

**BAGINTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING HELD ON**  
**THURSDAY 5<sup>th</sup> MAY 2022 AT BAGINTON VILLAGE HALL**

**PRESENT:**

|            |                                       |               |
|------------|---------------------------------------|---------------|
| Councillor | Julie Keightley                       | Chairman      |
| Councillor | Chris Goodwin                         | Vice Chairman |
| Councillor | Robert Taylor                         |               |
| Councillor | Mike Meakin                           |               |
| Councillor | Rob Newman                            |               |
| Councillor | Roger Horsfall                        |               |
| Councillor | Steve Williams                        |               |
| Councillor | Walter Bush                           |               |
| Councillor | David Hewer.                          |               |
| Clerk      | Phil Clark.                           |               |
| Public     | 2 members of the public were present. |               |

The Chairman opened the meeting immediately after the Annual meeting at 7:36pm

**2227. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME**

2227.1 Declarations of interest were sought and Councillor Hewer voiced an interest in Bagot's Castle.

2227.2 The following had apologised: Councillor Wallace Redford County Councillor  
Councillor Pam Redford District Councillor  
Councillor Trevor Wright District Councillor

**2228. MINUTES OF LAST MEETING.**

2228.1 Minutes of the Ordinary Meeting held on 7<sup>th</sup> April 2022, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Hewer.

2228.2 Minutes of the Annual Assembly held on 21<sup>st</sup> April, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Hewer.

**2229. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD**

2229.1 Councillor Wallace Redford had apologised and had kept the Parish Council updated with several bulletins over the previous month.

2229.2 There were no questions from Councillors

The Chairman thanked Councillor Redford for his reports.

**2230.REPORTS FROM WARWICK DISTRICT COUNCILLORS**

2230.1 Councillors Pam Redford and Trevor Wright had apologised and had kept the Parish Council updated with several bulletins over the previous month.

2230.2 Councillor Bush asked why the merger between Stratford and Warwick Districts had been cancelled. Councillor Keightley suggested it was a question for the next meeting when District Councillors Redford and Wright are expected to be present.

2230.3 Councillor Williams asked how much money had been spent pursuing the failed merger of the two District Councils. **Clerk to enquire.**

The Chairman thanked Councillors Redford and Wright for their reports

**2231. PUBLIC PARTICIPATION PERIOD.**

- 2231.1 A resident confirmed they had contacted WDC Planning directly about the failure to plant screening around the substation on Rowley Road. The matter has been referred to WDC Enforcement.
- 2231.2 A resident confirmed they had contacted Mike Jenkins of UKBIC about the ongoing whining noise and it was agreed that the new baffles were not adequately controlling the noise. Matthew Cutler of UKBIC will consult with residents about the matter.
- 2231.3 Reports were received of nitrous oxide capsules and other general waste at the top entrance to the Country Park on Rowley Road and a specific query was raised about installation of bins. Councillor Keightley suggested that bins would be the responsibility of the Park Management Company once one has been appointed. It is not for the Parish Council to install and manage bins on the Country Park site. Councillor Goodwin suggested speaking to the police about how to tackle the use of nitrous oxide.
- 2231.4 Councillor Meakin asked when the Country Park would be open and it was suggested this too probably depended upon appointment of a Park Management Company.
- 2231.5 A resident asked about the formation of a promised Park Liaison Group. Once again, it was assumed that this would depend upon the appointment of a Park Management Company.
- 2231.6 Councillor Hewer asked if residents should be using the Country Park whilst signs still say it is closed. The Clerk pointed out that technically the Park is still a building site and if a resident were to have an accident they might not be covered by insurance.

**2232. SOUTH OF COVENTRY (SoC) DEVELOPMENTS**

- 2232.1 Councillors agreed that the SEGRO suggestion of naming new roads after Alvis cars was acceptable and reflects our history.
- 2232.2 The next SEGRO meeting is 8<sup>th</sup> June and will include a tour of the site.

**2233. POLICE MATTERS.**

- 2233.1 There were no new Police matters to report.

**2234. BAGINTON EVENTS COMMITTEE UPDATE**

- 2234.1 Film night was held on 29<sup>th</sup> April – ‘The Good Liar’.
- 2234.2 The AGM was held on 20<sup>th</sup> April. **Report attached as Appendix to these minutes.**
- 2234.3 The next film night will be ‘A Royal Night Out’ on 27<sup>th</sup> May
- 2234.4 The Queen’s Platinum Jubilee picnic will be held on 4<sup>th</sup> June on the Millennium Field.
- 2234.5 The Party in the Park Event is scheduled for 9<sup>th</sup> July
- 2234.6 To celebrate the Queen’s Platinum Jubilee, seven trees have been planted on the Millennium Field to mark each decade of her reign. Baginton children will also receive a small commemorative gift.

**2235. AIRPORT MATTERS**

- 2235.1 No airport matters were reported

**2236. PLANNING**

- a. Planning decisions received since the last meeting**
- i. None
- b. To note applications awaiting WDC decision.**
- i. W/21/0558 – Erection of 1 bungalow. 4 the Smallholdings, Stoneleigh Road. **OBJECTION** issued 8<sup>th</sup> September.
- ii. W/21/0711 – Erection of a single storey dwelling, The Granary, Church Road. **NEUTRAL** response reported 10<sup>th</sup> October.

- iii. W/21/1655 – Reserved matters relating to the Gateway South Community Park. **NEUTRAL** response reported 10<sup>th</sup> October.
- iv. W/22/0146 – Addition of a backup generator at Unipart Logistics on the Middlemarch Business Park. Circulated to Councillors on 9<sup>th</sup> March with response required by 30<sup>th</sup> March. **SUPPORT** response sent 25<sup>th</sup> March.

**c. New planning applications or matters received since the last meeting**

- i. None

**2237 HIGHWAY MATTERS.**

**Summary of known Highways issues, by area.**

**Major Matters reported previously and awaiting action - None**

**1. Minor Matters reported previously and awaiting action from 20 Parish Roads**

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)
- Bubbenhall Road at Stables
- Church Road – **Standing Water.**
- Coventry Road - **Lamp out at mini roundabout. Puddling opposite The Row.**
- Frances Road – Puddling where road has sunk
- Friends Close
- Firefly Road – Off Rowley Rd to A45 & new bridge
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close – **Standing Water.**
- Orchard Way – New Haul Road
- Roman Way – **Lamp out at entrance**
- Rowley Road
- Stoneleigh Road
- Underhill Close -

2237.1 Volunteers refurbished the bus shelter in Holly Walk on 9<sup>th</sup> April and have been paid for their out of pocket costs by the Chairman as agreed at the March meeting. Councillor Williams suggested a letter of thanks. **Clerk to arrange.**

2237.2 The WCC Locality Officer met with the Clerk and Chairman on 14<sup>th</sup> April to review the service road on Mill Hill, Frances Road and other issues in the village. Areas for repair of the service road pavement have been marked up.

2237.3 Reports that the new haul road is now open to traffic proved to be false.

2237.4 Councillor Meakin stated that during a recent heavy downpour, water had flowed onto his property because the surface of the nearest drain was covered with catkins. It was suggested that Councillor Meakin might be advised to sweep the catkins from the drain.

2237.5 Councillor Williams spoke about issues with Holly Walk and Councillor Keightley confirmed this had been brought to the attention of the Localities Officer when he visited on 14<sup>th</sup> April.

2237.6 Councillor Hewer complained that the recent closure of Coventry Road by Church Road had not been advertised in advance. Councillor Goodwin highlighted that signs had been posted several weeks in advance.

### **2238 OPEN SPACE.**

2238.1 Letters were delivered to residents of Frances Road on 28<sup>th</sup> April informing them of the works on the Lucy Price Playground commencing 3<sup>rd</sup> May.

2238.2 Councillor Taylor confirmed work had started on the Lucy Price Playground as scheduled. Any spoil from the works will be removed from site at a later date. The rubberised mulch has been delayed and will be installed later.

2238.3 Councillors were reminded that the 'in camera' meeting to discuss the custodianship of Bagot's Castle would take place immediately after this meeting.

### **2239 GRANTS MATTERS TO NOTE : None**

### **2240 HOUSING & GENERAL MATTERS TO NOTE : None**

### **2241 FINANCIAL MATTERS TO NOTE.**

#### **a. Currently Earmarked Funds**

|  |                  |
|--|------------------|
| Earmarked Charity Donated Monies               | £1330.29         |
| Earmarked Funds (Lucy Price Playground)        | £31452.50        |
| Earmarked Funds (Election Expenses)            | £6000.00         |
| Earmarked Funds (Badge of Office)              | £142.35          |
| Earmarked Funds (Bus Shelters & Notice Boards) | £860.00          |
| Earmarked Defibrillator Consumables & Service  | £250.00          |
| <b>Total Earmarked Reserves</b>                | <b>£40035.14</b> |

#### **b. To advise Bank balances as of 28/04/2022**

|  |                   |
|--|-------------------|
| HSBC treasurers (community) account: - | £ 26922.01        |
| HSBC savings (BMM) account: -          | £ 24001.65        |
| <b>Total in Bank</b>                   | <b>£ 50923.66</b> |

#### **c. Underlying Reserves (Bank minus Earmarked) £10888.52**

|   |               |
|---|---------------|
| d. Bank Charges paid in January 2022                        | <b>£12.00</b> |
| Bank Charges paid in February 2022                          | <b>£10.00</b> |
| Bank Charges paid in March 2022                             | <b>£11.00</b> |
| Bank Charges paid in April 2022 (to 31 <sup>st</sup> March) | <b>£13.00</b> |

e. It was resolved to authorise the invoices below for payment by electronic transfer. Proposed by Councillor Keightley, second by Councillor Newman and carried by show of hands.

| <b>PAYEE</b>  | <b>Value</b>     | <b>Payment No.</b> |
|---|------------------|--------------------|
| Clerk's monthly salary (40.1 hours @ NJC Level 7 - £426.26)         | £426.26          | 001                |
| Bus Shelter Out of Pocket Costs Reimbursement (J Keightley)         | £15.00           | 002                |
| Thompsons #0198   | £919.20          | 003                |
| WALC Playground Training Course                                     | £42.00           | 004                |
| Reid's Invoice #4922 will be part paid over 4 days                  | £16793.00        | 005 to 008         |
| Reid's invoice #4922 Remainder to be paid on receipt of RUCIS grant | (£21707 needed)  | 009 to 013         |
| Cash needed in Current Account                                      | <b>£18195.46</b> |                    |

- i. The Annual Accounts have been prepared and submitted to our internal auditor and will be placed as draft versions on our website.
- ii. It was resolved to approve of the Annual Governance Statement. Proposed by Councillor Keightley, second by Councillor Hewer and carried by show of hands.
- iii. It was resolved to approve of the Accounting Statements. Proposed by Councillor Keightley, second by Councillor Newman and carried by show of hands.
- iv. The Village Hall reimbursement for outfield clearance & renovation of £1060 was paid into our account on 12<sup>th</sup> April.
- v. The first precept payment for £8589.00 has been received and cleared on 29<sup>th</sup> April, but is not included in the above numbers.

**2242 CONSULTATIONS TO NOTE.** - None

**2243 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.**

- i. Countryside Voices – Spring 2022
- ii. Clerks & Councils Direct – May 2022

**2244 ANY OTHER BUSINESS.**

2244.1 It was resolved to adopt the new WDC Code of Conduct, proposed by Councillor Keightley, second by Councillor Newman and carried by show of hands.

**2245 DATES FOR YOUR DIARY.**

2245.1 Next Ordinary Meeting: **Thursday 2<sup>nd</sup> June 2022** @ 7.30pm, Baginton Village Hall.

**2246 CLOSE** - The meeting closed at 8:06

## **Appendix I – Events Committee AGM Minutes**

**Attendees** Rheba Horsfall (RhH), Roger Horsfall (RH), Julie Keightley (JK), Della Thomas (DT), Nigel Thomas (NT), Sue Williams (SW)

**Apologies**, Val Daly (VaD) Rob Newman (RN- emailed updates), Gayle Goodwin (GG emailed updates)

With consent, nominations were received and approved by a show of hands for the following offices:-

- 1 **Chair - Gayle Goodwin**
- 2 **Treasurer Rheba Horsfall**
- 3 **Secretary Rheba Horsfall**
- 4 It was approved, by show of hands, that the **Terms of reference** adequately outline the terms of reference for the Events Committee

5 **To discuss any matters relating to Events, Event Planning, and Event Preparation**

## **Party In The Park.**

**Stage** (NT) Booked

**Trailers** (GG) GG still has a contact from when it was InTransit so is happy to try this and speak to them with a view to the use of 2 trailers for the night. Hopefully the contact will be able to point her in the right direction/put in a good word for us.

**Acts / Sound engineers** (GG) Still not heard back from ABBA so will chase these again;

With concerns that the line-up is not finalised and ABBA may not be available: all committee members will research alternative acts.

**Finale** after the subs, the audience will be led (Dave W?) into singing a couple of anthems, fireworks start immediately after (just to music) followed by National Anthem. final goodnight words.

### **Stage Accessories :**

**Lighting** – RN will find a weekend that he has free to look at the lights in May and check they all work

**Projector screens** – Still for discussion

- **Inflatable** -CharaVector Inflatable Movie Screen Cinema 20FT Outdoor Projection Screen Blow Up Screen For Backyard Home Theater Projector With Fan Front And Rear Projection: Amazon.co.uk: Electronics & Photo
- **Framed** - Projector Screen and Stand 120 inch 16:9 4K HD Rear Front Foldable Projection Screen with Carry Bag for Home Theatre, Office, Indoor or Outdoor Using, Pixthink Projector Screen with Stand: Amazon.co.uk: Electronics & Photo

Framed Screen goes to a maximum size of 120inches on the diagonal, inflatable go larger in size.

To show on projector, I (RN) will mix together previous videos from events, as a through the years sort of thing, a mix of images and videos from each year.

**Toilets (RH)** Booked

**Advertising (GG)** happy to speak to the person who designed everything for us before and get the date amended and some new ones produced. He has all of the artwork saved – confirm at next week's meeting

**Socials and marketing materials (RN)**

Facebook & other posts will be set to go out from the 22nd April on a weekly basis, as follows

April 23rd – Tickets available post

April 29th – Are you coming to this year's Party in the Park

May 3rd – General "Party in the Park" post awareness - post including ticket information

### **To schedule**

May 6th Video teaser of event

May 13th To Be Determined (TBD)

May 20th Video of previous event

May 27th TBD

June 3rd Check out the Acts at this years event

June 10th Information notice what to bring, buy, etc

June 17th TBD

June 24th TBD

July 1st Just over one week until the big event

July 2nd to 8th – Daily Countdown Adverts

**Tickets (GG)** GG to take tickets to the shop in the morning. These will be numbered from 1501. Still have a further 100ish spare.

**Tickets refunds** so far have been via BACS transfer via The Oak **No refunds after May 31st.**

**Fireworks (NT)** Booked

**BE food outlets (GG)** Bar & Pig Roast are still available to use and GG will factor in the staffing for these along with the rota for event helpers.

**Smith's Van (RH)** to ask about availability

**Ice-cream van (SW)** Booked

**Childrens Entertainer (DT)** The Great Raymondo is now just Raymond Pollack! DT to ask Leanne Jones for contacts with circus skills. RH may also have a contact

**Airport lights (GG)** Booked

**First Aid.** Louise Cluff will be available during the set up

RN has asked Luke about first aid; he hasn't got back yet as he is on holiday at the moment. RN will follow up when he is back next week. St Johns, were at the rock hunt at the weekend at Russells to be investigated

**Water (NT)** to talk to Severn Trent contact (Mark)

**Waste Bins** GG happy to speak to the person who we used for the 2019 event

**Cones & black bins (RH)** Tudor Environmental are happy to loan these.

**Risk Assessment (RhH)** to be updated -thanks JK

**Wrist Bands (DT)** held are 241 pink, 244 yellow, 65 orange, 24 blue.

Blue & Orange to be used for BE committee & performers etc. DT to order more pink or yellow

**Merchandise** Need to establish what we have. RN has investigated Inflatable balls -. 60 inches 19.99 each.

There was discussion regarding infringing on picnics /drinks - hold back with ordering for now Rob – will discuss again next week,

### **FLAGS:**

**Union Jack Flag:** High Quality United Kingdom Flags For Sale ([hampshireflag.co.uk](http://hampshireflag.co.uk))- Up to 5 m wide. Biggest in UK

**Sewn Union Flag:** 4.0yrd (366cm x 183cm) – Flags and Flagpoles

**Volunteers (GG)** to start to compile a list of helpers. Please let GG know of anyone who has offered help.

Walter helpers please.(to be asked – Gordon T, James & Dave, Chris Watling, Bal, Jarrod & Lesley)

**Walkie-Talkies (NT)** to test those we have.

**Acts Meeting (GG)** To be arranged for **Monday 9<sup>th</sup> May**. GG to email Acts and those involved

**Interim music/sound track (DT)**

**Sum Up (DT)** in charge

**Stage decoration** Smith's to be asked.

### **FILM NIGHT**

April Film **The Good Liar** May ?

Awaiting invoices for - Off the Rails and Knives Out.

## **Queens Jubilee**

**Overview** RhH has received an ideas pack – includes a message from The Queen

The BE Event will take place on The Millennium Field On **Saturday 4<sup>th</sup> June**

**(NT)** to print posters ready for May delivery (JK still enthusiastic to deliver)

Toilets have been booked.

Suggested that some bunting & BE tables are put out to denote the area of field in which to congregate.

It was suggested that folks be encouraged to contribute to a sharing table (finger food/cakes).

One of the pack ideas is for children to make and wear crowns

Skittles, horseshoe throwing equipment available. Other games?

**Trees** Smith's had 2 in stock and Mick was able to source 5 more - £308.00 (Total) Stakes, compost and protectors to be investigated and sourced from Russell's. It was decided to plant 6 now with the final one to be planted ceremonially on the day. Meet on field next week to decide upon the the position. Plaque to be investigated.

RhH is compiling costs in preparation for possible grant

**Gifts for children** (suggested wording for magazine)

*Everyone is invited to a Big Jubilee Lunch on The Millennium Field on Saturday 4<sup>th</sup> June from 12.00 noon and Baginton Events would like to present children of Baginton with a small Jubilee Gift. Please register your intent by sending your child's/children's name/s (& address) to the Baginton newsletter -*

[bagintonnews@btinternet.com](mailto:bagintonnews@btinternet.com) or on paper in a box at the Village shop.

RN to investigate commemorative 50p coins for village children. Other small gifts being investigated

### **Football Container**

It has been formally handed over to BE. RH to get extra keys cut

The football club has kindly left a few useful items.

