

BAGINTON PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 6th June 2024 AT BAGINTON VILLAGE HALL

PRESENT:

Councillor	Chris Goodwin	Chairman
Councillor	Walter Bush	Vice Chairman
Councillor	Mike Meakin	
Councillor	Robert Taylor	
Councillor	Roger Horsfall	
Councillor	Craig Biggerstaff	
Councillor	Rob Newman	
Clerk	Phil Clark	
Public	4 members of the public were present.	

The Chairman opened the meeting at 7:30pm and welcomed those present.

2717. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME

2717.1 Declarations of interest were sought and none were received.

2717.2 The following had apologised: Councillor Wallace Redford - County Councillor
 Councillor Pam Redford - District Councillor
 Councillor Josh Payne - District Councillor
 Councillor Gary Colville
 Councillor Andrew Parkes

2718. MINUTES OF LAST MEETING.

2718.1 Minutes of the Annual Meeting of the Parish Council held on 2nd May, having been circulated, were approved without amendment. Proposed by Councillor Goodwin & seconded by Councillor Meakin.

2718.2 Minutes of the Ordinary Meeting held on 2nd May, having been circulated, were approved without amendment. Proposed by Councillor Goodwin & seconded by Councillor Horsfall.

2719. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

2719.1 Councillor Wallace Redford had apologised and sent various reports over the last month, which had been circulated to Councillors to keep them informed. No further reports were received at the meeting.

The Chairman thanked Councillor Redford for his reports.

2720. REPORTS FROM WARWICK DISTRICT COUNCILLORS

2720.1 Councillor Pam Redford had apologised and sent various updates over the last month, which had been circulated to Councillors to keep them informed. No further reports were received.

2720.2 Councillor Josh Payne had sent no reports during the month, but had sent an e-mail to all Baginton Parish Councillors earlier that day, which was discussed at length at the meeting. Councillors found the content of the e-mail to be rude, derogatory and generally disparaging towards the Parish Council. A resolution was passed for the Clerk to write back to Councillor Payne in the strongest terms condemning such action as one of our District Councillors. As the e-mail was sent to all Parish Councillors, rather than acting solely through the Chairman or Clerk, they were also invited to write personally to Councillor Payne if they wished to do so. **Clerk to action.**

The Chairman thanked Councillors Redford and Payne for their reports.

2721. PUBLIC PARTICIPATION PERIOD.

- 2721.1 A resident had complained about speeding traffic along Coventry Road following her car being hit the previous day. Councillors questioned whether speeding was the actual cause of the accident, suggesting that if the resident's car was parked fully on the road, rather than partly on the pavement, then it would encourage cars to stop, give way and pass on the opposite side of the road rather than misjudging the room available and clipping the wing mirror.
- 2721.2 A resident raised the matter of a retrospective planning application (W/24/0634) for a raised rear patio and balcony at his neighbouring property (No. 39 Mill Hill), suggesting he has lost all privacy as the raised 'platform' would give his neighbours commanding views across his whole garden and all rear rooms in his property. Several Councillors had visited the site and all agreed the raised patio should be removed or significantly modified. The patio stands at 1.3m high, directly against the 1.5m party fence, such that not even a 2m fence would prevent loss of privacy. It was also confirmed that the resident on the other side of the property in question was also not happy with the raised patio. Councillors resolved to object and suggest removal or redesign of the raised patio was necessary to overcome the negative impact on the amenity of the neighbouring property in terms of loss of privacy **Clerk to action.**

2722. SOUTH OF COVENTRY (SoC) DEVELOPMENTS

- 2722.1 It was noted that the next meeting with SEGRO is scheduled from 4:00pm on 12th June. Councillor Bush will attend on behalf of Baginton Parish Council.
- 2722.2 A lone motorcyclist with children was noted on the Rowley Road Country Park on Saturday 1st June. To be reported to SEGRO at the next meeting.
- 2722.3 Councillor Bush indicated he already had several items to raise with SEGRO and would report back at the next Parish Council meeting.

2723. POLICE MATTERS.

- 2723.1 Notice that the cross-boundary speeding issues on Rowley & Firefly Roads were raised at a meeting with Jeremy Wright MP and Chief Constable Debbie Tedds was circulated to Councillors on 9th May.
- 2723.2 The next Police liaison meeting is scheduled for 17th June at the Leek Wootton Headquarters. Councillor Bush will represent Baginton Parish Council.
- 2723.3 A multi-agency virtual meeting regarding anti-social driving on Rowley and Firefly Roads will be held from 10:00am on 17th June. Councillors Bush, Colville and Parkes to arrange an attendee.
- 2723.4 Questions were asked about whether the car meets on Rowley Road were still continuing as residents had been 'quiet' on the matter. Councillor Goodwin suggested the 'car meets' had moved to the Siskin Drive area, but a member of the public indicated that fresh tyre marks were abundant on Rowley Road most Monday mornings.

2724. BAGINTON EVENTS COMMITTEE UPDATE

- 2724.1 The film night on 31st May was the biographical drama 'The Great Escaper'. Councillor Horsfall indicated that film nights were well received with 20 to 25 attendees per showing.
- 2724.2 The next film night on 28th June will be the drama 'The Public'.
- 2724.3 Party in the Park is scheduled for 13th July 2024. Tickets are on sale, with about 900 paying adults sold so far and 300 free children tickets.
- 2724.4 The Risk Assessment for PITP has been received and will be sent to our Insurer. **Clerk to Action.**

2724.5 The Clerk indicated that he had contacted the grounds maintenance contractor and informed them that the Millennium Field would be inaccessible from Wednesday 10th July to Wednesday 17th July during preparation and clearing around the Party in the Park event.

2725. AIRPORT MATTERS

2725.1 The airport meeting scheduled for May 2024 was cancelled as there were no matters to discuss. Councillor Horsfall indicated that the number of flights from the airport were relatively high, mostly from training flights.

2726. PLANNING

a. Planning decisions received since the last meeting

i. None

b. To note applications awaiting WDC decision.

- i. W/23/1725 Demolition of existing buildings and rebuild on new buildings and site layout at Unipart Logistics on Middlemarch Business Park. Circulated to Councillors on 12th December with **NEUTRAL** response issued 6th January.
- ii. DOC/23/0018 – Discharge of Conditions 3, 5, 7, 8, 14, 16, 19, 20, 21, 24 and 25 relating to W/20/0808 (Building of 56 affordable houses off Church Road on land north of Rosswood Farm). Special notes on Condition 8 (Surface water drainage). **OBJECTION** response issued 18th January.
- iii. DOC/24/0010 – Discharge of condition 23 (the need for a construction traffic management plan) - Gateway South development on Bubbenhall Road. **OBJECTION** issued 7th March. Changed to **NEUTRAL** 30th April following issue of a revised report.
- iv. W/24/0191 – Single storey side & rear extension, new porch, new outbuilding and rendering of property at No. 16 Mill Hill. Circulated to Councillors 4th May with response required by 17th May. **OBJECTION** reported 16th May. Changed to **NEUTRAL** 29th May.
- v. W/24/0592 – Roof mounted solar panel array - Canute Haulage, Middlemarch. Circulated to Councillors 13th May with response required by 31st May. **SUPPORT** issued 21st May.

c. New planning applications or matters received since the last meeting

- i. W/24/0569 – Major reconstruction and expansion of existing site – Volvo Bus & Truck, Middlemarch Business Park. Circulated to Councillors 21st May with response required by 10th June. Councillors resolved to be Neutral. **Clerk to report.**
- ii. W/24/0634 – Retrospective applications for an elevated patio terrace, ramp, steps and railings – Oakley, 39 Mill Hill. Circulated to Councillors 30th May with response required by 20th June. Councillors resolved to Object (see 2721.2 above). **Clerk to report.**
- iii. W/24/0692 – Replacement of 4 existing roof flues with 2 new slightly larger flues – Walkers Snack Food, Middlemarch Business Park. Circulated to Councillors 30th May with response required by 20th June. Councillors resolved to be Neutral. **Clerk to report.**

2727 HIGHWAY MATTERS.

Summary of known Highways issues, by area.

Major Matters reported previously and awaiting action - None

1. Minor Matters reported previously and awaiting action from 20 Parish Roads

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)

- Bubbenhall Road at Stables
- Church Road
- Coventry Road
- Frances Road
- Friends Close
- Firefly Road
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Silver Eagle Way
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

2727.1 WDC Road Sweeper was seen in the village on 3rd May.

2727.2 It was noted that the drain blocked by tarmac opposite No.11 Coventry Road had been cleared.

2727.3 Councillor Meakin reported that the WDC drain clearing team had also been in Baginton earlier that month and that the drain outside his house and others in the village had been cleared, but he questioned why some hadn't. Councillors surmised that a few drains might have been inaccessible due to parked vehicles, but it was asked if the WDC team have a list of drains to clear or if they work independent of a list. **Clerk to ask WDC.**

2727.4 Councillor Meakin asked who was responsible for the hedges along the Lucy Price Playground as some were growing out into the pavement such that they reduce pedestrian space. The Clerk confirmed the hedges were Parish Council responsibility.

2728 OPEN SPACE.

2728.1 Councillor Taylor asked when the Annual Playground Inspection was due. The Clerk reported it was due to be done end May to early June, but there was no fixed date.

2728.2 Councillor Taylor reported that the redevelopment of the hopscotch area on the Lucy Price Playground had gone well, but there was one 'hiccup' that they were seeking to address.

2728.3 With regards to the new Lucy Price Playground fence, Councillor Taylor confirmed that all necessary funds had been promised and he sought permission to place the order to begin work. Councillor Goodwin proposed that the order is placed, seconded by Councillor Horsfall and carried by show of hands. **Councillor Taylor to action.**

2729 GRANTS MATTERS TO NOTE

2729.1 None

2730 GENERAL MATTERS TO NOTE - None

2731 FINANCIAL MATTERS TO NOTE.

a. Currently Earmarked Funds

Charity Donated Monies Held by Council	£1330.29
Earmarked Funds (Lucy Price Playground)	£10000.00

Earmarked Funds (Election Expenses)	£5950.00
Earmarked Funds (Badge of Office)	£118.45
Earmarked Funds (Bus Shelters & Notice Boards)	£1000.00
Earmarked Defibrillator Consumables & Service	£322.61
Earmarked Smithy Maintenance & Repair	£5000.00
Total Earmarked Reserves	£23721.35

b. To advise Bank balances as of 25/05/2024	
HSBC treasurers (community) account: -	£ 3148.65
HSBC savings (BMM) account: -	£ 37593.00
Total in Bank	£40741.65

c. Reserves (Bank less earmark & committed)	£17020.30
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d. Bank Charges per month	£8.00
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- e. The items below were authorised for payment by electronic transfer. Proposed by Councillor Goodwin, seconded by Councillor Meakin and passed by show of hands.

	Value	Pay Number
Lakeside Inv. LAKBPC527 (PAID)	£720.00	Pay 137
Lakeside Inv. LAKBPC528 (PAID)	£324.00	Pay 138
Gallagher Insurance (PAID)	£1896.13	Pay 139
Clerk's monthly salary (40.1 hours @ SCP Level 7 £506.26)	£405.06	Pay 140
Clerk's Income Tax & NI (Includes PAYE Adjustment)	£101.20	Pay 141
Office Costs and Overheads	£250.00	Pay 142
Litter Picking Honorarium	£140.00	Pay 143
Website Management Honorarium	£62.50	Pay 144
Flower Festival Display	£40.00	Pay 145
Playground Pressure Washing	£150.00	Pay 146
Hopscotch Paint	£28.00	Pay 147
Internal Financial Audit	£150.00	Pay 148
Village Hall Invoice# BVH-2024-92	£8.00	Pay 149
Lakeside #LAKBPC529	£480.00	Pay 150
Lakeside #LAKBPC530	£216.00	Pay 151
	£2030.76	

- i. The Annual Governance Statement 2023 / 2024 was authorised. Proposed by Councillor Goodwin, seconded by Councillor Meakin and passed by show of hands.
- ii. The Accounting Statements 2023 / 2024 was authorised. Proposed by Councillor Goodwin, seconded by Councillor Meakin and passed by show of hands.
- iii. The Certificate of Exemption 2023 / 2024 was authorised. Proposed by Councillor Goodwin, seconded by Councillor Taylor and passed by show of hands.
- iv. HMRC paid the full VAT refund of £741.60 on 13th May.
- v. The Clerk confirmed that the Smithy tenant had made a voluntary contribution towards repairs and that he was happy with the work done so far. Councillors suggested a note of thanks to the tenant.
Clerk to action.

2732 CONSULTATIONS TO NOTE.

- 2732.1 An update on the joint Warwickshire & Stratford Local Plan was circulated to Councillors on 8th May, with public consultation ending in December 2025 and adoption of the plan scheduled for December 2027.
- 2732.2 The University of Warwick Campus Framework Masterplan was circulated to Councillors on 29th May with response required by 5th July.

2733 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

- 2733.1 None received.

2734 ANY OTHER BUSINESS.

- 2734.1 Councillor Horsfall confirmed that the clearing of the drain on Church Road had proved very effective at preventing standing water during recent rain and that he had engaged a contractor to clear the associated ditch to ensure the continued drainage of surface water.
- 2734.2 The Clerk asked Councillor Horsfall if early June (end of No Mow May) was a good time to get the Millennium Field outfield mown. Councillor Horsfall indicated there was a lot of wildlife / ground nesting at the moment and suggested waiting. Councillor Horsfall agreed to monitor the situation and contact the Clerk when the time was right to cut the outfield. **Councillor Horsfall to advise.**
- 2734.3 Councillor Meakin commended the mowing of the Rowley Road Country Park, with a 1m strip cut around the un-mown areas making the whole park look cared for. He asked if WDC should do the same during No Mow May. The Clerk said he will raise it with WDC in this year's feedback.
- 2734.4 Councillor Goodwin raised an issue with a resident in Oak Close, whose property was an eyesore with discarded waste and debris attracting rats, creating smells and giving a very poor street scene. It was confirmed that the property was rented from Orbit Housing Group and that in the first instance, reporting the issue directly to them was the best option as they promote Orbit Homes as good family homes and act promptly if a tenant does not meet their standards. Councillor Goodwin will report back to those who raised the issue. **Councillor Goodwin to action.**

2735 DATES FOR YOUR DIARY.

- 2735.1 Next Ordinary Meeting is scheduled: **4th July** from 7:30pm at Baginton Village Hall.

2736 CLOSE - The meeting closed at 8:15pm.