

**BAGINTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING HELD ON**  
**THURSDAY 4<sup>th</sup> APRIL 2024 AT BAGINTON VILLAGE HALL**

**PRESENT:**

Councillor	Chris Goodwin	Chairman
Councillor	Walter Bush	Vice Chairman
Councillor	Gary Colville	
Councillor	Mike Meakin	
Councillor	Robert Taylor	
Councillor	Roger Horsfall	
Councillor	Craig Biggerstaff	
Councillor	Andrew Parkes	
Clerk	Phil Clark	
Public	3 members of the public were present.	

The Chairman opened the meeting at 7:30pm and welcomed those present.

**2663. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME**

2663.1 Declarations of interest were sought and none were received.

2663.2 The following had apologised: Councillor Wallace Redford - County Councillor  
 Councillor Pam Redford - District Councillor  
 Councillor Josh Payne - District Councillor  
 Councillor Rob Newman

**2664. MINUTES OF LAST MEETING.**

2664.1 Minutes of the Ordinary Meeting held on 7<sup>th</sup> March, having been circulated, were approved without amendment. Proposed by Councillor Goodwin & seconded by Councillor Meakin.

**2665. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD**

2665.1 Councillor Wallace Redford had apologised and sent various reports during the last month, which had been circulated to Councillors to keep them informed. No further reports were received at the meeting.

The Chairman thanked Councillor Redford for his reports.

**2666. REPORTS FROM WARWICK DISTRICT COUNCILLORS**

2666.1 Councillor Pam Redford had apologised and sent various reports during the last month, which had been circulated to Councillors to keep them informed. No further reports were received at the meeting.

2666.2 Councillor Josh Payne had apologised before the meeting and sent a report in his absence.

2666.3 Councillor Payne confirmed he was working with Councillor Pam Redford to look into funding for a Fitness Trail idea for adults.

2666.4 Councillor Payne confirmed he had attended the Segro meeting in March and had discussed options for tackling anti-social behaviour on the Rowley Road Country Park.

- 2666.5 Councillor Payne is working closely with JLR to address littering and graffiti on their Rowley Road site, with the hope of building a route for the Parish Council to report issues directly to JLR.
- 2666.6 Councillor Payne confirmed that 'No mow May' will be changed this year following significant issues last year and invited Councillors to send him their comments. Councillors were generally in favour of initiatives that promote bees, insects and wildlife, but noted that last year Baginton was not mown from 13<sup>th</sup> April until 29<sup>th</sup> June (12 weeks), by which time visibility at various junctions was poor and dangerous. The first cut was a 'hatchet job' as the contractors did not have the right equipment for longer grass nor for tall and vigorous wildflowers. Significant debris was left dangerously heaped on roads and pavements. Councillors reiterated that 'No mow May' is excellent for urban areas, but is not for rural areas that are surrounded by acres of farmland, parks and meadows. Verges left uncut within Baginton generated a significant road line-of-sight hazard due to the height and location of uncut tall plants, while offering little increase in wildlife habitat in rural areas. **Clerk to action.**
- 2666.7 Councillor Payne confirmed he was willing to oppose the gigafactory if specific planning items came forward, but asked what Councillor concerns were. Councillors agreed that our previous comments should be compiled and sent to Councillor Payne. **Clerk to action.**

The Chairman thanked Councillors Redford and Payne for their reports.

#### **2667. PUBLIC PARTICIPATION PERIOD.**

2667.1 No matters had been received prior to the meeting and none were raised at the meeting.

#### **2668. SOUTH OF COVENTRY (SoC) DEVELOPMENTS**

2668.1 Councillor Bush reported that from the Segro meeting on 13<sup>th</sup> March, whilst anti-social behaviour was acknowledged on the Country Park, the owners of the Rowley Road car park were opposed to it being locked overnight by unauthorised people even if it did deter the aforementioned antisocial behaviour. They cited a legal obligation to keep the car park open at all times. A management team will be set up to look into this once the second Country Park has been opened. As a short term alternative, it was suggested that WDC Community Wardens could be empowered to lock the gates as part of their role to tackle anti-social behaviour. Councillor Bush agreed he would pursue several leads within WDC and other agencies to see what can be done to help alleviate the matter.

#### **2669. POLICE MATTERS.**

- 2669.1 Councillor Parkes reported that the Police liaison meeting held on 11<sup>th</sup> March was poorly attended, with only 6 of the 9 Parishes represented and with fewer WDC and Police attendees than previous meetings.
- 2669.2 Councillor Parkes stated that issues with cars racing on Firefly & Rowley Road were discussed at length, with a very supportive response from Police who are actively seeking a Public Space Protection Order (PSPO), which will give them more powers to act directly. Councillor Colville explained that any PSPO needs to identify the specific area it covers, the specific items that it prohibits and the time for which it is valid. Anybody breaching the order will be given a warning and their details taken (name, address, vehicle registration etc). Any further breaches will incur a fine up to £500. It was confirmed that if the area covered by the PSPO were sufficiently wide, it may encompass the Rowley Road car park discussed in 2668.1 above. Councillor Colville confirmed that a PSPO could not cross Police borders, but if it were to encompass Firefly Road up to the boundary with West Midlands Police, it should include all of the roundabouts currently used by gathered crowds for car racing events. He also confirmed that West Midlands Police were keeping in touch and are happy to help where they can via Operation Hercules contacts.

- 2669.3 Questions were asked about the floral tributes attached to the Firefly Bridge following the fatal accident on 14<sup>th</sup> January. It was confirmed that roadside tributes are left for 30 days out of respect to the family, after which they can be removed. Councillor Colville confirmed that the innocent family caught up in the accident would ask Coventry City Council to remove the tributes and Councillors agreed that the Parish Council supported this removal of tributes and would help where they could. **Clerk to monitor.**
- 2669.4 Councillor Parkes asked if the instagram site used by the organisers of the car races had been made know to the Police and Councillor Colville confirmed it had.
- 2669.5 Questions were asked about the multiple cameras operating on Firefly and Rowley Roads. These include UKBIC operated ANPR cameras to monitor employees, general traffic flow monitoring cameras and cameras for other purposes. Councillor Bush confirmed that, despite previous assurances that no CCTV cameras were in operation, footage from the night of the fatal accident on 14<sup>th</sup> January had been submitted to the Police from a WCC owned CCTV camera. It was also confirmed that the CCTV was not registered, no notices were posted on the roads and the cameras were probably not valid for legal purposes. Councillors were dismayed that this information had not been offered earlier. It was agreed that Councillor Wallace Redford should be made aware and asked to comment further. Freedom of Information requests may be made at a later date. **Clerk to action.**
- 2669.6 Councillor Meakin spoke about the Police 101 phone line response time summary circulated to Councillors on 29<sup>th</sup> March, which indicated average phone call waiting times were around 5 minutes. He reiterated that on a number of night-time occasions, he had held on the phone for more than 30 minutes waiting for somebody to pick-up a 101 phone call. Councillor Colville confirmed similar night-time experiences. Councillor Goodwin suggested that averages can be calculated by numerous methods. Councillors wondered if high volume day-time 101 phone-line coverage were highly staffed with very fast pick-up, but night-time coverage was lower staffed with slower response times, leading to misleading averages for night-time call statistics.
- 2669.7 Councillor Bush highlighted a Police organised Multi-Agency Meeting planned for all cross-border stakeholders who have an involvement with 'anti-social behaviour in the Baginton area'. While County and District Councillors had been invited, the Parish Council request to attend had been refused, but we had been invited to submit any information via normal channels. Councillors discussed this and agreed that Baginton Parish Council should be allowed to attend the meeting as a significant stakeholder in the matter. Councillors agreed that the relevant people should be contacted to insist that Baginton Parish Council has a presence at the meeting. **Clerk to action.**

## **2670. BAGINTON EVENTS COMMITTEE UPDATE**

- 2670.1 The film night on 22<sup>nd</sup> March was the sports comedy drama 'Dream Horse'.
- 2670.2 The next film night on 26<sup>th</sup> April will be the biographical drama 'One Life'.
- 2670.3 Party in the Park is scheduled for 13<sup>th</sup> July 2024. Tickets are on sale.
- 2670.4 The Events Committee AGM was held on 11<sup>th</sup> March. **Minutes attached.**
- 2670.5 Baginton Events invited the Parish Council to submit a request for grant funding in respect of work undertaken at the Smithy on Church Road. **Clerk to action.**
- 2670.6 Baginton Events invited the Parish Council to submit a request for grant funding in respect of the planned new fencing around the Lucy Price Playground. **Councillor Taylor to action.**

## **2671. AIRPORT MATTERS**

- 2671.1 Next Airport meeting is May 2024.

## **2672. PLANNING**

**a. Planning decisions received since the last meeting**

- i. W/24/0059 – Roof Installation of solar panel at Canute Haulage, Siskin Parkway East. **SUPPORT** response issued 26<sup>th</sup> February. **WITHDRAWN** 26<sup>th</sup> March.

**b. To note applications awaiting WDC decision.**

- i. W/23/1725 Demolition of existing buildings and rebuild on new buildings and site layout at Unipart Logistics on Middlemarch Business Park. Circulated to Councillors on 12<sup>th</sup> December with **NEUTRAL** response issued 6<sup>th</sup> January.
- ii. DOC/23/0018 – Discharge of Conditions 3, 5, 7, 8, 14, 16, 19, 20, 21, 24 and 25 relating to W/20/0808 (Building of 56 affordable houses off Church Road on land north of Rosswood Farm). Special notes on Condition 8 (Surface water drainage). **OBJECTION** response issued 18<sup>th</sup> January.
- iii. W/24/0134 – Replacement of chain-link fence with a three-spike galvanised steel security fence at Walkers Snack Foods, Siskin Drive, Middlemarch. **SUPPORT** issued 8<sup>th</sup> March
- iv. DOC/24/0010 – Discharge of condition 23 (the need for a construction traffic management plan) - Gateway South development on Bubbenhall Road. **OBJECTION** issued 7<sup>th</sup> March.
- v. W/24/0192 - Replacement of windows to meet fire regulations. No.2 The Row. **SUPPORT** response issued 8<sup>th</sup> March.
- vi. W/24/0191 – Rear single storey extension and new outbuilding at No. 16 Mill Hill. **NEUTRAL** response reported 29<sup>th</sup> March.

**c. New planning applications or matters received since the last meeting**

None

**2673 HIGHWAY MATTERS.**

**Summary of known Highways issues, by area.**

**Major Matters reported previously and awaiting action - None**

**1. Minor Matters reported previously and awaiting action from 20 Parish Roads**

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)
- Bubbenhall Road at Stables
- Church Road – Standing Water
- Coventry Road
- Frances Road
- Friends Close
- Firefly Road
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill – Standing Water
- Mylgrove
- Oak Close
- Silver Eagle Way
- Roman Way
- Rowley Road
- Stoneleigh Road

- Underhill Close

#### **2674 OPEN SPACE.**

- 2674.1 Prior to the meeting, Lovell had indicated that they had secured permission from Severn Trent to directly access their storm-water system and therefore no longer need permission from the Parish Council to include our village pond as part of their groundwater management strategy for the land north of Roswood Farm development.
- 2674.2 Councillors discussed at length whether Lovell should be allowed to build a pedestrian footpath across our land from Church Road to the bus stop on Coventry Road. Various opinions were put forward exploring both positives and negatives associated with giving permission. Councillor Bush proposed refusing permission. Councillor Horsfall seconded the proposal and it was put to the vote. The Chairman insisted that all Councillors should vote, with none abstaining. The resolution was passed by show of hands and permission was refused with the matter deemed as closed. **Clerk to report.**
- 2674.3 Councillor Taylor reported on progress with the plan for a new RoSPA approved bow-top fence on the inside of the existing hedgerow on the Lucy Price Playground. Three quotes will be obtained before formal submissions are made to the WDC granting bodies. Requests to STW and Winvic had been refused, whilst no response had yet been received from JLR. Segro had shown some interest and requests still need to be made to Baginton Events and Lucy Price Relief in Need. Councillor Taylor asked Councillors to let him know of any other funding opportunities he could pursue.
- 2674.4 Discussions were held regarding the Smithy repair and Councillor Bush questioned whether the newly installed steel beam support plate should have been bolted through under compression rather than screwed to the main horizontal. Councillor Goodwin emphasised that the builders we employed were experts in older timber buildings and he was happy with their solution. Councillor Horsfall had invited a local engineer to look at the repair and the engineer was happy with the results, although queries were raised about a safety sign-off. Councillor Goodwin confirmed that after the Clerk made enquiries through the Shakespeare Birthplace Trust, specific safety certification of older buildings was not possible against modern building regulations and no bespoke regulations existed for certifying older timber buildings. It was confirmed that the Parish Council route of a structural surveyor identifying problems, an engineer specifying a solution and a qualified builder implementing that solution was the recognised route for all older buildings and that the Council were happy that the building was structurally sound. Councillor Bush questioned the chimney beam support at the front of the Smithy. The Clerk stated that this had not been raised as a specific concern from the structural reports and the Chairman suggested the matter could be revisited when the secondary works are undertaken in the summer.

#### **2675 GRANTS MATTERS TO NOTE** - None

#### **2676 GENERAL MATTERS TO NOTE** - None

#### **2677 FINANCIAL MATTERS TO NOTE.**

##### **a. Currently Earmarked Funds**

Charity Donated Monies Held by Council	£1330.29
Earmarked Funds (Lucy Price Playground)	£10000.00
Earmarked Funds (Election Expenses)	£5950.00
Earmarked Funds (Badge of Office)	£118.45
Earmarked Funds (Bus Shelters & Notice Boards)	£1000.00

Earmarked Defibrillator Consumables & Service	£322.61
Earmarked Smithy Maintenance & Repair	£20.00
<b>Total Earmarked Reserves</b>	<b>£18741.35</b>

b. To advise Bank balances as of 25/03/2024

HSBC treasurers (community) account: -	£ 1775.40
HSBC savings (BMM) account: -	£ 28454.50
<b>Total in Bank</b>	<b>£30229.90</b>

c. **Reserves (Bank less earmark & committed)** **£11488.55**

d. Bank Charges per month **£8.00**

e. A resolution was passed to pay the items below by electronic transfer. Proposed by Councillor Goodwin and seconded by Councillor Horsfall. Passed by show of hands.

	Value	Pay Number
R J Rowley – Smithy work <b>PAID</b> 12 <sup>th</sup> March	£2480.00	Pay 124
Clerk's monthly salary (40.1 hours @ SCP Level 7 £506.26)	£503.66	Pay 125
Clerk's Income Tax & NI	£2.60	Pay 126
Village Hall Invoice #BVH-24-47	£8.00	Pay 127
Village Hall Invoice #BVH-24-52	£8.00	Pay 128
Lakeside Invoice # LAKBPC525	£240.00	Pay 129
Lakeside Invoice #LAKBPC526	£108.00	Pay 130
Cash needed in Current Account	<b>£870.26</b>	

i. The 2024 / 2025 budget has been applied to all Earmarked Funds.

### **2678 CONSULTATIONS TO NOTE.**

2678.1 WCC Country Park Off-Street Parking Consultation – Closes 5<sup>th</sup> April.

### **2679 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.**

2679.1 None.

### **2680 ANY OTHER BUSINESS.**

2680.1 Councillor Horsfall noted that WDC Enforcement had confirmed that the humming noise from the UKBIC site was a statutory nuisance and had formally instructed them to undertake measures to resolve it. Councillor Horsfall had been left with recording equipment to help WDC monitor the situation, but he reported that no further noise had been heard for the past week. Councillors were hopeful that the ongoing matter was being resolved, but wondered if the lack of noise was due to an Easter shut-down at the site.

### **2681 DATES FOR YOUR DIARY.**

2681.1 The Annual Parish Assembly will be held on **11<sup>th</sup> April 2024** from 7:30pm in Baginton Village Hall main room.

2681.2 Next Ordinary Meeting is scheduled: **2<sup>nd</sup> May 2024** from 7:30pm at Baginton Village Hall.

**2682 CLOSE** - The meeting closed at 8:30pm.

### Minutes of Events Committee AGM from 11<sup>th</sup> March

**Attendees;** Rheba Horsfall (RhH), Roger Horsfall (RH), Julie Keightley(JK), Rob Newman (RN), Della Thomas (DT), Nigel Thomas (NT), Sue Williams (SW)

With consent, nominations were received and accepted by a show of hands for the following offices:-

- 1 **Chair - Nigel Thomas**
- 2 **Treasurer Rheba Horsfall**
- 3 **Secretary Rheba Horsfall**
- 4 **The Terms of reference remain relevant.**

### 5 To discuss any matters relating to Events, Event Planning, and Event Preparation

#### Party in the Park

- **TICKETS** – 2024 price to remain at **£12.50**. @6.30pm 11.03.24 Adults 449 Children – 171

To Date: Gross Sales £5612.50 Net Sales £4826.75 Total Tickets: 620

Tickets sales are slightly slower than this time last year **Need to push the advertising on social media**

- **ACTS** (2023 Act costs= £4,380.00)

**Acts 1, 2 and 4 have been confirmed at a total cost of £2575**

**ACT 3 up to £1800?** DT & NT have made enquiries with several acts but have not received acknowledgements.

**Continuing to look and will update BE via WhatsApp**

BE email account has received a message from Mark O'Malley, querying our need for a previous ACT that would not be part of the main format. **NT to reply to Mark**

- **ACTS MEETING - MONDAY 13<sup>th</sup> MAY**

- **PERFORMANCE TIMINGS**

4.00 – Gate open (Taped music)  
 5.30 – Compere Introductions/ housekeeping  
 5.45 – 6.30 Act 1  
 6.45 – 7.30 Act 2  
 7.45 – 8.45 Act 3  
 9.00 – 10.30 Act 4  
 10.30/45 Fireworks

**COMPERE James Allen** JA unable to make the acts meeting - **will set a date after May 13<sup>th</sup>** RH will keep in contact and establish Jim's costs (Will hopefully be less than DW but budget will allow up to same amount)

**SOUND** – (Media Mania – same sound system as last year) Deposit paid (£480.00) **Need to have a tape track for**

**Milky to play during the fireworks**

- **STAGE-** Deposit Paid £516 **Balance (£2,064) due 2 weeks before event**
- **TRAILERS** It was decided to have just the one this year - JK will liaise
- **SET-UP** - organisation session to be arranged nearer the date
- **BARRIERS** 12 barriers from Bagots castle – RhH to arrange moving to field on Friday 12th
- **TOILETS** – BOOKED £1,308 (inc VAT) (2023 Costs £1432.50 with barriers.)

10x Event Portable Toilet @ £58 each = £580

1x Disabled Type Toilet @ £70 each = £70

2x Urinal Type Portable Toilet @ £70 each = £140

6x Transport to and from site @ £50 each = £300

Total Cost £1090 plus VAT

- **FIREWORKS** - BOOKED

**Need to think of a way of incorporating with the fireworks (taped music mix). Suggested Jonatahan's fireworks may be able to help with a music tape – NT to enquire**

- **FOOD** - All outside catering next year

**Jimmy's Food** - Hog Roast, BBQ and hot drinks **Terms to be agreed.**

**I love crepes** - RhH has emailed and messaged again – still not had a response

**Eliza Jade Catering-** after an agreement of bar only, the bar is no longer available from EJ Events . **Withdrawn.**

**Bar: Plan B** – the use of another mobile bar company was investigated by several committee members. Such set ups had visual appeal, but income for BE would be small.

Anna Thomas has a licence and, with help, has offered to manage a bar for BE. This is much more favourable in terms of income and BE has experience of operating this way. The bar would offer – beer, carling, cider, wine, cans/bottles of soft drinks. During the meeting, DT messaged Chris Goodwin to see if he would be willing and available to help.

Necessary equipment owned or available to BE includes: Gazebo (Horsfall), Hand pump (Thomas), Fridge (container), tables (RN & container)

**Additional items needed- Pump head/taps, gas , seating** (investigate whereabouts of alluminium seating used last year) **RhH to check plastic 1pt & 1/2pt cups** (Container)

- **CAR PARK** £4 per car
- **BINS** - Tom White waste have been contacted – Had a very good deal last year as waste processing was not charged. Prices have increased this year. Initial quote was £175 transport x2 £22 per bin = £570 + VAT (£684). Revised quote - £150 x2 transport £22 per bin- £520 + VAT (£624) **RH to confirm booking.**
- **FIRST AID** - Ryan booked
- **MIRRORS & screening fabric** – in container for next year
- **WRIST BANDS** DT confirmed a lot in stock and that just a top-up would suffice (different colours not an issue)
- **ICE-CREAM VAN** - Booked
- **VOLUNTEERS** Because of holidays etc. please start asking folks if they are available to help

Simon Haynes ✓ (will help before -Fri/Sat am & after – Sun) Dave'n'James? Jarrod & Lesley ✓ Lucy ✓  
Steve✓ Phil✓ Vicky✓ Anthony✓ Zac✓ Andrea & Kerry Bal ✓

- **Consumables** RhH to check container
- **Merchandise** makes a reasonable profit **RhH to investigate flags, inflatable instruments, hair bands etc**
- **Flag** Available
- **Banners/bunting** in container
- **Power** James Davis to be asked to complete PAT in July - RH
- **Walkie-talkies** NT to check
- **Lighting** RN may need to buy a new 'long cable' 125m dmx. We will try to set up the projector again this year
- **Stage steps** in container and should be OK for use
- **FILM NIGHT**

A Haunting in Venice - not everyone's 'cup of tea', but a reasonable turn out and several folk really enjoyed it.

**March 22<sup>nd</sup> - Dream Horse (2020)**

**April 26th - One Life (2023)**

**May 31<sup>st</sup> - The Great Escaper (2023)**

**June 28th - The Public (2018) Blu-ray only.**

NT has an accessible blu-ray player but is unsure of whereabouts of the remote. Although rarely used, the Horsfall's player would take some disconnecting from TV setup. **Will try one of the Blu-ray players, otherwise will need to choose a different film for June**

**6 FINANCE** – Following payment to Live & Local for A haunting in Venice (£99.60), total funds stand at **£22,431.99**  
Meat invoice and Surplus meat payment still outstanding

#### **Agreed DONATIONS**

**SMITHY**— awaiting costs from BPC

**BENCH** Wording for Gayle's bench agreed and **SW taking to church council for agreement before bench & plaque are ordered**

#### **Other events**

RhH mentioned a National celebration in June - (confirmed as 80<sup>th</sup> D-Day Anniversary - 6<sup>th</sup> June) which is around the time of Big Lunch. Village Hall not available. **NT to discuss with RBL club** – Tea dance or similar (1940 dress)

RhH mentioned that BPC is raising funds to put in a new metal (arch topped) fence around the Lucy Price playground. It was agreed to be a very worthwhile project for BE to support.



With the BE committee split on enthusiasm for PITP 2025, there was discussion as to how to involve others in joining this committee or taking on running the event in future. As with all village committees, there is a shortage of people willing/able to commit to joining.

**Date of next meeting - Monday 15<sup>th</sup> April @ 7.30pm 13 Holly Walk**

DRAFT