

BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER
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28th April 2024

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall to be held from 7.30pm on **Thursday 2nd May 2024**, immediately following the Annual Meeting, for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark
Clerk to the Parish Council

District Councillors, County Councillors, Police, Public and Press are freely invited to attend.

DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

AGENDA

1. WELCOME & APOLOGIES

2. MINUTES

To confirm the minutes from Thursday 4th April 2024 Ordinary Meeting.
To confirm the minutes of the Annual Assembly on 11th April 2024.

3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from Warwickshire County Councillor.

4. REPORT FROM WARWICK DISTRICT COUNCIL

Any matters to report from Warwick District Councillors.

5. PUBLIC PARTICIPATION – Est 8.00 pm - 15 MINUTES MAX, 3 minutes per person.

- i. No matters received from the Public before the meeting.
- ii. Any public participation matters.

6. SOUTH OF COVENTRY (SoC) DEVELOPMENT UPDATES.

- i. Any matters relating to South of Coventry works.

7. POLICE MATTERS TO NOTE

- i. Notes and action points from the meeting held on 16th April regarding Firefly and Rowley Road ASB were circulated to Councillors on 17th April.
- ii. Any further Police matters.

8. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE

- i. The film night on 26th April was the biographical drama 'One Life'.
- ii. The next film night on 31st May will be the biographical drama 'The Great Escaper'.
- iii. Party in the Park is scheduled for 13th July 2024. Tickets are on sale.
- iv. To note any further Events matters.

9. COVENTRY AIRPORT

- i. The next Airport meeting is scheduled for May 2024.
- ii. Any further airport matters.

10. PLANNING ITEMS TO NOTE.

a. Planning decisions received since the last meeting

- i. W/24/0134 – Replacement of chain-link fence with a three-spike galvanised steel security fence at Walkers Snack Foods, Siskin Drive, Middlemarch. **SUPPORT** issued 8th March. **GRANTED** 10th April.
- ii. W/24/0192 - Replacement of windows to meet fire regulations. No.2 The Row. **SUPPORT** response issued 8th March. **GRANTED** 11th April.

b. To note applications awaiting WDC decision.

- i. W/23/1725 Demolition of existing buildings and rebuild on new buildings and site layout at Unipart Logistics on Middlemarch Business Park. Circulated to Councillors on 12th December with **NEUTRAL** response issued 6th January.
- ii. DOC/23/0018 – Discharge of Conditions 3, 5, 7, 8, 14, 16, 19, 20, 21, 24 and 25 relating to W/20/0808 (Building of 56 affordable houses off Church Road on land north of Rosswood Farm). Special notes on Condition 8 (Surface water drainage). **OBJECTION** response issued 18th January.
- iii. DOC/24/0010 – Discharge of condition 23 (the need for a construction traffic management plan) - Gateway South development on Bubbenhall Road. **OBJECTION** issued 7th March.
- iv. W/24/0191 – Rear single storey extension and new outbuilding at No. 16 Mill Hill. **NEUTRAL** response reported 29th March.

c. New planning applications or matters received since the last meeting

None

11. HIGHWAYS MATTERS TO NOTE.

- i. The WDC grass cutting team operated in Baginton on 16th & 17th April, prior to the start of No Mow May.
- ii. To consider hiring somebody to excavate the drainage ditch on Church Road near our pond.

- iii. The pothole on Mill Hill Bridge was reported on 17th April and has since been patched.
- iv. A complaint about an HGV passing over Mill Bridge, through Baginton and onto the Rowley Road DHL depot was sent to them on 16th April, Ref:09263996.
- v. Any further highways matters.

12. OPEN SPACE MATTERS TO NOTE .

- i. Any open space matters.

13. GRANT MATTERS TO NOTE :

- i. Grant request towards Smithy repairs was submitted to Baginton Events on 12th April and £5000 was paid into our account on 22nd April.

14. GENERAL MATTERS TO NOTE : None

15. FINANCIAL MATTERS TO NOTE.

a. Currently Earmarked Funds

Charity Donated Monies Held by Council	£1330.29
Earmarked Funds (Lucy Price Playground)	£10000.00
Earmarked Funds (Election Expenses)	£5950.00
Earmarked Funds (Badge of Office)	£118.45
Earmarked Funds (Bus Shelters & Notice Boards)	£1000.00
Earmarked Defibrillator Consumables & Service	£322.61
Earmarked Smithy Maintenance & Repair	£5000.00
Total Earmarked Reserves	£23721.35

b. To advise Bank balances as of 26/04/2024

HSBC treasurers (community) account: -	£ 6287.64
HSBC savings (BMM) account: -	£ 37593.00
Total in Bank	£43880.64

c. Reserves (Bank less earmark & committed) **£20159.29**

d. Bank Charges per month **£8.00**

e. To propose a resolution to approve payment of the new items below by electronic transfer.

	Value	Pay Number
Clerk's monthly salary (40.1 hours @ SCP Level 7 £506.26)	£397.06	Pay 131
Clerk's Income Tax & NI (Includes PAYE Adjustment)	£109.20	Pay 132
CPRE	£45.00	Pay 133
WALC Invoice #886	£323.20	Pay 134
Information Commissioner's Office	£40.00	Pay 135
Cash needed in Current Account	£914.46	

- i. Smithy rent for £390.50 was requested on 11th April and has been paid.
- ii. As Income and Expenditure is below £25,000 for 2023 / 2024, a resolution is proposed to declare ourselves exempt from external audit.
- iii. The 1st Precept payment of £9138.50 was paid into our account on 26th April and is included in the above figures.
- iv. Any further financial matters to consider.

16. CONSULTATIONS TO NOTE.

None

17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

18. ANY OTHER BUSINESS.

- i. To consider adopting the Draft Grants Policy circulated to Councillors on 19th April.

19. NEXT MEETING.

- i. The next Ordinary meeting is scheduled for **6th June 2024.**