

BAGINTON PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 2nd JULY 2020 VIA ZOOM

PRESENT:

Councillor	Wallace Redford	County Council
Councillor	Pam Redford	District Council
Councillor	Trevor Wright	District Councillor
Councillor	Julie Keightley	Chairman
Councillor	Chris Goodwin	Vice Chairman
Councillor	Robert Taylor	
Councillor	Steve Williams	
Councillor	Rob Newman	
Councillor	David Hwer	
Councillor	Mike Meakin	
Councillor	Roger Horsfall	

Clerk Phil Clark.

Public 3 members of the public were present.

The Chairman opened the meeting at 7.40pm, immediately after the Annual Meeting.

1834. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME

- 1834.1 Declarations of interest were sought and Councillors Hwer and Horsfall both declared an interest in Planning Application W/20/0789 (Bagot's Castle)
- 1834.2 The following had apologised: Councillor Walter Bush
- 1834.3 The Chairman congratulated Councillor Pam Redford on her appointment as WDC Vice Chairman.

1835. MINUTES OF LAST MEETING.

- 1835.1 Minutes of the Ordinary Meeting on 5th March 2020, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Meakin.

1836. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

- 1836.1 Councillor Redford confirmed that working from home was now commonplace and WCC were looking at how to build on this in the future.
- 1836.2 It was confirmed that grants of £60 million had be received to facilitate WCC functioning during COVID19 restrictions, but there was still a £24 million shortfall.
- 1836.3 It was confirmed that all care homes in the WCC area had received protective equipment and that stockpiles were still healthy.
- 1836.4 Councillor Redford informed those present that the demand for food parcels had dropped from 1000 per week initially to 500 per week currently.
- 1836.5 Councillor Meakin asked how many COVID 19 cases had been confirmed in WCC care homes. Councillor Redford did not have those figures available.

The Chairman thanked Councillor Redford for his report.

1837.REPORTS FROM WARWICK DISTRICT COUNCILLORS

- 1837.1 Councillor Pam Redford confirmed that reports and updates continue to be sent to the Clerk to keep Parishes informed during COVID 19 restrictions.
- 1837.2 It was confirmed that the developers at New House (W/17/0888) had been sent a formal letter requiring removal of the Office Hub and lowering of the main gate by 3rd August 2020. If this is not done, legal proceedings will begin, but these will take time. It was confirmed that the 3-car garage and pine structure were lawful.
- 1837.3 Councillor Wright confirmed that grants for £25.6 million had been issued to support businesses during COVID 19 restrictions and he encouraged others to apply.
- 1837.4 Opening of swimming pools, leisure centres, playgrounds and public spaces were all being looked at in terms of safe operations and this may lead to a staggered opening timeline.
- 1837.5 Councillors Williams and Horsfall objected that the UKBIC Environmental Permit request had gone quiet and that comments had not been mounted onto the WDC website yet. Councillor Williams asked for a copy of the Parish Council's response to the permit application. **Clerk to send.**
- 1837.6 Councillor Taylor asked if links could be established with UKBIC to get reports & updates on their operations. Councillor Keightley offered to look into this. **Councillor Keightley to action.**
- 1837.7 Councillor Taylor asked about the ongoing investigation at Russell's Garden Centre. Councillor Pam Redford confirmed that a meeting was taking place next week. She suggested that whilst 6 businesses operating from the site clearly comply with the site license (Class use), 8 other businesses need to be examined further.
- 1837.8 Councillor Hewer asked about mud and dust along Bubbenhall Road created by the Gateway South traffic. Councillor Pam Redford highlighted that the campaign by Bubbenhall to record number plates of construction traffic using the road had significantly reduced inappropriate usage of the road.
- 1837.9 Councillor Taylor asked about the promise of a continuous cycle path along Rowley Road from Tollbar Island to Baginton. Currently, the cycle path stops before it reaches the village boundary. Councillor Wallace Redford offered to look into this. **Councillor Redford to action.**

The Chairman thanked Councillors Wright and Redford for their reports.

1838. PUBLIC PARTICIPATION PERIOD.

- 1838.1 A member of the public had contacted the Village Hall regarding a mature Sycamore tree on the adopted area of their garden (formally a Public right of way), which they consider to be a hazard. Councillor Williams asked if the tree was within the Village Hall boundary fence. The Chairman confirmed that the tree was entirely within the resident's fenced boundary and was not on Village Hall grounds. Councillors agreed that the Village Hall had no responsibility to maintain the tree.
- 1838.2 A member of the public complained about the noise, dust and vibration coming from the Gateway South site due to compacting of the foundations for the link road. Segro, Buckingham, WDC Councillors and WDC Environmental Protection were all contacted. SEGRO reported that work was suspended 3 days later. Further complaints were also received and contact details were supplied. Councillor Williams suggested that contact details for the various works are a permanent addition to the village newsletter. **Clerk to contact Editors.**
- 1838.3 The Council has been asked if we are willing to arrange a formal site meeting with WDC planners, WDC conservation, developers, resident representative etc. to discuss development of the former Sunday School site. Councillor Pam Redford stated that a site visit is not possible during COVID 19 restrictions. Councillor Hewer explained the frustrations with WDC departments disagreeing amongst themselves, changing their minds between applications and giving advice that they then

no longer supported. Councillor Pam Redford asked if the developer could send her the proposed plans.

1838.4 A resident raised a complaint about noise into the night from the Rowley Road works. The Clerk responded and was thanked by the resident.

1839. SOUTH OF COVENTRY (SoC) DEVELOPMENTS

1839.1 A 'timeline' for works on Gateway South (Bubbenhall Road) was circulated to Councillors on 19th April.

1839.2 A virtual meeting was held with SEGRO, Buckingham, WDC and local stakeholder on 10th June to discuss the volume of work taking place on Gateway South site. Minutes to follow.

1839.3 Councillor Pam Redford confirmed that Buckingham have committed to providing a monthly update and SEGRO will hold their next stakeholder meeting in September.

1839.4 Councillor Pam Redford confirmed that Ragu Sittambalam will be leaving on 14th July and that the liaison post will need to be filled, but there are no timescales for this. **Clerk to circulate notification received just prior to meeting.**

1840. POLICE MATTERS.

1840.1 A car was stolen from a driveway in Frances Road between 21st & 22nd March.

1840.2 A car was stolen from Frances Road on 21st June and electrical equipment stolen from a car on Mill Hill on the same evening.

1840.3 Police attended the area off Festival Island and behind Mill Hill on 29th March. Actions are now in place to place bollards at key points to prevent access to the land.

1841. BAGINTON EVENTS COMMITTEE UPDATE

1841.1 Party in the Park for July 2020 has been cancelled.

1841.2 Councillors Williams asked if any losses had been incurred from the cancellation. Councillor Horsfall confirmed that the £400 deposit for the stage had been lost.

1842. AIRPORT MATTERS – No matters to report.

1843. PLANNING

a. The following planning decisions were received since the last meeting.

- i. W/19/1887 – Detached dormer bungalow in garden of No. 12 Coventry Road. **OBJECTION** reported 7th February. **GRANTED** 5th March 2020.
- ii. W/19/2101 – Change of use from office to residential dwelling. Stags Head Farm, Bubbenhall Road. **NO OBJECTION** reported 25th February. **WITHDRAWN** 2nd April.
- iii. W/20/0401 – Removal of condition to allow change of use from office to residential dwelling. Stags Head Farm, Bubbenhall Road. Letter of **SUPPORT** issued 27th April. **WITHDRAWN** 8th June.
- iv. W/20/0447 – Application for a single dwelling, parking, landscaping and a peace garden. Previous Sunday school site, Church Road, Baginton. Letter of **SUPPORT** issued 27th April. **WITHDRAWN** 17th June.

b. To note applications awaiting WDC decision.

- i. W/20/0020 – Reserved matters related to scale, layout, appearance, lighting, landscaping etc of the car showroom in Zone 2 of the Whitley South (Rowley Road) development. Circulated to Councillors on 15th February, with response required by 28th February. **NEUTRAL** response reported 25th February along with a letter of concern regarding the timing of the showroom

development which was to support the new JLR technology campus. Councillor Keightley noted that additional drawings had been mounted on against the application recently.

c. New planning applications or planning matters received since the last meeting.

- i. W/20/0789 – Partial rebuild of summer house and new viewing platform. Bagot's Castle, Church Road, Baginton. Circulated to Councillors 18th June with response required by 9th July. **SUPPORT** proposed by Councillor Keightley, seconded by Councillor Williams and approved by show of hands. **Clerk to report.**
- ii. W/20/0808 - Affordable housing at Rosswood Farm, Coventry Road. Circulated to Councillors 18th June with response required by 8th July. **SUPPORT** proposed by Councillor Williams, seconded by Councillor Keightley and approved by show of hands, but with a query regarding the development of the remaining site and concerns that the approved application may be modified at a later date and not be fulfilled as shown. **Clerk to report.**
- iii. W/20/0836 - Dormer gable window, 2 velux windows at the rear of the property and a canopy over the front door at Owletts, Holly Walk, Baginton. Circulated to Councillors 22nd June. Response required by 10th July. **SUPPORT** by show of hands. **Clerk to report.**
- iv. W/20/0870 – Change of use from dedicated airport purposes. Palletline, Siskin Parkway, CV3 4PA. Circulated to Councillors 28th June. Response required by 14th July. **SUPPORT** by show of hands but with concerns that a precedent may be set that allows other businesses on the airport itself to remove their condition to be airport function related, which was denied by Councillor Wright. **Clerk to report.**
- v. A general query was made regarding how far the Government's relaxation of planning regulations will affect Baginton. Councillor Wright suggested it is too soon to predict how these changes will affect smaller communities such as Baginton.

1844 HIGHWAY MATTERS.

Summary of known Highways issues, by area.

Major Matters reported previously and awaiting action

None

1. Minor Matters reported previously and awaiting action from 18 locations

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables& Oakey Hill)
- Bubbenhall Road at Stables
- Church Road
- Coventry Road
- Frances Road
- Friends Close
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Roman Way
- Rowley Road

- Stoneleigh Road
- Underhill Close

1844.1 Bubbenhall Road, Coventry Road, Stoneleigh Road triangle intersection outside Rosswood Farm controlled by 3-way traffic lights from 22nd June with significant disruption (10 minute wait reported) due to BT works. Church Road 'closed' to prevent it being a rat run for traffic caught in the works. Suggestions of a 4-way light system to include Church Road was discussed and rejected by Councillors.

1845 OPEN SPACE.

1845.1 The Lucy Price Playground new equipment survey was carried out in February and March, with folders at the Village Shop, Village Hall, website and with articles both in the Newsletter and our Facebook page. The responses have been collated, but the project is on hold during the current situation.

1845.2 The Lucy Price playground was shut on 24th March and the gates "locked" to prevent its use during the COVID 19 situation and will be opened again in accordance with Government guidelines. Some preliminary preparation of the playground had been carried out by the Chairman and Clerk to facilitate this.

1845.3 WDC mowing of verges continued during lockdown

1845.4 Councillor Horsfall offered to remove the football signs for safe keeping whilst COVID 19 restrictions prevent training. **Councillor Horsfall to action.**

1846 GRANTS – None to report.

1847. HOUSING & GENERAL MATTER.

1847.1 Councillors were notified that the proposal for affordable housing at the top of Friends Close has been withdrawn and it was confirmed that a new housing survey will not now go ahead.

1848. FINANCIAL MATTERS.

a. To advise Bank balances as at 26/06/2020

HSBC treasurers (community) account: -	£ 1440.84
HSBC savings (BMM) account: -	£ 31090.66
Total.....	£ 32531.50

Data as of 1st April 2020 (as within end of year accounts).

Nominally ring fenced Monies	£1330.29
Committed Funds (Lucy Price Playground)	£15000.00
Underlying Council Reserves.....	£12630.43

b. To confirm items for payment:-

	Value	Cheque No.
Clerk's salary for previous month (NJC Level 7 - £406.40 net)	£406.40	102026
PR Thompsons (Invoice #0080)	£884.77	102027
Julie Keightley (ZOOM upgrade reimbursement)	£14.39	102028
Cheques not cashed – 102015	£40.00	
Cash needed in Current Account (Inc Un-presented cheques)	£1331.17	

- c. Payments have continued to be made since our last meeting in accordance with the authorised budget and in line with financial regulations.
- d. The Smithy rent has been received for both March and June.
- e. The first instalment of the precept for £7938.50 was received on 27th April.
- f. The Annual Governance Statement was approved and signed by Chairman and RFO. Proposed by Councillor Keightley, seconded by Councillor Williams and carried by a show of hands.
- g. The Accounting Statements was approved and signed by the Chairman and RFO. Proposed by Councillor Keightley, seconded by Councillor Hewer and carried by a show of hands.
- h. The Certificate of Exemption was approved and signed by the Chairman and RFO. Proposed by Councillor Keightley, seconded by Councillor Hewer and carried by a show of hands.

1849. CONSULTATION DOCUMENTS.

1849.1 The Home to School Transport policy is being revisited, with the proposal that designated catchment schools should be reinstated for free transport. Councillors were encouraged to support the review and it has been advertised on Facebook, website and the village newsletter.

1850. BROCHURES AND DOCUMENTS AVAILABLE FOR PURUSAL

- i. Clerks & Councils Direct – June 2020.

1851. ANY OTHER BUSINESS.

- 1851.1 Councillor Taylor asked about the continuous clearance of the land between Holly Walk, Bosworth Close and The Church, which prevents establishment of a wildlife habitat. It was confirmed this was needed for the effective treatment of Japanese Knotweed, which will prevent it spreading to residential gardens and businesses adjacent to the land.
- 1851.2 Councillor Newman stated that the 56 new homes at the Roswood Farm site needs careful consideration in terms of school allocation and transportation. Councillor Williams voiced similar concerns.
- 1851.3 Councillor Hewer suggested that the foliage on The Baginton Oak tree was now obscuring the line of sight when exiting Church Road onto Coventry Road.

1852 DATES FOR YOUR DIARY.

Next Ordinary Parish Council Meeting: **Thursday 3rd September 2020** @ 7.30pm, Baginton Village Hall or via virtual meeting (to be confirmed)

1853 The meeting closed at 9:00pm