

# BAGINTON PARISH COUNCIL

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26<sup>th</sup> April 2025

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall to be held immediately after the 7.30pm Annual Meeting of the Parish Council on **Thursday 1<sup>st</sup> May**, for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark  
Clerk to the Parish Council

District Councillors, County Councillors, Police, Public and Press are freely invited to attend.

## DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

## AGENDA

### 1. WELCOME & APOLOGIES

### 2. MINUTES

To confirm the minutes from Thursday 3<sup>rd</sup> April 2025 Ordinary Meeting.  
To confirm the minutes from Thursday 10<sup>th</sup> April 2025 Annual Assembly.

### 3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from Warwickshire County Councillor.

### 4. REPORT FROM WARWICK DISTRICT COUNCIL

i. Any matters to report from Warwick District Councillors.

### 5. PUBLIC PARTICIPATION – Est 8.00 pm - 15 MINUTES MAX, 3 minutes per person.

i. Any public participation matters.

### 6. SOUTH OF COVENTRY (SoC) DEVELOPMENT UPDATES.

- i. Notes from the Investment Zone meeting with WDC on 15<sup>th</sup> April were circulated to Councillors. Any Questions?
- ii. Any further matters relating to South of Coventry works.

### 7. POLICE MATTERS TO NOTE -

i. Any Police matters.

## **8. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE**

- i. The Film Night on 25<sup>th</sup> April was the comedy drama 'A Real Pain'
- ii. The next Film Night on 30<sup>th</sup> May will be the comedy drama 'Bob Marley: One Love'.
- iii. The Events Committee AGM was held on Wednesday 9<sup>th</sup> April. **Minutes to follow.**
- iv. To note any further Events matters.

## **9. COVENTRY AIRPORT**

- i. Any airport matters to report.

## **10. PLANNING ITEMS TO NOTE.**

### **a. Planning decisions received since the last meeting**

- i. W/25/0141 – Wrap around single storey rear and side extension at No. 14 Oak Close. **SUPPORT** comment issued 12<sup>th</sup> March. **GRANTED** 14<sup>th</sup> April.

### **b. To note applications awaiting WDC decision.**

- i. DOC/23/0018 – Discharge of Conditions 3, 5, 7, 8, 14, 16, 19, 20, 21, 24 and 25 relating to W/20/0808 (Building of 56 affordable houses off Church Road on land **NORTH** of Rosswood Farm). Special notes on Condition 8 (Surface water drainage). **OBJECTION** response issued 18<sup>th</sup> January 2024. (Note: 3,5,7,14,25 discharged. Rest remain in place).
- ii. DOC/24/0010 – Discharge of condition 23 (the need for a construction traffic management plan) - Gateway South development on Bubbenhall Road. **NEUTRAL** response issued 30<sup>th</sup> April 2024.
- iii. W/25/0124/TC – Upgrade of existing base station, replacing a 15m tower with a 25m tower supporting 18 antenna and 4 dishes. **NEUTRAL** response issued 12<sup>th</sup> March.
- iv. W/25/0125 - Landscaping, car parking, earthworks, strategic drainage features, a primary substation, demolition of existing structures, plus formation of the six approved access points and the main spine road within the site. Coventry Airport, Rowley Road. **OBJECTION** response issued 17<sup>th</sup> March.
- v. W/25/0293 – Reserved matters pursuant to Condition 1 (landscaping, planting, parking, lighting, house design etc.) relating to W/22/1038 – Land **AT** Rosswood Farm. **OBJECTION** reported 7<sup>th</sup> April.
- vi. W/25/0265 – Reserved matters (building size, appearance, floor plan, site layout, landscaping, planting etc, plus power, noise and lighting) pursuant to a Gigafactory on Coventry Airport, Rowley Road. **OBJECTION** reported 8<sup>th</sup> April

### **c. New planning applications or matters received since the last meeting**

- i. W/25/0445 – Double-sided Entrance & Exit signage on an existing site gantry – Walkers Snack Foods, Middlemarch Business Park. Circulated to Councillors 16<sup>th</sup> April with response required by 12<sup>th</sup> May.
- ii. W/25/0587 – Installation of a steel entrance gantry - Walkers Snack Foods, Middlemarch Business Park. Circulated to Councillors 22<sup>nd</sup> April with response required by 15<sup>th</sup> May.

- iii. W/25/0502 – Reserve Matters relating to the provision of a substation (landscaping, earthworks, access, appearance etc.) – Coventry Airport, Rowley Road. Circulated to Councillors 23<sup>rd</sup> April with response required by 14<sup>th</sup> May.
- iv. DOC/25/0023 – Discharge of Conditions 5, 7 and 8 **AT** Rosswood Farm, Church Road. Circulated to Councillors 25<sup>th</sup> April.

**11. HIGHWAYS MATTERS TO NOTE.**

- i. No Mow May is being run again this year. Last WDC mow in Baginton was week commencing 14<sup>th</sup> April.
- ii. Any further highways matters to report.

**12. OPEN SPACES COMMITTEE MATTERS TO NOTE**

- i. To receive any report from the meeting of the Open Spaces Committee on 30<sup>th</sup> April.
- ii. To consider spending £621.51 on 3 new rubbish bins for the Lucy Price Playground.

**13. GENERAL OPEN SPACE MATTERS.**

- i. Any update on guttering and tree removal at The Smithy on Church Road.
- ii. Any update on the Church Road / Spinney Land Drain installation.
- iii. Any further open space matters.

**14. GRANT MATTERS TO NOTE :**

- i. None

**15. FINANCIAL MATTERS TO NOTE.**

a.	<b><u>Currently Earmarked Funds</u></b>	
	Charity Donated Monies Held by Council	£1330.29
	Earmarked Funds (Lucy Price Playground)	£10000.00
	Earmarked Funds (Election Expenses)	£6000.00
	Earmarked Funds (Badge of Office)	£118.45
	Earmarked Funds (Bus Shelters & Notice Boards)	£1000.00
	Earmarked Defibrillator Consumables & Service	£500.00
	Earmarked Smithy Maintenance & Repair	£750.00
	<b>Total Earmarked Reserves</b>	<b>£19698.74</b>
b.	To advise Bank balances as of 25/04/2025	
	HSBC treasurers (community) account: -	£3243.68
	HSBC savings (BMM) account: -	£28365.45
	<b>Total in Bank</b>	<b>£31609.13</b>
c.	<b>Reserves (Bank less earmark &amp; committed)</b>	<b>£11910.39</b>
d.	Bank Charges per month	<b>£8.00</b>

e. To propose a resolution to approve payment of the new items below by electronic transfer.

	Value	Pay Number
JDP (Spinney Land Drain Quote 06/445860) <b>PAID 4<sup>th</sup> April</b>	£221.19	Pay 220
Items for Approval		
Clerk's salary (40.1 hours @ SCP Level 7 £531.73)	£425.53	Pay 221
Clerk's Income Tax & NI (£106.20) Employer's NI (£17.21)	£123.41	Pay 222
WALC Subscription	£334.60	Pay 223
Internal Auditor Fees	£150.00	Pay 224
Village Hall Hire	£35.00	Pay 225
Village Hall Hire	£10.00	Pay 226
<b>TOTAL</b>	<b>£1033.54</b>	

- i. To note that the Government's new Employer NI requirement has started and is included in the table above.
- ii. The Smithy rent for £390.50 was requested on 6<sup>th</sup> April and was paid on 7<sup>th</sup> April.
- iii. The 2024 / 2025 AGAR was signed off by the internal auditor at a meeting with the Clerk on 22<sup>nd</sup> April.
- iv. **To approve the Internal Audit of the 2024 / 2025 AGAR. (Attached).**
- v. **To approve the Annual Governance Statement of the 2024 / 2025 AGAR (Attached).**
- vi. **To approve the Accounting Statement of the 2024 / 2025 AGAR (Attached).**
- vii. Any further financial matters to consider.

#### **16. CONSULTATIONS TO NOTE.**

- i. Changes to provision of parking requirements on new-build houses. Circulated 23<sup>rd</sup> April with response by 11<sup>th</sup> June.
- ii. Changes to rules on extensions, 45-degree rule and provision of refuse bin storage areas on new-build houses. Circulated 23<sup>rd</sup> April with response by 11<sup>th</sup> June.
- iii. Consultation on changes to WDC's Alcohol Licensing Policy. Circulated 23<sup>rd</sup> April with response required by 17<sup>th</sup> July.

#### **17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.**

- i. None

#### **18. ANY OTHER BUSINESS.**

- i. Any update on the Parish Clerk Vacancy – Closing date 30<sup>th</sup> April

**19. NEXT MEETING.**

- i. The next Ordinary meeting is **Thursday 5<sup>th</sup> June** from 7:30pm at the Village Hall.

**20. UPCOMING MEETINGS**

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Location</u>
5-June	Baginton Parish Council	7:30pm	Baginton Village Hall
30-June	Police ASB meeting	10:00am	Virtual
18-June	Segro Liaison Meeting	4:00pm	Management Suite
In June	Police & Parish Liaison Meeting	TBC	Leek Wootton Police HQ
2-Sep	WDC meeting re: IZone, Gigafactory etc.	2:00pm	Baginton Village Hall