

BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER
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2nd April 2023

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall to be held on **Thursday 6th April 2023** for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark
Clerk to the Parish Council

District Councillors, County Councillors, Police, Public and Press are freely invited to attend.

DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

AGENDA

1. WELCOME & APOLOGIES

2. MINUTES

To confirm the minutes from Thursday 2nd March 2023 Ordinary Meeting.

3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from Warwickshire County Councillor.

4. REPORT FROM WARWICK DISTRICT COUNCIL

Any matters to report from Warwick District Councillors.

5. PUBLIC PARTICIPATION – Est 8.00 pm - 15 MINUTES MAX, 3 minutes per person.

- i. A resident reported that their Freedom of Information request to WDC regarding the UKBIC Environmental Permit had been responded to. It suggests that environmental monitoring of the site is not required as it is not working at capacity, a permit review is due to take place in 2023 and that the planned increase in workload publicised in October 2022 has been communicated to both WDC and the Regulators.
- ii. Any further public participation matters.

6. SOUTH OF COVENTRY (SoC) DEVELOPMENT UPDATES.

- i. The next Masterplanning Framework for North Kenilworth / South Coventry meeting with WDC is proposed for 25th, 26th, 30th or 31st May.

- ii. The abandoned car on the Country Park car park was removed week commencing 20th March.
- iii. Any further matters relating to South of Coventry works following the meeting on 8th March.

7. POLICE MATTERS TO NOTE

- i. Reports were received of three vans being broken into on the front of a business on Coventry Road on the evening of 9th March. Tools were stolen.
- ii. The Police HGV surveillance cab continued to operate in the region, detecting 80 offences in 3 days from 27th February to 1st March. Offences included speeding (12), not wearing seat belts (23) use of mobiles (26) including 4 drivers watching films, dangerous driving (15), failure to stop(1) and drink driving (4).
- iii. On the evening of 20th March, a motorbike was stolen from the rear of a property at Edinburgh Villas.
- iv. Any further police matters to discuss.

8. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE

- i. The film night on Friday 31st March was 'Top Gun Maverick'.
- ii. The next film night on 28th April will be the mystery drama 'Where the Crawdads Sing'
- iii. Next Party in the Park is scheduled for 8th July 2023. Tickets are on sale.
- iv. The Events AGM was held on 13th March. **Clerk to circulate minutes.**
- v. To note any further Events matters.

9. COVENTRY AIRPORT

- i. To note any airport matters to report.

10. PLANNING ITEMS TO NOTE.

a. Planning decisions received since the last meeting

- i. W/22/1730 - Reserved matters relating to layout, landscaping, access, appearance etc relating to the proposed Rugby Club. **SUPPORT** reported 2nd December. **GRANTED** 3rd March.
- ii. W/23/0040 – Reserved Matters (Access, layout, landscaping, appearance etc.) of electrical substation and pumping station circulated to Councillors 2nd February. **SUPPORT** response reported 22nd February. **GRANTED** 6th March.
- iii. W/23/0037 – A 2-storey side extension – No. 66 Mill Hill. Circulated to Councillors 23rd January with response required by 9th February. **NEUTRAL** response sent 3rd February. **GRANTED** 10th March.

b. To note applications awaiting WDC decision.

- i. W/23/0020 – Single storey side and rear extension, extended porch and rebuilt garage – No. 70 Mill Hill. Circulated to Councillors 13th January with response required by 2nd February. **NEUTRAL** response reported 27th January. Revised plans circulated 25th March.

c. New planning applications or matters received since the last meeting

- i. W/23/0209 – Demolition of existing concrete building and erection of a modern steel framed building on the same foundations – Midlands Air Museum, Rowley Road. Circulated to Councillors 9th March. **SUPPORT** reported 21st March.

11. HIGHWAYS MATTERS TO NOTE.

- i. Graffiti under the A46 Bridge on Mill Hill was reported to National Highways on 7th March Ref:FMS4289809
- ii. The WDC grass cutters were seen operating in Baginton on 16th March.
- iii. The broken reflective bollard by the allotments was reported to WCC Highways on 29th March Ref: FS-Case-502603527
- iv. The graffiti on the JLR hoardings along Rowley Road was covered on 30th March.
- v. Any further highways matters to note.

12. OPEN SPACE MATTERS TO NOTE

- i. The order for a structural engineer to survey The Smithy has been placed. Cost is estimated at £715 plus VAT
- ii. Quotations for the Lucy Price Playground Annual Inspection have been requested.
- iii. The monthly inspections of the Lucy Price Playground have identified movement in the roundabout central pillar and some disintegration of the hopscotch graphics. The suppliers have been contacted.
- iv. To note any further open space matters.

13. GRANT MATTERS TO NOTE :

- i. No new grant matters to report

14. GENERAL MATTERS TO NOTE :

- i. None received

15. FINANCIAL MATTERS TO NOTE.

a. Currently Earmarked Funds

Earmarked Charity Donated Monies	£1330.29
Earmarked Funds (Lucy Price Playground)	£10000.00
Earmarked Funds (Election Expenses)	£6000.00
Earmarked Funds (Badge of Office)	£142.35
Earmarked Funds (Bus Shelters & Notice Boards)	£860.00
Earmarked Defibrillator Consumables & Service	£250.00
Earmarked Smithy Maintenance & Repair	£1000.00
Total Earmarked Reserves	£19582.64

b. To advise Bank balances as of 25/03/2023

HSBC treasurers (community) account: -	£ 2682.66
HSBC savings (BMM) account: -	£ 31896.13

Total in Bank £ 34578.79

c. **Reserves (Bank less earmark & committed)** £14996.15

d. Bank Charges per month £8.00

e. Resolve to authorise items for proposed payment by electronic transfer. -

	Value	Pay Number
Clerk's monthly salary (40.1 hours @ NJC Level 7)	£466.36	Pay 063
Cash needed in Current Account	£466.36	

- i. The Smithy rent for £390.50 was received on 22nd February.
- ii. To receive the end-of-year income and expenditure summaries circulated to Councillors on 2nd April.
- iii. To receive the Governance & Accounting Statements circulated to Councillors for consideration on 2nd April.
- iv. To propose approval of the Annual Governance Statement.
- v. To propose approval of the Accounting Statements
- vi. **IMPORTANT NOTE:** As the next meeting is 18th May, any budgeted or approved payments received by 4th May will be paid by the Clerk.
- vii. Any further financial matters

16. **CONSULTATIONS TO NOTE.** – NONE

17. **BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.** – NONE

18. **ANY OTHER BUSINESS.**

- i. CPRE's summary report on Coventry & Warwickshire Housing Numbers was circulated to Councillors on 14th March
- ii. Notice of Election was announced by WDC on 17th March, which marked the start of the pre-election period of heightened sensitivity.
- iii. The Parish Annual Assembly will be held on 13th April.
- iv. Due to the King's Coronation long weekend being held immediately after the elections, the next Parish Council meeting has been put back to 18th May and will include the Annual Meeting.

19. **NEXT MEETING.**

- i. The Parish Assembly is scheduled for Thursday 13th April from 8:00pm at the Village Hall.
- ii. The **Annual** meeting is scheduled for **Thursday 18th May 2023** at Baginton Village Hall from 7:30pm, immediately followed by the new Council's **Ordinary** meeting.