goodwin proposed making the purchase, seconded by Councillor Meakin and passed by show of hands. **Clerk to action.**

2946 GENERAL OPEN SPACE MATTERS

2946.1 Councillors Bush and Horsfall gave an update on the Village Pond, indicating that a drainage pipe has now been installed to direct surface water from Church Road into the pond. The concrete at the overflow control has been replaced with waterproof cement, further increasing the pond's ability to hold water. Next works are to remove around 3 inches of silt from the bottom of the pond and to level the base, preferably before it rains. This should give a maximum pond depth of 2 feet.

2946.2 Due to commitments from the work above, no progress had been made with the removal of trees behind the Smithy or the installation of guttering.

2947 GRANTS MATTERS TO NOTE - None

2948 FINANCIAL MATTERS TO NOTE.

a. **Currently Earmarked Funds**

Charity Donated Monies Held by Council	£1330.29
Earmarked Funds (Lucy Price Playground)	£10000.00
Earmarked Funds (Election Expenses)	£6000.00
Earmarked Funds (Badge of Office)	£118.45
Earmarked Funds (Bus Shelters & Notice Boards)	£1000.00
Earmarked Defibrillator Consumables & Service	£500.00
Earmarked Smithy Maintenance & Repair	£750.00
Total Earmarked Reserves	£19698.74

b. To advise Bank balances as of 25/04/2025

HSBC treasurers (community) account: -	£3243.68
HSBC savings (BMM) account: -	£28365.45
Total in Bank	£31609.13

c. **Reserves (Bank less earmark & committed) £11910.39**

d. Bank Charges per month **£8.00**

e. Councillor Goodwin proposed payment of the bill below by electronic transfer, seconded by Councillor Horsfall and passed by show of hands. **Clerk to action.**

	Value	Pay Number
JDP (Spinney Land Drain Quote 06/445860) PAID 4th April	£221.19	Pay 220
Items for Approval		
Clerk's salary (40.1 hours @ SCP Level 7 £531.73)	£425.53	Pay 221
Clerk's Income Tax & NI (£106.20)	£123.41	Pay 222
Employer's NI (£17.21)		
WALC Subscription	£334.60	Pay 223
Internal Auditor Fees	£150.00	Pay 224
Village Hall Hire BVH-2025-83	£35.00	Pay 225
Village Hall Hire BVH-2025-90	£10.00	Pay 226
TOTAL	£1033.54	

- i. The Government's new Employer NI requirement has started and is included in the table above.
- ii. The Smithy rent for £390.50 was requested on 6th April and was paid on 7th April.
- iii. The 2024 / 2025 AGAR was signed off by the internal auditor on 22nd April.
- iv. The Internal Audit of the 2024 / 2025 AGAR was approved, proposed by Councillor Goodwin, seconded by Councillor Meakin and passed by show of hands.
- v. The Annual Governance Statement of the 2024 / 2025 AGAR was approved, proposed by Councillor Goodwin, seconded by Councillor Meakin and passed by show of hands.
- vi. The Accounting Statement of the 2024 / 2025 AGAR was approved, proposed by Councillor Goodwin, seconded by Councillor Meakin and passed by show of hands.
- vii. It was noted that the first installation of the precept for £9719.00 had been paid into our bank.

2949 CONSULTATIONS TO NOTE.

- 2949.1 The WDC consultation on changes to increase parking requirements on new-build houses was discussed and Councillors resolved to offer support, proposed by Councillor Goodwin, seconded by Councillor Horsfall and passed by show of hands. **Clerk to action.**
- 2949.2 The WDC consultation on changes to reduce refuse bin storage requirements, reduce requirements under the 45-degree rule and change rules on extensions were discussed and Councillors resolved to offer an objection, proposed by Councillor Goodwin, seconded by Councillor Horsfall and passed by show of hands. **Clerk to action.**
- 2949.3 The WDC consultation on updates to the Alcohol Licensing Policy was discussed and Councillors resolved to offer a neutral response, proposed by Councillor Goodwin, seconded by Councillor Horsfall and passed by show of hands. **Clerk to action.**

2950 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

None

2951 ANY OTHER BUSINESS.

- 2951.1 Councillor Bush confirmed that there had been 3 applications for the Clerk vacancy.
- 2951.2 Councillor Horsfall asked if Lakeside could cut the spinney area where the nettles had been removed. **Clerk to action.**
- 2951.3 Councillor Pam Redford thanked the Clerk for all of his hard work and wished him well now that he is retiring from the Parish Council.

2952 DATES FOR YOUR DIARY.

- 2952.1 The next Ordinary meeting is **Thursday 5th June** from 7:30pm at the Village Hall.

UPCOMING MEETINGS

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Location</u>
5-June	Baginton Parish Council	7:30pm	Baginton Village Hall
18-June	Segro Liaison Meeting	4:00pm	Management Suite
30-June	Police ASB meeting	10:00am	Virtual
In June	Police & Parish Liaison Meeting	TBC	Leek Wootton Police HQ
2-Sep	WDC meeting re: IZone, Gigafactory etc.	2:00pm	Baginton Village Hall

2953 CLOSE

The meeting closed at 8:47pm.

Minutes of the Events Committee AGM held 9th April

Attendees: Rheba Horsfall (RhH), Roger Horsfall (RH), Julie Keightley (JK), Rob Newman (RN), Della Thomas (DT), Nigel Thomas (NT), Sue Williams (SW)

NT welcomed everyone back after quite a long break.

With consent, nominations were received and accepted by a show of hands for the following offices:-

- 1 **Chair** - Nigel Thomas
- 2 **Treasurer** - Rheba Horsfall
- 3 **Secretary** - Rheba Horsfall
- 4 The **Terms of reference** remain relevant.

5. To discuss any matters relating to Events, Event Planning, and Event Preparation

There are no regrets about not doing PITP this year, the break is very welcome. Potential audience members have expressed dismay but are generally understanding of reasons behind the decision. RhH has responded to 2 queries on Fb messenger.

FILM NIGHT

Film nights have continued with disappointing audience numbers but the last film, Conclave, had a better figure of 27. These nights are running at a loss, however the premise of profits going into the community is relevant.

£3 has been charged since 2016. The Live & Local shows that other venues have similar charges (£3, £3.50, £4) with one venue charging £6. A small rise is suggested (£4?) and the next audience consulted.

April film = **A real Pain** (two cousins visit their ancestry home of Poland)

Knowing what sort of films will appeal and draw folk in is quite difficult. It was decided to book One Life (Bob Marley biopic) for May and look for suggestions to put to the audience to decide and make further suggestions of what they might like to see.

Big Lunch – June 8th

The Village Hall Committee is organising a treasure trail (11.00 am) followed by a Big Lunch BBQ at the village Hall. Baginton Events will organise the BBQ and games.

JK – advertising in the newsletter

RhH – table cloths etc from the container.

VE day – Bank Holiday Monday 5th May

BE is not organising anything specific but the RBL club is holding an event on Saturday 10th.

It is understood that Frances Rd residents are organising a street party and it is rumoured that Holly Walk will also host one.

6. FINANCE

Awaiting invoice for Conclave - £99.60 (arrived 10.04.25)

Outstanding - RN burgers & sausages (Confirmed as £63)

DT mentioned the (frozen) BE cakes – could be had a committee gathering or used at the Big Lunch.

JK has kindly audited the end of year accounts



Baignton Events Statement of Accounts for the year ended 31st December 2024

Year End Bank and Cash balances December 2023	Co-op Bank	£20,357.41
	Cash	£3,352.10
	Total	£23,709.51

Income 2024	SUM UP (Card payments)	£1,205.49
	Donations in	£4.00
	Miscellaneous	£0.00
	Pitch Hire	£325.00
	Event Entry (PITP/Bonfire)	£13,990.51
	Cinema (Tickets & Snacks)	£659.35
	Car Park (PITP cash)	£924.00
	Bar Sales	£471.00
	Food Sales	£0.00
	Other BE Sales	£159.00
	Total	£17,738.35

Expenditure 2024	Legals (Pitp Licence)	£160.50
	Hire costs	£4,512.00
	Equipment Purchased	£0.00
	BE Clothing	£0.00
	Entertainers & Compere	£5,875.00
	Cinema Screening (includes Nov. 2023 Film)	£1,095.60
	Sound engineers	£4,850.00
	Advertising	£0.00
	First Aid	£489.72
	Merchandise	£48.96
	Consumables	£2,101.05
	Donations out (sent by happen, GG identical items)	£6,041.72
	Miscellaneous	£0.00
Total	£25,174.55	

Income Less expenditure **-£7,436.20** * Loss £1,394.45

Year End Bank and Cash balances December 2024	Co-op Bank	£13,845.32
	Cash	£2,427.99
	Total	£16,273.31

Account movements		All in £'s			Co-operative Bank - current a/c				Reconciliation	Total Funds
Date	Cash & cheques received	Cash withdrawn	A/c balance	Details	Paid into Bank	Withdrawn from bank	A/c balance	Details		
06.12.24		100.00		cash banked	100.00	99.60		Live & Local screening of The Fall Guy E 349		
16.12.24				£99.60 Live + Local £487.50 JD weaver		587.10		Live & Local screening of The Year Man E 359 JD Weaver Live music tickets (Bonfire 2023) E 350		
End Dec	2,527.99	100.00	2,427.99		14,532.02	686.70	13,845.32	Statement 139 £13,845.32	OK	£16,273.31
2025										
31.01.25	44.00			Tickets £39 Snacks £5 Film Night- The Keeper 1573			13,845.32			
End Jan	2,471.99	0.00	2,471.99		13,845.32	0.00	13,845.32	Statement 140		£16,317.31
12.02.25				E48 Tickets Film Night- Thelma 1574			99.60	Live & Local Screening of THE KEEPER E 351		
End Feb	2,524.99	0.00	2,524.99		13,845.32	99.60	13,745.72	Statement 141	OK	£16,270.71
04.03.25				cash banked			200.00	RH account transfer for cash		
12.03.25				E48 Tickets £9.75			99.60	Live & Local Screening of THELMA E 352		
End Mar	2,615.74	200.00	2,415.74		13,945.72	99.60	13,846.12	Statement 142	OK	£16,261.86

Donations

It was suggested that BE should continue to support village projects but make sure there was a sufficient 'buffer' should another large event take place.

Guttering for the Smithy would be something not too expensive to consider.

7. AOB

RhH reported that 2 of the 7 Jubilee trees (Millennium Field) sustained damage last year (not sure if weather or vandal related). One was 'snapped' and the grafting tape repair seems to have been successful. The second tree was uprooted and although it remained green until the end of the year it has not shown any signs of life this spring.

RhH to buy a replacement tree. (Horsfalls have since been to Russells and got 10% off £74.69 instead of £82.99)

RN announced he would like to do PITP in 2026. There were mixed reactions, but it was not totally dismissed. It was suggested that perhaps other villagers could be more involved and paper work etc should be started well in advance. JK suggested that BPC would prefer BE to have its own insurance – an extra cost but should be looked into.

Date of next meeting - To be arranged