

BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER
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3rd September 2023

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall to be held from 7.30pm on **Thursday 7th September 2023** for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark
Clerk to the Parish Council

District Councillors, County Councillors, Police, Public and Press are freely invited to attend.

DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

AGENDA

1. WELCOME & APOLOGIES

2. MINUTES

To confirm the minutes from Thursday 6th July 2023 Ordinary Meeting.

3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from Warwickshire County Councillor.

4. REPORT FROM WARWICK DISTRICT COUNCIL

Any matters to report from Warwick District Councillors.

5. PUBLIC PARTICIPATION – Est 8.00 pm - 15 MINUTES MAX, 3 minutes per person.

- i. No queries received before issue of agenda.
- ii. Any further public participation matters.

6. SOUTH OF COVENTRY (SoC) DEVELOPMENT UPDATES.

- i. To make any comment on the Signage Map prepared by Councillor Bush prior to sending it to Councillor Wallace Redford as agreed at July's meeting (Minute 2508.5).
- ii. To note that Buckingham Group announced it had filed for Administration on 23rd August.
- iii. Any further matters relating to South of Coventry works.

7. POLICE MATTERS TO NOTE

- i. It was noted that our Safer Neighbourhood Team had started quarterly meetings at Warwickshire Police Headquarters in Leek Wootton, with the first meeting on 14th August from 7:00pm. PowerPoint from meeting circulated to Councillors 23rd August. To receive a report from anybody who attended.
- ii. The next Safer Neighbourhood Team meeting is from 7:00pm on 20th November, venue to be confirmed.
- iii. To confirm that the Council records held in the Village Hall are undamaged following the break-in and vandalism.
- iv. Any further Police matters

8. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE

- i. The film night on 28th July was the drama 'Living'
- ii. The next film night on 29th September will be the comedy drama 'A man called Otto'.
- iii. Party in the Park successfully took place on 8th July 2023.
- iv. To note any further Events matters.

9. COVENTRY AIRPORT

- i. Any airport matters.

10. PLANNING ITEMS TO NOTE.

a. Planning decisions received since the last meeting

- i. W/23/0623 – Variation of Condition 2 to add a car port. Former Baginton Sunday School Site, Church Road. **SUPPORT** issued 12th June. **GRANTED** 12th July.
- ii. W/23/0775 – Demolition of existing conservatory & building of a single storey rear extension of similar size – No. 34 Oak Close. **SUPPORT** issued 7th July. **GRANTED** 24th July.
- iii. W/23/0581 – Erection of first floor rear extension. Stonehouse, Holly Walk. **OBJECTION** reported 1st June. New plans submitted 3rd July and **SUPPORT** reported 10th July. **GRANTED** 27th July.
- iv. W/23/0606 – Removal of temporary 2-storey portakabins and replacement with 2-storey permanent office and amenities block. Walkers Snack Foods, Siskin Parkway. **SUPPORT** reported 23rd May. **GRANTED** 14th August.
- v. W/23/0612 – Rear 2 storey and ground floor extension, side extension, new porch and new roof over dormer window – No. 19 Mylgrove. **NEUTRAL** response issued 16th July. **GRANTED** 17th August.

b. To note applications awaiting WDC decision. – None

c. New planning applications or matters received since the last meeting

- i. W/23/1058 – Permission to allow Houses A & B to be occupied independently once access and parking has been provided, rather than both collectively. Former Sunday School site, Church Road. Circulated to Councillors 3rd August. **SUPPORT** response issued 23rd August.
- ii. W/23/1042 – A 2-storey side extension at No. 28 Oak Close. Circulated to Councillors on 15th August, with response required by 6th September.

11. HIGHWAYS MATTERS TO NOTE.

- i. The fly tipping on Mill Hill was reported on 17th July Ref: 791431 and was removed the next day.
- ii. Several highways issues including un-mown verges, dead tree and a broken streetlight were reported to WDC on 31st July Ref: 447094.
- iii. Road markings were renewed on the main thoroughfares week commencing 31st July.
- iv. Road sweepers and grass mowers were in operation week commencing 28th August.
- v. Any further highways matters.

12. OPEN SPACE MATTERS TO NOTE

- i. To continue the discussion regarding The Smithy on Church Road.
- ii. The Playground Action Group met on 1st August to discuss ongoing works. Various quotes for pressure washing and painting will be sought and presented to Councillors for their consideration. A rubberised mulch repair kit has been bought and will be tested.
- iii. Councillors met with the housing developers on 16th August to discuss the possibility of rejuvenating the Village Pond and Spinney area as a recreational amenity. The meeting was positive and we await further proposals.
- iv. Any further open space matters.

13. GRANT MATTERS TO NOTE : - None

14. GENERAL MATTERS TO NOTE : - None

15. FINANCIAL MATTERS TO NOTE.

a. Currently Earmarked Funds

Earmarked Charity Donated Monies	£1330.29
Earmarked Funds (Lucy Price Playground)	£9574.00
Earmarked Funds (Election Expenses)	£6000.00
Earmarked Funds (Badge of Office)	£118.45
Earmarked Funds (Bus Shelters & Notice Boards)	£860.00
Earmarked Defibrillator Consumables & Service	£250.00
Earmarked Smithy Maintenance & Repair	£142.00
Total Earmarked Reserves	£18274.74

b. To advise Bank balances as of 25/08/2023

HSBC treasurers (community) account: -	£ 2449.17
HSBC savings (BMM) account: -	£ 30009.45
Total in Bank	£ 32458.62

c. Reserves (Bank less earmark & committed) **£14183.88**

d. Bank Charges per month **£8.00**

e. To propose a resolution to approve payment of the new items below by electronic transfer.

	Value	Pay Number
Pre Agreed Payments made after 3rd August		
Clerk's monthly salary (40.1 hours @ NJC Level 7)	£466.36	Pay 087
Churchyard Maintenance Grant	£450.00	Pay 088
Thompsons Invoice #004	£940.62	Pay 089
Thompson Invoice #007	£351.96	Pay 090
New Payments to Authorise		
Clerk's Salary	£466.36	Pay 091
Office Costs and Overheads	£250.00	Pay 092
Litter Honorarium	£140.00	Pay 093
Website Honorarium	£62.50	Pay 094
Playground Mulch Repair Kit	£119.60	Pay 095
RW Hancock – Smithy report	£790.00	Pay 096
Cash needed in Current Account	£1828.46	

i. Any further financial matters.

16. CONSULTATIONS TO NOTE.

i. The WDC Statement of Community Involvement has been updated and we were invited to comment up until 29th August. Circulated to Councillors 26th July.

17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

i. None

18. ANY OTHER BUSINESS.

19. NEXT MEETING.

i. The next Ordinary Meeting is scheduled for 5th October 2023 from 7:30pm at Baginton Village Hall.