

BAGINTON PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 1st September 2022 AT BAGINTON VILLAGE HALL

PRESENT:

Councillor	Wallace Redford	County Council
Councillor	Pam Redford	District Council
Councillor	Trevor Wright	District Councillor
Councillor	Julie Keightley	Chairman
Councillor	Mike Meakin	
Councillor	Roger Horsfall	
Councillor	David Hewer	

Clerk	Phil Clark
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Public	4 members of the public were present.
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The Chairman opened the meeting at 7:30pm and welcomed those present.

2287. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME

2287.1 Declarations of interest were sought and none were received.

2287.2 The following had apologised: Councillor Chris Goodwin Vice Chairman
 Councillor Robert Taylor
 Councillor Steve Williams
 Councillor Walter Bush
 Councillor Rob Newman

2288. MINUTES OF LAST MEETING.

2288.1 Minutes of the Ordinary Meeting held on 7th July 2022, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Meakin.

2289. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

2289.1 Councillor Wallace Redford reported that there had been 5 deaths in the region from COVID, even though reported positive COVID levels were generally falling.

2289.2 Hospital capacity remains high, at 90% to 92%, although much of this is due to routine treatments rather than related to COVID.

2289.3 County Highways had identified an issue that was causing works to be delayed or missed. The issue has been corrected and the backlog is being addressed.

2289.4 In addition to the issue discussed above, the hot weather has delayed any works involving Tarmac, as it does not set correctly in hot weather. This includes pothole repair and road dressing. This is adding to delays and the backlog. An accident involving 2 cyclists had been reported on a recently dressed road that had not set properly.

2289.5 Councillor Redford reported that culvert, drainage and ditch cleansing at Bubbenhall Bridge has been assessed and full road closures will be necessary to complete the work safely, but as a Highways matter, it is also part of the backlog.

2289.6 The request to move the 30mph sign at the entry to Baginton further up the Stoneleigh Road has been referred to the Traffic & Safety Group. Councillor Redford indicated he felt the request was reasonable.

- 2289.7 The works to extend the cycle lane down Rowley Road has been fully assessed and has been added to the queue of awaiting jobs.
- 2289.8 Councillor Redford explained that Councillor Taylor's request for a copy of the County Transport Plan had been delayed as the Officer responsible was waiting for the new report to be issued in October. Councillor Redford asked for the current Plan to be sent and asked Councillor Taylor to identify the items he feels should be started as a priority.
- 2289.9 Various discussions were held regarding poor road surfaces outside Baginton Parish due to HS2 traffic. Councillor Redford indicated these were periodically addressed for safety, but full refurbishment would be pointless as the traffic would continue to damage the new surfaces. It was highlighted that there is a HS2 Highways fund and the repairs are not funded by WCC.

The Chairman thanked Councillor Redford for his reports.

2290.REPORTS FROM WARWICK DISTRICT COUNCILLORS

- 2290.1 Councillors Trevor Wright reported that the new Local Plan was a long way from completion. In relation to Baginton, he and Councillor Pam Redford had highlighted to the Local Plan Committee a lack of Schools and Healthcare facilities, plus excessive planned housing. Also highlighted were shortfalls in the road network and public transport (connectivity). Specifically mentioned was the Green Belt Gigafactory site with an emphasis on ensuring the site was not used for any other purpose. Overall, it was highlighted that development was out-stripping support and infrastructure. It was stated that no further developments should be approved until these matters have been addressed.
- 2290.2 Councillor Pam Redford highlighted that the recent issues with the new 123 refuse scheme were out of WDC's control and gave the following update. The new fleet of refuse HGV's had been delayed due to issues abroad. This is especially true for the specialist narrow access and food waste lorries. As a physical job in hot weather, a significantly higher level of sickness had been reported than normal, with an unusually high level of resignations. The contractor tasked with delivering the assorted bins had failed to meet their deadline.
Biffa and WDC are meeting daily. Biffa had employed new operatives, but there are delays with training on the safe use of equipment and familiarisation with routes throughout the region. Councillor Redford reiterated the importance of reporting all missed collections or a lack of bins to WDC via their website or by phone.
- 2290.3 Councillor Hewer highlighted an increase in fly tipping and delays in getting it removed. Councillor Redford indicated that all of these refuse issues were interlinked.

The Chairman thanked Councillors Wright and Redford for their reports

2291. PUBLIC PARTICIPATION PERIOD.

- 2291.1 A member of the public raised concerns about antisocial behaviour on evenings at the Lucy Price Playing Field. PCSO Ed King has been informed.
- 2291.2 Several residents complained about the food caddie delivery and collection as well as missed waste/recycling collections. They were encouraged to contact WDC directly, as complaining via the Parish Council would delay responses. There are particular issues with residents of Hall Drive still having no food caddies and some properties on Bubbenhall Road, Stoneleigh Road and Pool Cottages where they have been told their properties don't exist. This matter was discussed in item 2290.2 above.
- 2291.3 Residents have continued to indicate that noise from the UKBIC site is unacceptably intrusive both day and night. Councillor Pam Redford is pursuing this and has requested a meeting with Jeremy Wright MP. The storage containers installed to 'block' the noise were proving ineffective and it was

questioned whether these containers were empty or had been filled with sound deadening material such as hay bales. It was agreed that UKBIC were good communicators and were trying to resolve the matter, but the time taken was already excessive. Frustration was expressed that no noise assessment was undertaken by WDC during the planning stage for the site and no noise specifications could be found for the equipment being used. Councillor Pam Redford highlighted that UKBIC are Government funded and continually need to justify any spend, which can be a lengthy process. They were currently working with 4 schemes to seek a viable solution which can be put forward for approval and funding. Councillor Redford will again discuss the matter with Mike Jenkins (WDC Environmental Health) and stressed the importance that she has as much information as possible from residents prior to any meeting with Jeremy Wright MP.

- 2291.4 A member of the public stated that the newly installed bins in the Country Park were overflowing and asked if WDC could empty them as a priority. Councillor Keightley highlighted these bins were on private land were not WDC's responsibility. The matter will be raised at the next SEGRO meeting.
- 2291.5 Fly tipping was again raised across the region, not just within Baginton Parish. It was suggested that surveillance cameras are installed at known hotspots. General problems with refuse collection were again highlighted as the cause for delays and it was pointed out that cameras are vandalised as soon as they are installed.
- 2291.6 A series of 8 speed signs on the road from the 'Cubbington Crossroads' had been turned around the wrong way. Councillor Wallace Redford made a note.

2292. SOUTH OF COVENTRY (SoC) DEVELOPMENTS

- 2292.1 It was noted that another meeting with SEGRO is due on 14th September.
- 2292.2 Requests were made in the Newsletter for volunteers to join the SEGRO community park liaison group. Volunteers have already been received from Bubbenhall.
- 2292.3 Councillor Meakin highlighted fly tipping in the Country Park, along with a failed attempt to start a fire. It was suggested these issues were raised at the next SEGRO meeting.
- 2292.4 Seating in the new Country Park was also raised and it was again suggested this was brought to the next SEGRO meeting, along with overflowing bins (see item 2291.4).

2293. POLICE MATTERS.

- 2293.1 To note that there has been a continued police presence at the area on Rowley Road by the top of the Country Park where anti social behaviour had been reported along with ASB patrols elsewhere in the Parish.
- 2293.2 Warwickshire Police are testing a new camera van with AI capabilities that can recognise drivers on the phone, drivers with no seat belt and drivers who are tailgating other vehicles.
- 2293.3 Police have informed Parish Councils that they are increasingly using drivers' dash-cam footage to initiate prosecution of other vehicles being driven dangerously and it has been included in the Newsletter for residents' information.
- 2293.4 Police are actively addressing cars racing around Firefly Road and over the new bridge.

2294. BAGINTON EVENTS COMMITTEE UPDATE

- 2294.1 The film on 29th July was 'King Richard'. The next film on 30th September will be The Duke.
- 2294.2 Party in the Park was held on 9th July.
- 2294.3 Bonfire Night is planned for Saturday 5th November.
- 2294.4 The next Events Committee meeting is due on 5th September.

2295. AIRPORT MATTERS

- 2295.1 The next airport consultative committee meeting is due in October.

2296. PLANNING

a. Planning decisions received since the last meeting

- i. W/22/0993 – Upgrade of current base station and replacement tower, Air Atlantique Group, Siskin Parkway West. Circulated to Councillors 29th June with response required by 18th July. **SUPPORT** issued 16th July. **GRANTED** 27th July.
- ii. W/21/0558 – Erection of 1 bungalow. 4 the Smallholdings, Stoneleigh Road. **OBJECTION** issued 8th September. **WITHDRAWN** 1st August.
- iii. W/21/0711 – Erection of a single storey dwelling, The Granary, Church Road. **NEUTRAL** response reported 10th October. **REFUSED** 19th August.
- iv. W/22/1097 – Erection of a 5G telecoms installation, including a 15m high pole and associated equipment cabinets – Siskin Parkway West. Circulated to Councillors 16th July with response required by 29th July. It is allowed development under GPDO, but we can comment on size, appearance, impact on current street scene etc. **GRANTED** 24th August.

b. To note applications awaiting WDC decision.

- i. W/21/1655 – Reserved matters relating to the Gateway South Community Park. **NEUTRAL** response reported 10th October.
- ii. W/22/0146 – Addition of a backup generator at Unipart Logistics on the Middlemarch Business Park. Circulated to Councillors on 9th March with response required by 30th March. **SUPPORT** response sent 25th March.
- iii. W/22/0679 – Reserve matters for Units 4B & 4C including scale, layout, access, landscaping and building design. Circulated to Councillors 11th May with response required by 30th May. **NEUTRAL** response issued 27th May.
- iv. W/22/0731 – Variations of W/18/0522 conditions 5, 6 & 7 relating to bund height. Circulated to Councillors 11th May with response required by 30th May. **SUPPORT** response issued 27th May.
- v. W/22/1038 – Outline permission with all matters reserved save for access for up to 66 dwellings, Land at Roswood Farm, Coventry Road. Circulated to Councillors 2nd July with response required by 22nd July. Courtesy plans from the developer had been circulated to Councillors on 13th June. **OBJECTION** issued 21st July.

c. New planning applications or matters received since the last meeting

- i. W/22/1313 – Erection of single storey rear extension and first floor side extension to 4 Underhill Close. Circulated to Councillors on 25th August with response required by 9th September.

2297 HIGHWAY MATTERS.

Summary of known Highways issues, by area.

Major Matters reported previously and awaiting action - None

1. Minor Matters reported previously and awaiting action from 20 Parish Roads

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)
- Bubbenhall Road at Stables – Drainage issues
- Church Road – Standing Water.
- Coventry Road - Lamp out at mini roundabout. Puddling opposite The Row.
- Frances Road – Puddling where road has sunk
- Friends Close
- Firefly Road

- Kimberley Road
- Hall Drive
- Holly Walk – Drain dangerously proud of road surface
- Mill Hill – Pothole next to drain
- Mylgrove
- Oak Close – Standing Water.
- Silver Eagle Way
- Roman Way – Lamp out at entrance
- Rowley Road
- Stoneleigh Road
- Underhill Close -

2297.1 Baginton Bridge on Mill Hill was reopened with traffic lights on 8th July.

2297.2 News on water shortages for dust suppression during the hot weather was circulated to Councillors on 16th July, and included in the Newsletter.

2297.3 The pot holes on the speed humps in the vicinity of the Lunt Fort were filled week beginning 8th August.

2298 OPEN SPACE.

2298.1 The Playground Team were approved to purchase a notice board for £1094.40 and it has since been installed by volunteers, for which they were thanked.

2298.2 RPM returned on 14th July to address the snagging list, including the hopscotch & gate closure spring.

2298.3 Members of the team met with Buckingham on 15th July to continue work on the picnic table. It was indicated that the new picnic tables are available once the concrete bases have been installed.

2298.4 Volunteers continued to clear vegetation from around the Smithy during the last months.

2298.5 WDC cut the grass verges on week beginning 4th July.

2298.6 The waste bin by Mill Hill Bridge was emptied week commencing 11th July, after being inaccessible due to bridge works.

2298.7 Overhanging vegetation on the paths behind Roman Way has been reported and is to be cut back by volunteers.

2298.8 Volunteers cut back brambles protruding into the carriageway on Kimberley Road.

2298.9 Clerk spoke to Thompsons about the need to cut grass that was baked in the hot weather.

2298.10 Councillor Hewer indicated that in order to assess any work needed on The Smithy, he would need to gain access to both the fenced area at the rear and the interior of the building. Councillor Horsfall indicated he had a key to the interior.

2299 GRANTS MATTERS TO NOTE

2299.1 No new grant matters to report.

2300 HOUSING & GENERAL MATTERS TO NOTE None

2300 There were no new housing matters.

2301 FINANCIAL MATTERS TO NOTE.**a. Currently Earmarked Funds**

Earmarked Charity Donated Monies	£1330.29
Earmarked Funds (Lucy Price Playground)	£10000.00
Earmarked Funds (Election Expenses)	£6000.00
Earmarked Funds (Badge of Office)	£142.35
Earmarked Funds (Bus Shelters & Notice Boards)	£860.00
Earmarked Defibrillator Consumables & Service	£250.00
Earmarked Smithy Maintenance & Repair	£1000.00
Total Earmarked Reserves	£19582.64

b. To advise Bank balances as of 25/08/2022

HSBC treasurers (community) account: -	£ 25636.75
HSBC savings (BMM) account: -	£ 8702.78
Total in Bank	£ 34339.53

c. Reserves (Bank less earmark & committed) £14756.89

d. Bank Charges paid in June 2022	£8.00
Bank Charges paid in July	£8.00
Bank Charges paid in August	£8.00

e. Resolve to authorise items for proposed payment by electronic transfer.-

Proposed by Councillor Keightley, second by Councillor Meakin and passed in full by show of hands.

	Value	Pay Number
Clerk's monthly salary – Approved & already Paid in August	£426.26	Pay 032
Thompsons #0211 – Approved & already Paid in August	£877.20	Pay 033
TO BE PAID in SEPTEMBER		
Clerk's monthly salary (40.1 hours @ NJC Level 7 - £426.26)	£426.26	Pay 034
Village Newsletter Grant	£350.00	Pay 035
Church Yard Maintenance Grant	£450.00	Pay 036
Office Costs & Overheads	£250.00	Pay 037
Litter Picking Honorarium	£140.00	Pay 038
Website Honorarium	£62.50	Pay 039
Reimbursement for Playground Signage installation	£45.00	Pay 040
External Audit Expenses	£240.00	Pay 041
Playground Main Notice Board	£1094.40	Pay 042
Cash needed in Current Account	£3058.16	

2301.1 The VAT claim for £21304.52 was received in full from HMRC on 8th July.

2301.2 Following clearance of the VAT claim, the £6000 drawn-down from the election expenses were repaid, the approved £10000 was added to the Playground Fund and £1000 was earmarked for the Smithy repairs. The remainder redressed the fall in general reserves.

- 2301.3 Our Public Right to Inspect Accounts continued to run until 22nd July and no queries were raised by the public. The external auditors requested some additional information to assist with their audit and this was sent on 23rd August.
- 2301.4 As agreed at the July meeting, the Clerk was paid the August salary on 4th August.
- 2301.5 The Smithy rent for £390.50 was requested on 25th August.
- 2301.6 It was confirmed that the External Auditor had signed-off the 2021 / 2022 Annual Governance and Accountability submission without any further action needed. All required information has been published on the website. Councillor Keightley thanked the Clerk for their work.

2302 CONSULTATIONS TO NOTE.

- 2302.1 The Minerals Plan for 2018-2032 was circulated for Councillor information on 16th July and has since been adopted by WCC at a full meeting of the Council.
- 2302.2 Interested parties were invited to meet with Andrew Day to discuss the South of Coventry Management Plan. Date to be agreed, probably in September. Councillor Pam Redford will remind Andrew Day and Chris Elliott of their commitment.

2303 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

- i. Countryside Voices – Summer 2022.
- ii. Clerks & Councils Direct – September 2022

2304 ANY OTHER BUSINESS.

- 2304.1 Volunteers undertook routine maintenance of notice boards and grit bins on 26th July
- 2304.2 Notice was circulated about the Household Support Fund.
- 2304.3 Councillor Hewer highlighted that the grass along the Coventry Road verge was now very long and probably needed cutting.
- 2304.4 Councillor Wright indicated that distribution of the £150 support grant had gone well and that the same system will probably be used for other grants that are becoming available such as the Household Support Grant mentioned in 2304.2 above. However, those residents who do not pay their Council Tax by direct debit are proving more difficult to identify for payment.
- 2304.5 Councillor Pam Redford indicated that if the Parish Council were objecting to the Rosswood Farm housing development, we would need to send a representative to the WDC Planning meeting. Councillor Keightley indicated she would attend, provided it was not the September meeting. Councillor Redford and Wright were not aware when the matter would be discussed.
- 2304.6 A resident indicated that the Charity Bike Ride held in August had gone really well, with several thousand pounds being raised. Councillor Chris Goodwin was specifically thanked for his support of the entire event.
- 2304.7 Councillor Keightley asked if anybody had been disturbed or distracted by the Karate Club in the main hall. Nobody had been distracted and most didn't even notice them. This needs to be fed back to the club via the lettings office. **Clerk to action.**

2305 DATES FOR YOUR DIARY.

- 2305.1 Next Ordinary Meeting: **Thursday 6th October 2022 @ 7.30pm**, Baginton Village Hall.

2306 CLOSE - The meeting closed at 8.25pm