

# BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER  
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30<sup>th</sup> August 2020

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton to be held virtually on **Thursday 3<sup>rd</sup> September 2020 at 7:30pm** for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark  
Clerk to the Parish Council

To: The Members of Baginton Parish Council, District Councillors, County Councillor, Police, Public and Press.  
Due to COVID 19 restrictions, this meeting will be held virtually by ZOOM. Should any resident wish to 'attend' the meeting please contact the Clerk via e-mail to request an invitation. This meeting may be recorded.

## DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

## AGENDA

### 1. APOLOGIES & WELCOME

- i. To receive apologies.

### 2. MINUTES

- i. To confirm minutes from Thursday 2<sup>nd</sup> July 2020 Annual and Ordinary meetings.

### 3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from Warwickshire County Councillor.

### 4. REPORT FROM WARWICK DISTRICT COUNCIL

Any matters to report from Warwick District Councillors.

### 5. PUBLIC PARTICIPATION – Est 8.00 pm - 15 MINUTES MAX, 3 minutes per person.

- i. A member of the public asked if the Parish Council will organise removal of a large tree in a previous 'right-of-way' that has since been fenced off and incorporated into their garden.
- ii. A business owner raised with the Council the issue of the Gateway developers implementing a blanket restriction on access to the village by their employees/contractors.

### 6. SOUTH OF COVENTRY DEVELOPMENT UPDATES.

- i. A 'timeline' for works on Gateway South (Bubbenhall Road) was circulated to Councillors on 5<sup>th</sup> July 2020.
- ii. An update from Ragu was also circulated on 5<sup>th</sup> July.

- iii. Buckingham's spoke to the STW subcontractors working outside The Oak regarding problems with their travel management plan. STW have since changed their TM Plan.
- iv. The muddy conditions on Bubbenhall Road was reported to Buckingham's on 13<sup>th</sup> July, who are planning to close the site entrance in question.
- v. Numerous complaints have been received about dust and noise from the developments. Contractors, Councillors and WDC have been informed.
- vi. A business owner expressed concerns

## **7. POLICE MATTERS TO NOTE.**

- i. A property on Stoneleigh Road, Baginton was burgled on both 4<sup>th</sup> and 5<sup>th</sup> July and had copper pipes ripped out of washrooms and personal lockers were forced open.
- ii. Offenders cut padlocks off stable doors in Stoneleigh Road on 6<sup>th</sup> July and stole animal feed and veterinarian products.
- iii. An update regarding the off-road bikes racing behind The Old Mill was circulated on 4<sup>th</sup> August.
- iv. Reports were received of a car being broken into and searched whilst parked on Coventry Road on 27<sup>th</sup> July.
- v. Reports were received of a burglary on 28<sup>th</sup> July at the Coventry Airport site.
- vi. The repeated vandalism / anti-social behaviour by 3 teenagers on the Lucy Price Playground was reported to Police on 17<sup>th</sup> August.

## **8. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE**

- i. To note any Baginton Events matters.

## **9. COVENTRY AIRPORT**

- i. To note any Airport matters.

## **10. PLANNING ITEMS TO NOTE.**

### **a. The following planning decisions were received since the last meeting.**

- i. W/20/0789 – Partial rebuild of summer house and new viewing platform. Bagot's Castle, Church Road, Baginton. **SUPPORT** letter issued 5<sup>th</sup> July.
- ii. W/20/0836 - Dormer gable window, 2 velux windows at the rear of the property and a canopy over the front door at Owletts, Holly Walk, Baginton. **SUPPORT** reported 5<sup>th</sup> July. **GRANTED** 21<sup>st</sup> August

### **b. To note applications awaiting WDC decision.**

- i. W/20/0020 – Reserved matters related to scale, layout, appearance, lighting, landscaping etc of the car showroom in Zone 2 of the Whitley South (Rowley Road) development. Circulated to Councillors on 15<sup>th</sup> February, with response required by 28<sup>th</sup> February. **NEUTRAL** response reported 25<sup>th</sup> February along with a letter of concern regarding the timing of the showroom development, which was to support the new JLR technology campus.
- ii. W/20/0789 – Partial rebuild of summer house and new viewing platform. Bagot's Castle, Church Road, Baginton. **SUPPORT** letter issued 5<sup>th</sup> July.

- iii. W/20/0808 - Affordable housing at Rosswood Farm, Coventry Road. **NEUTRAL** response reported 6<sup>th</sup> July.
- iv. W/20/0870 – Change of use from dedicated airport purposes. Palletline, Siskin Parkway, CV3 4PA. **NEUTRAL** response reported 5<sup>th</sup> July.

**c. New planning applications or planning matters received since the last meeting.**

- i. W/20/1039 – High efficiency pallet drying kiln. Unit 7030, Siskin Parkway East. Circulated to Councillors 18<sup>th</sup> August with response required by 1<sup>st</sup> September.

**11. HIGHWAYS MATTERS TO NOTE.**

**12. OPEN SPACE MATTERS TO NOTE**

- i. Volunteers repainted the picnic bench on the Lucy Price Playground, as per advice from the Annual Inspection.
- ii. A protective sheath was placed on a section of rope ladder to contain any sharps or stray steel fibres. A more permanent repair is being sought.

**13. GRANTS MATTERS TO NOTE : None**

**14. HOUSING & GENERAL MATTERS TO NOTE : None**

**15. FINANCIAL MATTERS TO NOTE.**

- a. To advise Bank balances as at 26/08/2020
 

HSBC treasurers (community) account: -	£ 1440.84
HSBC savings (BMM) account: -	£ 31090.66
Total.....	£ 32531.50

**Data as of 1<sup>st</sup> April 2020 (as within end of year accounts).**

Nominally ring fenced Monies	£1330.29
Committed Funds (Lucy Price Playground)	£15000.00
<b>Underlying Council Reserves.....</b>	<b>£12630.43</b>

**b. To confirm items for payment:-**

	Value	Cheque No.
Paint for Lucy Price picnic table.	£25.80	102031
Litter Picking Honorarium	£140.00	102032
Website Honorarium	£62.50	102033
Newsletter Grant	£350.00	102034
Churchyard Maintenance Grant	£450.00	102035
Clerk's salary for previous month (NJC Level 7 - £406.40 net)	£406.40	102036
Padlock reimbursement	£6.59	102037
PR Thompson Invoice #096	£560.77	102038
ZOOM reimbursement to Website Manager	£14.39	102039

Cheques not cashed – 102015	£40.00	
Cash needed in Current Account (Inc Un-presented cheques)	<b>2056.45</b>	

- c. Payments have continued to be made since our last meeting in accordance with the authorised budget and in line with financial regulations.
- d. The Smithy rent was requested on 25<sup>th</sup> August.
- e. The 3-year pension scheme was re-enrolled on 6<sup>th</sup> July.
- f. The Parish Council declared itself exempt from external audit (AGAR) on 6<sup>th</sup> July.
- g. Our claim for £1197.99 against last year's VAT was submitted to HMRC on 7<sup>th</sup> July and was paid in full on 13<sup>th</sup> July.
- h. The internal auditor completed our accounts on 8<sup>th</sup> August, which were mounted on our website along with formal notices for public examination, which runs from 1<sup>st</sup> September until 12<sup>th</sup> October.

**16. CONSULTATIONS TO NOTE.**

- i. The UKBIC Environmental Permit application was granted on 6<sup>th</sup> July.

**17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.**

- i. Council & Clerks - July 2020.

**18. ANY OTHER BUSINESS.**

Next Meeting: **Thursday 1<sup>st</sup> October 2020** at 7.30pm, Baginton Village Hall (Or virtual if meetings are prohibited).

**19. Close.**