

BAGINTON PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 5th MAY 2022 AT BAGINTON VILLAGE HALL

PRESENT:

Councillor	Julie Keightley	Chairman
Councillor	Chris Goodwin	Vice Chairman
Councillor	Robert Taylor	
Councillor	Mike Meakin	
Councillor	Rob Newman	
Councillor	Roger Horsfall	
Councillor	Steve Williams	
Councillor	Walter Bush	
Councillor	David Hewer.	
Clerk	Phil Clark.	
Public	2 members of the public were present.	

The Chairman opened the meeting immediately after the Annual meeting at 7:36pm

2227. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME

2227.1 Declarations of interest were sought and Councillor Hewer voiced an interest in Bagot's Castle.

2227.2 The following had apologised: Councillor Wallace Redford County Councillor
Councillor Pam Redford District Councillor
Councillor Trevor Wright District Councillor

2228. MINUTES OF LAST MEETING.

2228.1 Minutes of the Ordinary Meeting held on 7th April 2022, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Hewer.

2228.2 Minutes of the Annual Assembly held on 21st April, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Hewer.

2229. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

2229.1 Councillor Wallace Redford had apologised and had kept the Parish Council updated with several bulletins over the previous month.

2229.2 There were no questions from Councillors

The Chairman thanked Councillor Redford for his reports.

2230.REPORTS FROM WARWICK DISTRICT COUNCILLORS

2230.1 Councillors Pam Redford and Trevor Wright had apologised and had kept the Parish Council updated with several bulletins over the previous month.

2230.2 Councillor Bush asked why the merger between Stratford and Warwick Districts had been cancelled. Councillor Keightley suggested it was a question for the next meeting when District Councillors Redford and Wright are expected to be present.

2230.3 Councillor Williams asked how much money had been spent pursuing the failed merger of the two District Councils. **Clerk to enquire.**

The Chairman thanked Councillors Redford and Wright for their reports

2231. PUBLIC PARTICIPATION PERIOD.

- 2231.1 A resident confirmed they had contacted WDC Planning directly about the failure to plant screening around the substation on Rowley Road. The matter has been referred to WDC Enforcement.
- 2231.2 A resident confirmed they had contacted Mike Jenkins of UKBIC about the ongoing whining noise and it was agreed that the new baffles were not adequately controlling the noise. Matthew Cutler of UKBIC will consult with residents about the matter.
- 2231.3 Reports were received of nitrous oxide capsules and other general waste at the top entrance to the Country Park on Rowley Road and a specific query was raised about installation of bins. Councillor Keightley suggested that bins would be the responsibility of the Park Management Company once one has been appointed. It is not for the Parish Council to install and manage bins on the Country Park site. Councillor Goodwin suggested speaking to the police about how to tackle the use of nitrous oxide.
- 2231.4 Councillor Meakin asked when the Country Park would be open and it was suggested this too probably depended upon appointment of a Park Management Company.
- 2231.5 A resident asked about the formation of a promised Park Liaison Group. Once again, it was assumed that this would depend upon the appointment of a Park Management Company.
- 2231.6 Councillor Hewer asked if residents should be using the Country Park whilst signs still say it is closed. The Clerk pointed out that technically the Park is still a building site and if a resident were to have an accident they might not be covered by insurance.

2232. SOUTH OF COVENTRY (SoC) DEVELOPMENTS

- 2232.1 Councillors agreed that the SEGRO suggestion of naming new roads after Alvis cars was acceptable and reflects our history.
- 2232.2 The next SEGRO meeting is 8th June and will include a tour of the site.

2233. POLICE MATTERS.

- 2233.1 There were no new Police matters to report.

2234. BAGINTON EVENTS COMMITTEE UPDATE

- 2234.1 Film night was held on 29th April – ‘The Good Liar’.
- 2234.2 The AGM was held on 20th April. **Report attached as Appendix to these minutes.**
- 2234.3 The next film night will be ‘A Royal Night Out’ on 27th May
- 2234.4 The Queen’s Platinum Jubilee picnic will be held on 4th June on the Millennium Field.
- 2234.5 The Party in the Park Event is scheduled for 9th July
- 2234.6 To celebrate the Queen’s Platinum Jubilee, seven trees have been planted on the Millennium Field to mark each decade of her reign. Baginton children will also receive a small commemorative gift.

2235. AIRPORT MATTERS

- 2235.1 No airport matters were reported

2236. PLANNING

- a. Planning decisions received since the last meeting**
- i. None
- b. To note applications awaiting WDC decision.**
- i. W/21/0558 – Erection of 1 bungalow. 4 the Smallholdings, Stoneleigh Road. **OBJECTION** issued 8th September.
- ii. W/21/0711 – Erection of a single storey dwelling, The Granary, Church Road. **NEUTRAL** response reported 10th October.

- iii. W/21/1655 – Reserved matters relating to the Gateway South Community Park. **NEUTRAL** response reported 10th October.
- iv. W/22/0146 – Addition of a backup generator at Unipart Logistics on the Middlemarch Business Park. Circulated to Councillors on 9th March with response required by 30th March. **SUPPORT** response sent 25th March.

c. New planning applications or matters received since the last meeting

- i. None

2237 HIGHWAY MATTERS.

Summary of known Highways issues, by area.

Major Matters reported previously and awaiting action - None

1. Minor Matters reported previously and awaiting action from 20 Parish Roads

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)
- Bubbenhall Road at Stables
- Church Road – **Standing Water.**
- Coventry Road - **Lamp out at mini roundabout. Puddling opposite The Row.**
- Frances Road – Puddling where road has sunk
- Friends Close
- Firefly Road – Off Rowley Rd to A45 & new bridge
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close – **Standing Water.**
- Orchard Way – New Haul Road
- Roman Way – **Lamp out at entrance**
- Rowley Road
- Stoneleigh Road
- Underhill Close -

2237.1 Volunteers refurbished the bus shelter in Holly Walk on 9th April and have been paid for their out of pocket costs by the Chairman as agreed at the March meeting. Councillor Williams suggested a letter of thanks. **Clerk to arrange.**

2237.2 The WCC Locality Officer met with the Clerk and Chairman on 14th April to review the service road on Mill Hill, Frances Road and other issues in the village. Areas for repair of the service road pavement have been marked up.

2237.3 Reports that the new haul road is now open to traffic proved to be false.

2237.4 Councillor Meakin stated that during a recent heavy downpour, water had flowed onto his property because the surface of the nearest drain was covered with catkins. It was suggested that Councillor Meakin might be advised to sweep the catkins from the drain.

2237.5 Councillor Williams spoke about issues with Holly Walk and Councillor Keightley confirmed this had been brought to the attention of the Localities Officer when he visited on 14th April.

2237.6 Councillor Hewer complained that the recent closure of Coventry Road by Church Road had not been advertised in advance. Councillor Goodwin highlighted that signs had been posted several weeks in advance.

2238 OPEN SPACE.

2238.1 Letters were delivered to residents of Frances Road on 28th April informing them of the works on the Lucy Price Playground commencing 3rd May.

2238.2 Councillor Taylor confirmed work had started on the Lucy Price Playground as scheduled. Any spoil from the works will be removed from site at a later date. The rubberised mulch has been delayed and will be installed later.

2238.3 Councillors were reminded that the 'in camera' meeting to discuss the custodianship of Bagot's Castle would take place immediately after this meeting.

2239 GRANTS MATTERS TO NOTE : None

2240 HOUSING & GENERAL MATTERS TO NOTE : None

2241 FINANCIAL MATTERS TO NOTE.

a. **Currently Earmarked Funds**

Earmarked Charity Donated Monies	£1330.29
Earmarked Funds (Lucy Price Playground)	£31452.50
Earmarked Funds (Election Expenses)	£6000.00
Earmarked Funds (Badge of Office)	£142.35
Earmarked Funds (Bus Shelters & Notice Boards)	£860.00
Earmarked Defibrillator Consumables & Service	£250.00
Total Earmarked Reserves	£40035.14

b. To advise Bank balances as of 28/04/2022

HSBC treasurers (community) account: -	£ 26922.01
HSBC savings (BMM) account: -	£ 24001.65
Total in Bank	£ 50923.66

c. **Underlying Reserves (Bank minus Earmarked)** £10888.52

d. Bank Charges paid in January 2022	£12.00
Bank Charges paid in February 2022	£10.00
Bank Charges paid in March 2022	£11.00
Bank Charges paid in April 2022 (to 31 st March)	£13.00

e. It was resolved to authorise the invoices below for payment by electronic transfer. Proposed by Councillor Keightley, second by Councillor Newman and carried by show of hands.

PAYEE	Value	Payment No.
Clerk's monthly salary (40.1 hours @ NJC Level 7 - £426.26)	£426.26	001
Bus Shelter Out of Pocket Costs Reimbursement (J Keightley)	£15.00	002
Thompsons #0198	£919.20	003
WALC Playground Training Course	£42.00	004
Reid's Invoice #4922 will be part paid over 4 days	£16793.00	005 to 008
Reid's invoice #4922 Remainder to be paid on receipt of RUCIS grant	(£21707 needed)	009 to 013
Cash needed in Current Account	£18195.46	

- i. The Annual Accounts have been prepared and submitted to our internal auditor and will be placed as draft versions on our website.
- ii. It was resolved to approve of the Annual Governance Statement. Proposed by Councillor Keightley, second by Councillor Hewer and carried by show of hands.
- iii. It was resolved to approve of the Accounting Statements. Proposed by Councillor Keightley, second by Councillor Newman and carried by show of hands.
- iv. The Village Hall reimbursement for outfield clearance & renovation of £1060 was paid into our account on 12th April.
- v. The first precept payment for £8589.00 has been received and cleared on 29th April, but is not included in the above numbers.

2242 CONSULTATIONS TO NOTE. - None

2243 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

- i. Countryside Voices – Spring 2022
- ii. Clerks & Councils Direct – May 2022

2244 ANY OTHER BUSINESS.

2244.1 It was resolved to adopt the new WDC Code of Conduct, proposed by Councillor Keightley, second by Councillor Newman and carried by show of hands.

2245 DATES FOR YOUR DIARY.

2245.1 Next Ordinary Meeting: **Thursday 2nd June 2022** @ 7.30pm, Baginton Village Hall.

2246 CLOSE - The meeting closed at 8:06

Appendix I – Events Committee AGM Minutes

Attendees Rheba Horsfall (RhH), Roger Horsfall (RH), Julie Keightley (JK), Della Thomas (DT), Nigel Thomas (NT), Sue Williams (SW)

Apologies, Val Daly (VaD) Rob Newman (RN- emailed updates), Gayle Goodwin (GG emailed updates)

With consent, nominations were received and approved by a show of hands for the following offices:-

- 1 **Chair - Gayle Goodwin**
- 2 **Treasurer Rheba Horsfall**
- 3 **Secretary Rheba Horsfall**
- 4 It was approved, by show of hands, that the **Terms of reference** adequately outline the terms of reference for the Events Committee

5 **To discuss any matters relating to Events, Event Planning, and Event Preparation**

Party In The Park.

Stage (NT) Booked

Trailers (GG) GG still has a contact from when it was InTransit so is happy to try this and speak to them with a view to the use of 2 trailers for the night. Hopefully the contact will be able to point her in the right direction/put in a good word for us.

Acts / Sound engineers (GG) Still not heard back from ABBA so will chase these again;

With concerns that the line-up is not finalised and ABBA may not be available: all committee members will research alternative acts.

Finale after the subs, the audience will be led (Dave W?) into singing a couple of anthems, fireworks start immediately after (just to music) followed by National Anthem. final goodnight words.

Stage Accessories :

Lighting – RN will find a weekend that he has free to look at the lights in May and check they all work

Projector screens – Still for discussion

- **Inflatable** -CharaVector Inflatable Movie Screen Cinema 20FT Outdoor Projection Screen Blow Up Screen For Backyard Home Theater Projector With Fan Front And Rear Projection: Amazon.co.uk: Electronics & Photo
- **Framed** - Projector Screen and Stand 120 inch 16:9 4K HD Rear Front Foldable Projection Screen with Carry Bag for Home Theatre, Office, Indoor or Outdoor Using, Pixthink Projector Screen with Stand: Amazon.co.uk: Electronics & Photo

Framed Screen goes to a maximum size of 120inches on the diagonal, inflatable go larger in size.

To show on projector, I (RN) will mix together previous videos from events, as a through the years sort of thing, a mix of images and videos from each year.

Toilets (RH) Booked

Advertising (GG) happy to speak to the person who designed everything for us before and get the date amended and some new ones produced. He has all of the artwork saved – confirm at next week's meeting

Socials and marketing materials (RN)

Facebook & other posts will be set to go out from the 22nd April on a weekly basis, as follows

April 23rd – Tickets available post

April 29th – Are you coming to this year's Party in the Park

May 3rd – General "Party in the Park" post awareness - post including ticket information

To schedule

May 6th Video teaser of event

May 13th To Be Determined (TBD)

May 20th Video of previous event

May 27th TBD

June 3rd Check out the Acts at this years event

June 10th Information notice what to bring, buy, etc

June 17th TBD

June 24th TBD

July 1st Just over one week until the big event

July 2nd to 8th – Daily Countdown Adverts

Tickets (GG) GG to take tickets to the shop in the morning. These will be numbered from 1501. Still have a further 100ish spare.

Tickets refunds so far have been via BACS transfer via The Oak **No refunds after May 31st.**

Fireworks (NT) Booked

BE food outlets (GG) Bar & Pig Roast are still available to use and GG will factor in the staffing for these along with the rota for event helpers.

Smith's Van (RH) to ask about availability

Ice-cream van (SW) Booked

Childrens Entertainer (DT) The Great Raymondo is now just Raymond Pollack! DT to ask Leanne Jones for contacts with circus skills. RH may also have a contact

Airport lights (GG) Booked

First Aid. Louise Cluff will be available during the set up

RN has asked Luke about first aid; he hasn't got back yet as he is on holiday at the moment. RN will follow up when he is back next week. St Johns, were at the rock hunt at the weekend at Russells to be investigated

Water (NT) to talk to Severn Trent contact (Mark)

Waste Bins GG happy to speak to the person who we used for the 2019 event

Cones & black bins (RH) Tudor Environmental are happy to loan these.

Risk Assessment (RhH) to be updated -thanks JK

Wrist Bands (DT) held are 241 pink, 244 yellow, 65 orange, 24 blue.

Blue & Orange to be used for BE committee & performers etc. DT to order more pink or yellow

Merchandise Need to establish what we have. RN has investigated Inflatable balls -. 60 inches 19.99 each.

There was discussion regarding infringing on picnics /drinks - hold back with ordering for now Rob – will discuss again next week,

FLAGS:

Union Jack Flag: High Quality United Kingdom Flags For Sale (hampshireflag.co.uk)- Up to 5 m wide. Biggest in UK

Sewn Union Flag: 4.0yrd (366cm x 183cm) – Flags and Flagpoles

Volunteers (GG) to start to compile a list of helpers. Please let GG know of anyone who has offered help.

Walter helpers please.(to be asked – Gordon T, James & Dave, Chris Watling, Bal, Jarrod & Lesley)

Walkie-Talkies (NT) to test those we have.

Acts Meeting (GG) To be arranged for **Monday 9th May**. GG to email Acts and those involved

Interim music/sound track (DT)

Sum Up (DT) in charge

Stage decoration Smith's to be asked.

FILM NIGHT

April Film **The Good Liar** May ?

Awaiting invoices for - Off the Rails and Knives Out.

Queens Jubilee

Overview RhH has received an ideas pack – includes a message from The Queen

The BE Event will take place on The Millennium Field On **Saturday 4th June**

(NT) to print posters ready for May delivery (JK still enthusiastic to deliver)

Toilets have been booked.

Suggested that some bunting & BE tables are put out to denote the area of field in which to congregate.

It was suggested that folks be encouraged to contribute to a sharing table (finger food/cakes).

One of the pack ideas is for children to make and wear crowns

Skittles, horseshoe throwing equipment available. Other games?

Trees Smith's had 2 in stock and Mick was able to source 5 more - £308.00 (Total) Stakes, compost and protectors to be investigated and sourced from Russell's. It was decided to plant 6 now with the final one to be planted ceremonially on the day. Meet on field next week to decide upon the the position. Plaque to be investigated.

RhH is compiling costs in preparation for possible grant

Gifts for children (suggested wording for magazine)

Everyone is invited to a Big Jubilee Lunch on The Millennium Field on Saturday 4th June from 12.00 noon and Baginton Events would like to present children of Baginton with a small Jubilee Gift. Please register your intent by sending your child's/children's name/s (& address) to the Baginton newsletter -

bagintonnews@btinternet.com or on paper in a box at the Village shop.

RN to investigate commemorative 50p coins for village children. Other small gifts being investigated

Football Container

It has been formally handed over to BE. RH to get extra keys cut

The football club has kindly left a few useful items.

