

BAGINTON PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 2nd June 2022 AT BAGINTON VILLAGE HALL

PRESENT:

Councillor	Chris Goodwin	Acting Chairman
Councillor	Robert Taylor	
Councillor	Mike Meakin	
Councillor	Rob Newman	
Councillor	Roger Horsfall	
Councillor	Steve Williams	
Councillor	Walter Bush	
Councillor	David Hewer	

Councillor	Julie Keightley	Acting Clerk
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Public 2 members of the public were present.

The Chairman opened the meeting at 7:30pm and welcomed those present.

2247. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME

2247.1 Declarations of interest were sought and Councillor Hewer voiced an interest in Bagot's Castle.

2247.2 The following had apologised:

Councillor Wallace Redford	County Councillor
Councillor Pam Redford	District Councillor
Councillor Trevor Wright	District Councillor
Phil Clark	Clerk

2248. MINUTES OF LAST MEETING.

2248.1 Minutes of the Annual Meeting held on 5th May 2022, having been circulated, were approved without amendment. Proposed by Councillor Hewer & seconded by Councillor Horsfall.

2248.2 Minutes of the Ordinary Meeting held on 5th May 2022, having been circulated, were approved without amendment. Proposed by Councillor Hewer & seconded by Councillor Horsfall.

2249. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

2249.1 Councillor Wallace Redford had apologised and had kept the Parish Council updated with several bulletins over the previous month.

2249.2 There were no questions from Councillors

The Chairman thanked Councillor Redford for his reports.

2250. REPORTS FROM WARWICK DISTRICT COUNCILLORS

2250.1 Councillors Pam Redford and Trevor Wright had apologised and had kept the Parish Council updated with several bulletins over the previous month.

2250.2 Councillor Pam Redford had provided an update on ongoing enforcement issues from the newly appointed Enforcement Manager. They confirmed that: - the advertising board and garden centre had been allocated to planning officers to be progressed; they are meeting with Western Power in mid-June regarding the works around the substation; the use of the land on Bubbenhall Road for caravans is temporary and in connection with the development – planning permission would be needed for retention post-development.

The Chairman thanked Councillors Redford and Wright for their reports

2251. PUBLIC PARTICIPATION PERIOD.

- 2251.1 A resident reported that they, and several other residents, had been in further contact with UKBIC and WDC Environmental Health regarding the whining noise and had provided information and recordings. Re-evaluation had identified different noises and consequently arrangements have been made for official monitoring to be conducted at the resident's property on 10th June.
- 2252.1 A member of the public commented that residents had been discussing the litter problem near the Country Park on Rowley Road. Councillor Goodwin confirmed that the park was formally opened yesterday and that there is now a bin there for people to use.
- 2253.1 A member of the public asked if the Council could clarify if the bund behind The Oak pub was part of the Country Park, as residents are unsure if they should be walking on it. **Clerk to clarify.**
- 2254.1 A member of the public thanked the Clerk for arranging for the bridge to be kept open during the Open Gardens weekend that will take place on 25th and 26th June.

2252. SOUTH OF COVENTRY (SoC) DEVELOPMENTS

- 2252.1 Reports of drug use around the Country Park were reported to SEGRO via Buckingham. No response has been received to date.
- 2252.2 Installation of litter bins was queried and as reported above, there is now one available for use.
- 2252.3 Opening date for the Country Park was the previous day.
- 2252.4 Councillors questioned why the new Haul Road is not open as it seems to be complete.
- 2252.5 Next SoC meeting with site tour due 8th June. Above issues to be raised by Councillor Bush. A resident asked if it could also be confirmed when the Country Park local liaison group would be set up.

2253. POLICE MATTERS.

- 2253.1 There were no new Police matters to report.

2254. BAGINTON EVENTS COMMITTEE UPDATE

- 2254.1 The film for 27th May was 'A Royal Night Out'.
- 2254.2 The next film on 24th June will be 'Belfast'.
- 2254.3 The Big Jubilee Lunch is taking place on the Millennium Field on Saturday 4th June from midday. Everybody invited to bring their own picnics.
- 2254.4 Party in the Park takes place on Saturday 9th July. The risk assessment has been submitted to our insurers.

2255. AIRPORT MATTERS

- 2255.1 The airport was noted as being busier and it was reported that one of the hangars is being renovated.

2256. PLANNING

- a. Planning decisions received since the last meeting**
- i. None
- b. To note applications awaiting WDC decision.**
- i. W/21/0558 – Erection of 1 bungalow. 4 the Smallholdings, Stoneleigh Road. **OBJECTION** issued 8th September.
- ii. W/21/0711 – Erection of a single storey dwelling, The Granary, Church Road. **NEUTRAL** response reported 10th October.

- iii. W/21/1655 – Reserved matters relating to the Gateway South Community Park. **NEUTRAL** response reported 10th October.
- iv. W/22/0146 – Addition of a backup generator at Unipart Logistics on the Middlemarch Business Park. Circulated to Councillors on 9th March with response required by 30th March. **SUPPORT** response sent 25th March.
- v. W/22/0679 – Reserve matters for Units 4B & 4C including scale, layout, access, landscaping and building design. Circulated to Councillors 11th May with response required by 30th May. **NEUTRAL** response issued 27th May.
- vi. W/22/0731 – Variations of W/18/0522 conditions 5, 6 & 7 relating to bund height. Circulated to Councillors 11th May with response required by 30th May. **SUPPORT** response issued 27th May.

c. New planning applications or matters received since the last meeting

None

2257 HIGHWAY MATTERS.

Summary of known Highways issues, by area.

Major Matters reported previously and awaiting action - None

1. Minor Matters reported previously and awaiting action from 20 Parish Roads

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)
- Bubbenhall Road at Stables
- Church Road –Standing Water.
- Coventry Road - Lamp out at mini roundabout. Puddling opposite The Row.
- Frances Road – Puddling where road has sunk
- Friends Close
- Firefly Road – Off Rowley Rd to A45 & new bridge
- Kimberley Road
- Hall Drive
- Holly Walk – Drain dangerously proud of road surface
- Mill Hill – Pothole next to drain
- Mylgrove
- Oak Close – Standing Water.
- Silver Eagle Way – New Haul Road
- Roman Way – Lamp out at entrance
- Rowley Road
- Stoneleigh Road
- Underhill Close -

2257.1 Baginton Bridge on Mill Hill was hit by a motorist, who reportedly fled the scene. The planned restoration work is scheduled to start 13th June and will include repair of the recent damage. Notices have been installed at the bridge informing users of timescales. Full road closures will be necessary at the start of the works and pedestrian access will be maintained by a temporary separate bridge.

2257.2 A note to County and District Councillors was issued regarding the ongoing safety of the Bridge for pedestrians, following the latest demolition incident.

- 2257.3 Repair works and road closures on Mill Hill were undertaken by Severn Trent to fix a broken mains pipe and gas leak.
- 2257.4 The new haul road will be renamed Silver Eagle Way. Questions were asked regarding when it will open.
- 2257.5 The pothole outside the shop has had some tarmac dropped into it and Councillors raised concerns that it was a shoddy job. Councillor Keightley suggested that it might be an interim fix. **Clerk to enquire**

2258 OPEN SPACE.

- 2258.1 Playground equipment costs of £66000 have been paid in full.
- 2258.2 Reid's completed the Playground work on 24th May and the invoice for installations costs has been received. Payment will be made once the final inspection report is received showing full compliance and we have carried out our own final inspection and are happy to sign everything off.
- 2258.3 Letters were circulated to immediate residents of the Playground and no complaints have been received regarding any disruption during installation. A concern about potential parking issues will be monitored, although it was noted that the public cannot be prevented from parking on public roads.
- 2258.4 An urgent inspection was organised for 25th May to allow opening of the new Playground at the earliest possible time. This will cost £564.00 and negates the £180 scheduled annual inspection. The next inspection is therefore due before June 2023. It was confirmed that the annual maintenance needed for the roundabout can be undertaken by volunteers.
- 2258.5 A third Baginton resident attended the WALC Playground Inspection Course and is available to continue the monthly inspections of the Playground.
- 2258.6 Councillor Taylor provided an update on the Lucy Price Playground with respect to signage & picnic tables still to be completed. Thank you letters to donors are being organised and an article will be included in the Newsletter. Photos have been sent to WDC in accordance with the terms of the RUCIS grant.
- 2258.7 Pictures were circulated of vegetation adversely growing around the Smithy. Discussions took place on action to be taken. Councillor Goodwin agreed to consult an ecologist to verify if, legally, work can be carried out now or if we need to wait until September, after the nesting season.

2259 GRANTS MATTERS TO NOTE

- 2259.1 The WDC RUCIS Playground Grant for £21707 was received into our account on 13th May, with many thanks.
- 2259.2 Possible use of Community Infrastructure Levy (CIL) money were put forward to WDC for the following projects
- **Main Priority**: Improvements for pedestrian access and safety on Mill Hill Bridge
 - Improvements to Baginton Village Hall, including sustainable additions such as solar panels.
 - Disabled access and fitness centres on Millennium Field
 - Development of Spinney & Pond for recreational use.

2260 HOUSING & GENERAL MATTERS TO NOTE None

2261 FINANCIAL MATTERS TO NOTE.

a.	<u>Currently Earmarked Funds</u>	
	Earmarked Charity Donated Monies	£1330.29
	Earmarked Funds (Lucy Price Playground)	£14659.50
	Earmarked Funds (Election Expenses)	£6000.00
	Earmarked Funds (Badge of Office)	£142.35

Earmarked Funds (Bus Shelters & Notice Boards)	£860.00
Earmarked Defibrillator Consumables & Service	£250.00
Total Earmarked Reserves	£23242.15

b.	To advise Bank balances as of 28/05/2022	
	HSBC treasurers (community) account: -	£ 30000.00
	HSBC savings (BMM) account: -	£ 11699.70
	Total in Bank	£ 41699.70

c. **Reserves (Bank less earmark & committed) £7391.11**

d.	Bank Charges paid in March 2022	£11.00
	Bank Charges paid in April 2022 (to 31 st March)	£13.00
	Bank Charges paid in May 2022	£8.00

e. It was resolved to authorise the invoices below for payment by electronic transfer, including authorisation to draw down from Earmarked reserves to provide the short term resource needed to cover the Reid's Installation Costs, in accordance with the Council's Reserves Policy, prior to reclaiming the VAT for the playground project which will be used to reinstate said reserves. Proposed by Councillor Keightley, seconded by Councillor Williams and carried by a show of hands: -

	Value	Pay Number
Parish Council Insurance	£1648.51	Pay 014
Clerk's monthly salary (40.1 hours @ NJC Level 7 - £426.26)	£426.26	Pay 015
Website Domain Name (J. Keightley reimbursement)	£23.98	Pay 016
Office Costs & Overheads	£250.00	Pay 017
Website Management Honorarium	£62.50	Pay 018
Litter Picking Honorarium	£140.00	Pay 019
Flower Festival Reimbursement	£40.00	Pay 020
Thompson Invoice #0203	£877.20	Pay 021
Internal Audit Costs	£150.00	Pay 022
Reid's Installation Costs #4960	£1549.50	Pay 023
Playground Inspection	£564.00	Pay 024
Reid's Installation Costs #4960 – Over 5 days due to daily bank limits	£20000	Pay 025 to 028
Cash needed in Current Account	£25731.95	

2261.1 The Parish Council bill of £16793 for the new playground equipment was paid over 4 days in accordance with the £5000 transfer limit we have put in place with HSBC.

2261.2 The £21707 was received from WDC RUCIS Grant, which took a further 5 days to transfer to our playground suppliers.

2261.3 Lucy Price Relief in Need match funded a total of £27500, with thanks.

2261.4 VAT refund request has been prepared for £14997.42 and will be updated with £6157 in relation to Reid's installation invoice before being reclaimed once confirmation is received from Reid's that the bill has been settled in full.

2261.5 The smithy rent for £390.50 was paid into our account on 25th May

2261.6 The Internal Audit was completed and approved on 25th May.

2261.7 The Annual Governance & Accountability Return for 2021 / 2022 was completed and sent to our Government appointed external auditor on 27th May.

2261.8 The Notice of Period of Public Rights was issued 29th May and will run from 13th June to 22nd July.

2262 CONSULTATIONS TO NOTE. - None

2263 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

i. None

2264 ANY OTHER BUSINESS.

2264.1 The newly formatted Declaration of Pecuniary Interest Form was circulated to Councillors on 15th May, following adoption of the new Code of Conduct at our May meeting. It was confirmed that all Councillors have returned their completed forms.

2265 DATES FOR YOUR DIARY.

2265.1 Next Ordinary Meeting: **Thursday 7th July 2022** @ 7.30pm, Baginton Village Hall.

2266 CLOSE - The meeting closed at 8.10pm