

# BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER  
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26<sup>th</sup> May 2023

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall to be held from 7.30pm on **Thursday 1<sup>st</sup> June 2023** for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark  
Clerk to the Parish Council

District Councillors, County Councillors, Police, Public and Press are freely invited to attend.

## **DECLARATIONS OF INTEREST**

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

## **AGENDA**

### **1. WELCOME & APOLOGIES**

### **2. MINUTES**

To confirm the minutes from Thursday 18<sup>th</sup> May 2023 Annual Meeting.

To confirm the minutes from Thursday 18<sup>th</sup> May 2023 Ordinary Meeting.

### **3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL**

Any matters to report from Warwickshire County Councillor.

### **4. REPORT FROM WARWICK DISTRICT COUNCIL**

Any matters to report from Warwick District Councillors.

### **5. PUBLIC PARTICIPATION – Est 8.00 pm - 15 MINUTES MAX, 3 minutes per person.**

i. Any public participation matters.

### **6. SOUTH OF COVENTRY (SoC) DEVELOPMENT UPDATES.**

i. The meeting at UKBIC Site is now set for 8<sup>th</sup> June from 3:00pm

ii. Any update from the Masterplanning Framework for North Kenilworth / South Coventry meeting with WDC on 30<sup>th</sup> May.

iii. Any further matters relating to South of Coventry works.

## **7. POLICE MATTERS TO NOTE**

- i. Any Police matters

## **8. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE**

- i. The film night on Friday 26<sup>th</sup> May was 'Fisherman's Friends: One & All'.
- ii. The next film night on 23<sup>rd</sup> June will be the period tradgicomedey 'The Banshees of Inisherin'
- iii. Party in the Park is scheduled for 8<sup>th</sup> July 2023. Tickets are on sale.
- iv. To note any further Events matters.

## **9. COVENTRY AIRPORT**

- i. Any airport matters.

## **10. PLANNING ITEMS TO NOTE.**

### **a. Planning decisions received since the last meeting**

- i. None

### **b. To note applications awaiting WDC decision.**

- i. W/23/0606 – Removal of temporary 2-storey portakabins and replacement with 2-storey permanent office and amenities block. Walkers Snack Foods, Siskin Parkway. **SUPPORT** reported 23<sup>rd</sup> May.
- ii. W/23/0581 – Erection of first floor rear extension. Stonehouse, Holly Walk. Circulated to Councillors 10<sup>th</sup> May with response by 1<sup>st</sup> June.

### **c. New planning applications or matters received since the last meeting**

- i. W/23/0585 – Erection of a single storey rear extension. Woodside, Hall Drive. Circulated to Councillors 20<sup>th</sup> May with response required by 12<sup>th</sup> June.
- ii. W/23/0608 – Erection of new rear extension to replace existing extension, plus erection of front and rear dormers. No. 5, Frances Road. Circulated to Councillors 20<sup>th</sup> May with response required by 12<sup>th</sup> June.
- iii. W/23/0623 – Variation of Condition 2 to add a car port. Former Baginton Sunday School Site, Church Road. Circulated to Councillors 20<sup>th</sup> May with response required by 12<sup>th</sup> June.

## **11. HIGHWAYS MATTERS TO NOTE.**

- i. To note that No Mow May continued since the last meeting.
- ii. Any further highways matters to note.

## **12. OPEN SPACE MATTERS TO NOTE**

- i. To continue the discussion regarding The Smithy on Church Road.
- ii. To note any further open space matters.

## **13. GRANT MATTERS TO NOTE** : - None

## **14. GENERAL MATTERS TO NOTE** : - None

## **15. FINANCIAL MATTERS TO NOTE.**

### **a. Currently Earmarked Funds**

Earmarked Charity Donated Monies	£1330.29
Earmarked Funds (Lucy Price Playground)	£9574.00
Earmarked Funds (Election Expenses)	£6000.00
Earmarked Funds (Badge of Office)	£118.45
Earmarked Funds (Bus Shelters & Notice Boards)	£860.00
Earmarked Defibrillator Consumables & Service	£250.00
Earmarked Smithy Maintenance & Repair	£142.00
<b>Total Earmarked Reserves</b>	<b>£18274.74</b>

### **b. To advise Bank balances as of 25/05/2023**

HSBC treasurers (community) account: -	£ 2615.39
HSBC savings (BMM) account: -	£ 35397.13
<b>Total in Bank</b>	<b>£ 38012.52</b>

### **c. Reserves (Bank less earmark & committed) £19737.78**

### **d. Bank Charges per month £8.00**

### **e. To propose a resolution to approve payment of the items below by electronic transfer.**

	Value	Pay Number
Clerk's monthly salary (40.1 hours @ NJC Level 7)	£466.36	Pay 076
Office costs & overheads	£250.00	Pay 077
Litter Picking Honorarium)	£140.00	Pay 078
Website Management Honorarium	£62.50	Pay 079
Flower Festival	£40.00	Pay 080
Cash needed in Current Account	<b>£958.86</b>	

- i. The internal auditor met with the Clerk on 23<sup>rd</sup> May and it was advised that the Accounts should reflect the Lucy Price Relief in Need direct payments to Reid's Playground as grants received. This requires Income, Expenditure and VAT adjustments on the Accounts. To propose issuing the Accounts for external examination once the internal audit is signed off.
- ii. To propose approval of the Annual Governance Statement.
- iii. To propose approval of the revised Accounting Statements
- iv. Any further financial matters

## **16. CONSULTATIONS TO NOTE. – NONE**

## **17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL. – NONE**

**18. ANY OTHER BUSINESS.**

**19. NEXT MEETING.**

- i. The next Ordinary Meeting is scheduled for **6<sup>th</sup> JULY 2023** from 7:30pm at Baginton Village Hall.