

BAGINTON PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 4th July 2024 AT BAGINTON VILLAGE HALL

PRESENT:

Councillor	Wallace Redford	County Councillor
Councillor	Pam Redford	District Councillor
Councillor	Walter Bush	Acting Chairman
Councillor	Mike Meakin	
Councillor	Robert Taylor	
Councillor	Roger Horsfall	
Councillor	Andrew Parkes	
Councillor	Craig Biggerstaff	
Councillor	Rob Newman	
Councillor	Gary Colville	

Clerk	Phil Clark
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Public	4 members of the public were present.
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The Chairman opened the meeting at 7:30pm and welcomed those present.

2737. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME

2737.1 Declarations of interest were sought and none were received.

2737.2 The following had apologised: Councillor Josh Payne District Councillor
 Councillor Chris Goodwin Chairman

2738. MINUTES OF LAST MEETING.

2738.1 Minutes of the Ordinary Meeting held on 6th June, having been circulated, were approved without amendment. Proposed by Councillor Bush & seconded by Councillor Meakin.

2739. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

2739.1 Councillor Wallace Redford had sent various reports over the last month, which had been circulated to Councillors to keep them informed.

2739.2 Councillor Redford confirmed that the Community Grant Scheme was still in operation for community projects.

2739.3 The Warwickshire Fire & Rescue consultation had closed and a few revised documents had been issued which will be scrutinised before being passed to WCC cabinet for approval. Of note is that Full Time established service will increase overall, with Kenilworth, Henley, Wellesbourne and Southam becoming whole-time day stations.

2739.4 Councillor Redford confirmed that both sides on the footpath into Baginton along Rowley Road will be renewed by late autumn and he provided the Clerk a summary of works. **Clerk to circulate.**

2739.5 It was confirmed that £4200 towards the Lucy Price Playground safety fence had been approved from his discretionary fund and should be with the Parish Council shortly. **Clerk to confirm arrival.**

The Chairman thanked Councillor Redford for his reports.

2740. REPORTS FROM WARWICK DISTRICT COUNCILLORS

- 2740.1 Councillor Pam Redford had sent various updates over the last month, which had been circulated to Councillors to keep them informed.
- 2740.2 Discussions were held about postal votes for the 4th July elections. Councillor Redford confirmed that 78% of postal votes had been returned for counting in WDC, which suggests that none of the problems reported in National Media have been seen in Warwick District.
- 2740.3 Questions were asked about noise from UKBIC. It was confirmed that monitoring equipment had been installed in both Andrews Close and Oak Close. The WDC Environment Protection Team are working closely with UKBIC to ensure that all cumulative effects of external equipment on the UKBIC site are properly mitigated to remove the impact on Baginton. It was noted that sound assessments should have been done by WDC Planning before planning permission was granted and that the Parish Council concerns about noise raised at the planning stage should not have been ignored.

The Chairman thanked Councillor Redford for her reports.

2741. PUBLIC PARTICIPATION PERIOD.

- 2741.1 A resident reported that the Community Park Liaison Group had not met for 18 months and momentum had been lost. A meeting has been arranged with SEGRO Director Colin Lawrence-Waterhouse at the next Community Cafe to discuss issues and to re-launch the Liaison Group.
- 2741.2 Concerns were raised about the works on the new housing estate on land North of Roswood Farm. No measures has been put in place to protect the Baginton Oak, work is undertaken outside approved hours and tyre damage is being caused to Parish Council land. HGV traffic is passing through Baginton when other routes are available. It was observed that a green chemical was poured down the drains at Oak Close, which Councillor Pam Redford suggested might be inert dye for tracking water courses. It was noted that despite promises from the developer, the Parish Council is not being kept informed. **Councillors Bush and Horsfall will make enquiries.**
- 2741.3 Representations were made by the neighbours of No.3 Kimberley Road regarding plans to convert it into a bedsit under Permitted Regulations (W/24/0585), which does not include the Parish Council as a statutory consultee. The neighbour's objection had been refused by WDC, as the matter was being considered under permitted development and the Parish Council's original concerns about parking and traffic flow had been ignored. Councillors resolved that a letter of complaint should be issued to WDC Planning with a request that the matter is overturned or restricted under an Article 4 Direction of the Town & Country Planning Act. Proposed Councillor Bush, seconded Councillor Newman and carried by show of hands. **Clerk to action.**

2742. SOUTH OF COVENTRY (SoC) DEVELOPMENTS

- 2742.1 Councillor Bush gave an update from the meeting with SEGRO on 12th June. Items to note included:
- i. The meeting was chaired by a new Segro Director, Mr Colin Lawrence-Waterhouse, who was keen to stress that the SEGRO Business Park was still looking for Tenants / Investors, so the anti-social behaviour on the roads around the Business Park and its associated Country Park were a significant issue that they would help to resolve as a priority.
 - ii. It was confirmed that SEGRO were involved with the CCTV on Rowley Road and permission was given to erect '**CCTV Cameras in Operation**' signs in relation to the cameras. It was also confirmed that SEGRO will do whatever they can to help prevent the anti-social traffic issue around their site.
 - iii. Trinity Guild Rugby Club is due to return to Baginton on the SEGRO site in September.
 - iv. A new 'green' timber site office is due to be built in the next 8 weeks.

- v. Remediation of the STW Rock Farm waste site is due to be completed this Autumn, with the spoil used to build the southern bund to its final height. Tree planting of the bund will follow.
- vi. Site security is due to be in place within 8 weeks, once the timber site office is built.

2743. POLICE MATTERS.

- 2743.1 The virtual meeting with cross-border Police forces and other stakeholders took place on 17th June, with the general Police Liaison meeting at their Leek Wootton Headquarters taking place later that evening. Items to note from these meetings include:
- i. Confirmation was received that the CCTV cameras (Pan, Zoom & Photo capability) on Rowley Road were owned by WCC, but SEGRO did have some involvement and appropriate signs warning of CCTV in operation should be installed. These are not ANPR or speed cameras.
 - ii. Concrete blocks across the unused Firefly side roads need to be put back in their original position, but WCC / WDC have refused to do this without appropriate traffic flow and risk assessments. Colin Lawrence-Waterhouse (SEGRO) has contacted JLR site security to see if they will replace the blocks.
 - iii. Police have set up a system whereby the public can take a picture of a suspected anti-social vehicle, scan a QR code and send it directly to Birmingham Police, who will investigate or inform cross border forces, as appropriate.
 - iv. The possibility of cameras to capture any vehicle passing through a red traffic light is being investigated e.g. cars racing through red traffic lights.
 - v. The possibility of red lines along the affected routes (No Stopping) is being investigated, but there are doubts about how it could be policed effectively.
 - vi. Police stressed that they need to be informed of any car gatherings, even if no racing or anti-social behaviour is observed. Police will be engaging with local communities to stress the importance of letting them know and highlighting the easiest ways to do this.
 - vii. The Liaison Meeting at Leek Wootton to discuss general Police matters in Warwickshire was less focused than the virtual cross-border meeting, but still proved useful as representatives from the wider area were present.
 - viii. General outreach activities were discussed as Police wish to engage better with the public.
 - ix. A series of new 20mph zones will be introduced throughout the district, but they will not be enforced due to lack of resources.
 - x. Of significant importance is that PCSO Ed King will be seconded to Leamington in September, leaving us with no PCSO in the Ward. The target of 83 PCSOs is currently running short and 16 recruits are being trained to bolster force numbers. Parish Councils were invited to write to the Chief Constable and Crime Commissioner requesting a review of resourcing in rural areas of our District. **Clerk to action.**
- 2743.2 The next virtual cross border Police meeting is scheduled for 19th August.
- 2743.3 The next Police Liaison meeting at Leek Wootton Headquarters is scheduled for 4th November from 8:00pm.
- 2743.4 Councillor Meakin reported drug paraphernalia at various places in Baginton and Councillor Bush confirmed Police were aware.
- 2743.5 Councillor Bush confirmed that an illegal encampment had been moved-on by Police from land owned by Radford Semele Parish Council and it was unsure where they were going. Representatives from Radford Semele Parish Council had met with Councillor Bush to review the gate & post measures Baginton Parish Council had taken following a similar incursion.

2744. BAGINTON EVENTS COMMITTEE UPDATE

2744.1 The film night on 28th June was the drama 'The Public'.

2744.2 The next film night on 26th July will be the black comedy 'Wicked Little Letters'.

2744.3 Party in the Park is scheduled for 13th July 2024.

2744.4 The Risk Assessment for PITP was sent to our Insurers on 12th June and they have confirmed event cover for up to 5000 people.

2744.5 It was confirmed that Lakeside Grounds Maintenance had been informed of the PITP event and the restrictions it could bring to them. Now that work had started on the Rosswood housing development, Councillor Bush agreed to inform them of restrictions that may affect their work.

2745. AIRPORT MATTERS

2745.1 The next airport meeting has yet to be scheduled.

2746. PLANNING**a. Planning decisions received since the last meeting**

- i. W/24/0191 – Single storey side & rear extension, new porch, new outbuilding and rendering at No. 16 Mill Hill. **NEUTRAL** response reported 29th May. **GRANTED** 10th June.
- ii. W/24/0592 – Roof mounted solar panel array - Canute Haulage, Middlemarch. **SUPPORT** issued 21st May. **GRANTED** 26th June.

b. To note applications awaiting WDC decision.

- i. W/23/1725 Demolition of existing buildings and rebuild on new buildings and site layout at Unipart Logistics on Middlemarch Business Park. **NEUTRAL** response issued 6th January.
- ii. DOC/23/0018 – Discharge of Conditions 3, 5, 7, 8, 14, 16, 19, 20, 21, 24 and 25 relating to W/20/0808 (Building of 56 affordable houses off Church Road on land north of Rosswood Farm). Special notes on Condition 8 (Surface water drainage). **OBJECTION** response issued 18th January.
- iii. DOC/24/0010 – Discharge of condition 23 (the need for a construction traffic management plan) - Gateway South development on Bubbenhall Road. **NEUTRAL** response issued 30th April.
- iv. W/24/0569 – Major reconstruction and expansion of existing site – Volvo Bus & Truck, Middlemarch Business Park. **NEUTRAL** response issued 7th June.
- v. W/24/0634 – Retrospective applications for an elevated patio terrace, ramp, steps and railings – Oakley, 39 Mill Hill. **OBJECTION** issued 18th June.
- vi. W/24/0692 – Replacement of 4 existing roof flues with 2 new slightly larger flues – Walkers Snack Food, Middlemarch Business Park. **NEUTRAL** response issued 7th June.

c. New planning applications or matters received since the last meeting

- i. W/24/0850 – Installation of signage Plot 3A, Middlemarch Business Park. Circulated to Councillors 3rd July with response required by 23rd July. Councillors resolved to offer a **NEUTRAL** stance.
- ii. W/24/0680LB – General repairs to side gable and flank wall at the Grade 2 listed No. 1 Lunt Cottage. Circulated to Councillors 3rd July with response required by 24th July. Councillors resolved to **SUPPORT** the application.

2747 HIGHWAY MATTERS.

Summary of known Highways issues, by area.

Major Matters reported previously and awaiting action - None

1. Minor Matters reported previously and awaiting action from 20 Parish Roads

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)

- Bubbenhall Road at Stables
- Church Road
- Coventry Road
- Frances Road
- Friends Close
- Firefly Road
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Silver Eagle Way
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

2747.1 WDC Grass cutting services began cutting the grass again on 2nd July following No Mow May.

2747.2 A query Ref: CI-BVLS-2406-MPA-24-GME-173 about drain cleaning was raised with County Highways. WCC confirmed it had been passed to its contractors, Balfour Beatty.

2474.3 A query about path clearance on Rowley Road, opposite the Frances Road mini roundabout, was raised again with WDC Ref: 461324. It was noted that Councillor Redford comment (Ref: 2739.4) may resolve this matter in the near future.

2474.4 Volunteers cut back the hedge on Coventry Road by the Lucy Price Playground so that pedestrians did not need to walk into the road.

2474.5 Councillor Horsfall also asked about the Mill Hill pavement opposite the allotments, where nettles and brambles were causing pedestrians to walk in the road to get past them. It was confirmed this was maintained by WDC and a request should be made to cut it. **Clerk to action.**

2474.6 Councillors Colville and Meakin also asked about overgrown paths on Rowley Road between Baginton and UKBIC, plus at the Airport Museum. Councillor Wallace Redford confirmed that if the vegetation originated from non-WCC / WDC land, it was the landowner's responsibility to cut it back. **Clerk to review and contact land owners.**

2474.7 Questions were asked about progress with reviewing incorrect signage around Baginton and relocations of the 30mph sign at Smith's Nurseries. Councillor Wallace Redford confirmed these were still ongoing, but were awaiting adoption of the new Haul Road. **Councillor Bush to ask SEGRO.**

2748 OPEN SPACE.

2748.1 Fly-tipping by the pond was reported on 23rd June Ref: 829013 and was cleared within a week.

2748.2 Fly-tipping in the lay-by opposite The Row was reported on 4th July Ref:830467.

2748.3 Councillor Taylor gave an update on progress with a new Lucy Price Playground.

i. The correction to the hopscotch numbering had been completed.

ii. A contractor was still being sought to repaint certain pieces of equipment.

iii. Grants for a new playground fence had been confirmed and installation is due to start on 5th August

2748.4 Councillors were asked to consider if an 'Open Space' sub committee should be formed, drawing on non-Councillor expertise and help with management of the Parish Council owned spaces and recreational facilities. **To be carried forward.**

2748.5 It was confirmed that the HAGS Annual Playground Inspection had been received earlier that day.

Clerk to circulate.

2749 GRANTS MATTERS TO NOTE

2749.1 A £1500 grant towards the new Playground fence was received from the Coventry Gospel Hall.

2749.2 Grants for the new Playground fence of £4000 from SEGRO and £4200 from WCC had been confirmed, but not yet received.

2750 GENERAL MATTERS TO NOTE - None

2751 FINANCIAL MATTERS TO NOTE.

a. **Currently Earmarked Funds**

Charity Donated Monies Held by Council	£1330.29
Earmarked Funds (Lucy Price Playground)	£10000.00
Earmarked Funds (Election Expenses)	£5950.00
Earmarked Funds (Badge of Office)	£118.45
Earmarked Funds (Bus Shelters & Notice Boards)	£1000.00
Earmarked Defibrillator Consumables & Service	£322.61
Earmarked Smithy Maintenance & Repair	£5500.00
Earmarked for Lucy Price Playground Fence	£1500.00
Total Earmarked Reserves	£25721.35

b. To advise Bank balances as of 25/06/2024

HSBC treasurers (community) account: -	£ 3109.89
HSBC savings (BMM) account: -	£ 37762.47
Total in Bank	£40872.36

c. **Reserves (Bank less earmark & committed)** **£15151.01**

d. Bank Charges per month **£8.00**

e. It was resolved to pay the bills below by electronic transfer, proposed by Councillor Bush and seconded by Councillor Taylor and passed by a show of hands.

	Value	Pay Number
Clerk's monthly salary (40.1 hours @ SCP Level 7 £506.26)	£404.86	Pay 152
Clerk's Income Tax & NI (Includes PAYE Adjustment)	£101.40	Pay 153
Newsletter Grant	£350.00	Pay 154
Website Domain Name Renewal	£23.98	Pay 155
Lakeside Invoice LAKBPC531	£480.00	Pay 156
Lakeside Invoice LAKBPC532	£216.00	Pay 157
Playground Inspection #96787	£222.00	Pay 158
	£1798.24	

- i. To note that there is no meeting in August, so any approved, budgeted or essential payments arising prior to 1st August will be paid shortly after that date in accordance with our Financial Regulations. Extraordinary payments will be circulated to Councillors for payment approval.
- ii. A donation of £500 was received from our Smithy tenant on 5th June with regards to ongoing repairs (Added to earmarked funds).

- iii. It was noted that the period for public examination of the AGAR and associated documents runs from 10th June until 19th July and had been advertised on the Village website, the Newsletter and on the main Parish Council notice board.

2752 CONSULTATIONS TO NOTE.

2752.1 No new consultations received.

2753 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

2753.1 Warwickshire Outlook – Summer 2024.

2753.2 Clerks & Councils Direct – July 2024.

2754 ANY OTHER BUSINESS.

None raised.

2755 DATES FOR YOUR DIARY.

2755.1 **There is no meeting scheduled for August**

2755.2 The next Ordinary meeting is scheduled for **5th September 2024.**

2756 CLOSE - The meeting closed **at 8:50pm.**