

# BAGINTON PARISH COUNCIL

PHIL CLARK - CLERK

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26<sup>th</sup> April 2025

Dear Councillor,

You are hereby summoned to attend the **Annual Meeting of Baginton Parish Council** at Baginton Village Hall to be held from **7:30pm** on **Thursday 1st May 2025** for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark  
Clerk to the Parish Council

District Councillors, County Councillors, Police, Public and Press are freely invited to attend..

## DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

## AGENDA

1. Election of Chairman for the year 2025 / 2026.
2. To receive the Chairman's Declaration of Acceptance of Office.
3. Apologies
4. To receive nominations for the Vice Chair.
5. To discuss the feasibility of changing the meeting day from 1<sup>st</sup> Thursday of each month to accommodate a new Councillors or Clerk.
  - 5.1 To Provisionally Agree Dates and Venues for Council Meetings Next Year - **Draft schedule herewith.**
6. To confirm 3 members of the Financial Committee who will Annually Review the Effectiveness of the System of Internal Audit. Currently Councillors Newman, Horsfall and Meakin.
7. To Confirm 2 members of the Events Committee who will report back to the Parish Council.  
4 meetings per year:- Currently Councillors Horsfall and Newman
8. To Confirm 3 members of the Employment Committee who will report back to the Parish Council.  
Meet as required :- Currently Councillors Bush, Goodwin and Parkes
9. To Confirm 3 members of the Open Spaces Committee who will report back to the Parish Council.  
Currently meeting monthly:- Currently Councillors Taylor, Horsfall and Bush.

**10. Baginton Emergency Committee** – Meeting as required:- Currently Councillors Bush, Horsfall and Colville.

**11. Election of Parish Council Representatives to Outside Bodies.**

**11.1. Coventry Airport Consultative Committee** –

Currently 4 meetings per year:- Currently Councillor Horsfall (Councillor Parkes back-up)

**11.2. Baginton Village Hall Management Committee** – 10 meetings per year:- Currently Councillor Meakin

**11.3. Lucy Price ‘Relief in Need’ Charity** – 4 Meetings per year:- Currently Councillors Newman and Parkes.

**11.4. Police Liaison Committee** – Meet as required:- Currently Councillors Bush, Colville and Parkes.

**12. Confirmation of Standing Orders, Financial Regulations, Procedures and Policies.**

12.1. To propose that the existing documents, policies and procedures of the Parish Council, as mounted on the Village website, are appropriate. **Resolution required**

**Note:** No new documents or changes to existing documents made since they were last authorised

**13. To receive the balance sheet for accounts 2024 / 2025. Copy herewith.**

**14. Closure**

**Dates for Ordinary Meetings of Baginton Parish Council.**

**To be held in the Village Hall Committee Room at 7:30 pm unless otherwise stated.**

Thursday 5th June 2025

Thursday 3rd July 2025

No Meeting in August

Thursday 4th September 2025

Thursday 2nd October 2025

Thursday 6th November 2025

Thursday 4th December 2025

Thursday 8th January 2026 – Second Thursday **NOT** 1<sup>st</sup> January

Thursday 5th February 2026

Thursday 5th March 2026

Thursday 2nd April 2026

Thursday 9th April 2026 – Annual Assembly in Main Hall @ 7:30pm

Thursday 7<sup>th</sup> May 2026 – Annual Meeting & Ordinary Meeting

## Balance Sheet for 2024 – 2025.

### **CASH BALANCE SHEET AS AT 31ST MARCH 2025**

	<b>2023/2024</b>	<b>2024/2025</b>
	<b>£</b>	<b>£</b>
<b>Long Term Cash Assets</b>		
Investments	.00	.00
Long Term Debtors	.00	.00

	<b>£</b>	<b>£</b>
<b>Current Cash Assets</b>		
Stocks & shares	.00	.00
Debtors (net of provision of doubtful debts)	741.60	342.00
Payments in advance	.00	.00
Temporary lendings (investments)	.00	.00
Cash at bank (debit balance of R&P a/c)	30229.90	32097.55
<b>Total cash assets</b>	<b>30971.50</b>	<b>32439.55</b>

	<b>£</b>	<b>£</b>
<b>Current Cash Liabilities</b>		
	0.00	0.00

	<b>£</b>	<b>£</b>
<b>Cash Earmarked for Specific Purposes</b>		
Friends of Baginton	37.38	37.38
Baginton Children's Club	970.11	970.11
Baginton Neighbourhood Watch	322.80	322.80
Lucy Price Playground	9574.00	6,678.68
Election Expenses	5700.00	5,950.00
Badge of Office	118.45	118.45
Bus Shelters & Notice Boards	860.00	1,000.00
Defibrillator Consumables	172.61	322.61
Smithy Maintenance and Repair	0.00	50.00
<b>Total Earmarked Funds</b>	<b>17,755.35</b>	<b>15,450.03</b>

	<b>£</b>	<b>£</b>
<b>Net cash assets</b>		
Balance brought forward from account book	34578.79	30229.90
Surplus/Deficit for year	-4348.89	1867.65
Cash Fund Balance	30229.90	32097.55
Available Funds (excluding earmarked cash)	12474.55	16647.52