

**BAGINTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING HELD ON**  
**THURSDAY 2<sup>nd</sup> May 2024 AT BAGINTON VILLAGE HALL**

**PRESENT:**

Councillor	Pam Redford	District Councillor
Councillor	Chris Goodwin	Chairman
Councillor	Walter Bush	Vice Chairman
Councillor	Gary Colville	
Councillor	Mike Meakin	
Councillor	Robert Taylor	
Councillor	Roger Horsfall	
Councillor	Craig Biggerstaff	
Councillor	Andrew Parkes	
Clerk	Phil Clark	

Public            3 members of the public were present.

The Chairman opened the meeting at 7:36pm following the Annual Meeting of the Parish Council and welcomed those present.

The Chairman noted the sad passing of Malcolm Tracey, who had been a Parish Councillor for many years and had contributed greatly to Baginton.

**2697. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME**

2697.1 Declarations of interest were sought and none were received.

2697.2 The following had apologised: Councillor Wallace Redford - County Councillor  
Councillor Josh Payne - District Councillor  
Councillor Rob Newman

**2698. MINUTES OF LAST MEETING.**

2698.1 Minutes of the Ordinary Meeting held on 4<sup>th</sup> April, having been circulated, were approved without amendment. Proposed by Councillor Goodwin & seconded by Councillor Meakin.

2698.2 Minutes of the Annual Assembly held on 11<sup>th</sup> April, having been circulated, were approved without amendment. Proposed by Councillor Goodwin & seconded by Councillor Taylor.

**2699. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD**

2699.1 Councillor Wallace Redford had apologised and sent various reports over the last month, which had been circulated to Councillors to keep them informed. No further reports were received at the meeting.

The Chairman thanked Councillor Redford for his reports.

**2700. REPORTS FROM WARWICK DISTRICT COUNCILLORS**

2700.1 Councillor Josh Payne had apologised and sent various updates over the last month, which had been circulated to Councillors to keep them informed.

2700.2 Councillor Pam Redford had sent various reports over the last month, which had been circulated to Councillors to keep them informed.

- 2700.3 Councillor Redford passed on her WDC Annual Report for 2023 / 2024, asking for it to be circulated. **Clerk to action.**
- 2700.4 Councillor Redford confirmed that the main WDC Offices had now transferred to a site in Saltisford in Warwick, but front-facing public offices had been set up by the library in the Leamington Pump Rooms for matters such as housing and benefits.
- 2700.5 Councillor Redford confirmed that the grant request from Councillor Taylor for a new playground fence had been received by Councillor Wallace Redford and had been passed on to the appropriate people.
- 2700.6 Councillor Redford confirmed that Armed Forces Day will be on 29<sup>th</sup> June from 11:00am in St. Nicholas Park, Warwick. Free food, child entertainment etc. had been organised.
- 2700.7 Lighting of the beacon to commemorate D-Day will take place at Newbold Comyn from 9:15pm on 6<sup>th</sup> June.

The Chairman thanked Councillors Redford and Payne for their reports and Councillor Redford left for another engagement.

### **2701. PUBLIC PARTICIPATION PERIOD.**

- 2701.1 No matters had been received prior to the meeting and none were raised at the meeting.

### **2702. SOUTH OF COVENTRY (SoC) DEVELOPMENTS**

- 2702.1 There were no new South of Coventry matters to report.

### **2703. POLICE MATTERS.**

- 2703.1 Notes and action points from the Police Meeting held on 16<sup>th</sup> April focusing specifically on Firefly and Rowley Road ASB were circulated to Councillors on 17<sup>th</sup> April. Councillor Parkes noted that a lot of items were being 'held over' for the next meeting. Councillor Colville indicated that this was the first multi-agency meeting and it would take a while to bring everybody on board. It was reiterated that success was reliant on all Agencies working together, not just the Police actions. It was also noted that there was still some disagreement regarding whether an Injunction or a Protection Order is the best approach. Discussions are ongoing.
- 2703.2 The next general Police Liaison Meeting is scheduled from 7:00pm on 17<sup>th</sup> June.
- 2703.3 Councillor Colville confirmed that May Bank Holiday weekend often marks a significant increase in car-meets and Police are aware of this.
- 2703.4 It was noted that a resident had reported nearly being driven off the road by a convoy of 4x4 vehicles crossing the Mill Hill Bridge on 24<sup>th</sup> April and had reported it to the Police.
- 2703.5 Councillor Bush reported that his general enquiries to WCC about CCTV on Rowley and Firefly Roads had not been productive and he asked permission to make a request on behalf of the Parish Council under Freedom of Information. Councillors agreed. **Councillor Bush to action.**

### **2704. BAGINTON EVENTS COMMITTEE UPDATE**

- 2704.1 The film night on 26<sup>th</sup> April was the biographical drama 'One Life'.
- 2704.2 The next film night on 31<sup>st</sup> May will be the biographical drama 'The Great Escaper'.
- 2704.3 Party in the Park is scheduled for 13<sup>th</sup> July 2024. Tickets are on sale.
- 2704.5 Councillor Horsfall reported that the seat commemorating Gayle Goodwin was being delivered on 15<sup>th</sup> May and would be installed in the Churchyard.
- 2704.6 It was reported that Baginton Events had declined to grant money for new fencing at the Lucy Price Playground as they were assured sufficient funds had already been promised, but they were amenable to funding other projects on the Playground as they arose.

**2705. AIRPORT MATTERS**

2705.1 Next Airport meeting is May 2024. Exact date to be confirmed.

**2706. PLANNING****a. Planning decisions received since the last meeting**

- i. W/24/0134 – Replacement of chain-link fence with a galvanised steel security fence at Walkers Snack Foods, Siskin Drive, Middlemarch. **SUPPORT** issued 8<sup>th</sup> March. **GRANTED** 10<sup>th</sup> April.
- ii. W/24/0192 - Replacement of windows to meet fire regulations. No.2 The Row. **SUPPORT** response issued 8<sup>th</sup> March. **GRANTED** 11<sup>th</sup> April.

**b. To note applications awaiting WDC decision.**

- i. W/23/1725 Demolition of existing buildings and rebuild on new buildings and site layout at Unipart Logistics on Middlemarch Business Park. Circulated to Councillors on 12<sup>th</sup> December with **NEUTRAL** response issued 6<sup>th</sup> January.
- ii. DOC/23/0018 – Discharge of Conditions 3, 5, 7, 8, 14, 16, 19, 20, 21, 24 and 25 relating to W/20/0808 (Building of 56 affordable houses off Church Road on land north of Rosswood Farm). Special notes on Condition 8 (Surface water drainage). **OBJECTION** response issued 18<sup>th</sup> January.
- iii. DOC/24/0010 – Discharge of condition 23 (the need for a construction traffic management plan) - Gateway South development on Bubbenhall Road. **OBJECTION** issued 7<sup>th</sup> March. Changed to **NEUTRAL** 1<sup>st</sup> May following additions to the documentation.
- iv. W/24/0191 – Rear single storey extension and new outbuilding at No. 16 Mill Hill. **NEUTRAL** response reported 29<sup>th</sup> March.

**c. New planning applications or matters received since the last meeting**

- i. None

**2707 HIGHWAY MATTERS.**

**Summary of known Highways issues, by area.**

**Major Matters reported previously and awaiting action - None**

**1. Minor Matters reported previously and awaiting action from 20 Parish Roads**

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)
- Bubbenhall Road at Stables
- Church Road
- Coventry Road – Drain blocked with Tarmac outside Lunt Fort.
- Frances Road
- Friends Close
- Firefly Road
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Silver Eagle Way
- Roman Way
- Rowley Road

- Stoneleigh Road
- Underhill Close

- 2707.1 WDC grass cutting team were seen working in Baginton on 16<sup>th</sup> and 17<sup>th</sup> April. It was noted that this would probably be the last time before the beginning of No Mow May.
- 2707.2 It was noted that volunteers had cleared the culvert between Church Road and the ditch running into the Spinney pond. Drainage of Church Road has significantly improved. Councillors approved hiring somebody locally with a mini-digger to properly clear the ditch. **Councillors Bush & Horsfall to enquire.**
- 2707.3 The pot hole on Mill Hill Bridge was reported on 17<sup>th</sup> April and was patched shortly afterwards.
- 2707.4 It was noted that a letter of complaint was sent to DHL on 16<sup>th</sup> April, after one of their HGVs crossed Mill Bridge, drove along Mill Hill and exited Baginton on Rowley Road. Ref:09263996. Councillors agreed that if no response was received after 1 month, the matter should be raised higher within the organisation. **Clerk to monitor.**
- 2707.5 The drain filled with tarmac outside the Lunt Roman Fort was chased again with WDC on 31<sup>st</sup> April.
- 2707.6 Councillors reported several other issues with standing water in Baginton, notably outside the entrance to the Lunt Fort car park. **Clerk to report.**
- 2707.7 Councillors Meakin and Colville reported the blocked pavement on the corner of Rowley Road and Coventry Road, which was reported last year and has not yet been actioned despite agreement to do so by WDC. **Clerk to chase.**

## **2708 OPEN SPACE.**

- 2708.1 Councillor Taylor reported that 3 quotations for a new fence for the Lucy Price Playground had been obtained and the Hawkesbridge quote for £14192.72 + VAT was the preferred bid, with a 4 to 6 week lead time to manufacture the fence and a £4000 deposit required before they started.
- 2708.2 Councillor Taylor confirmed that a £10,000 grant towards the Playground fence had been promised by Lucy Price Relief in Need Charity and that the remainder money was being sought via WCC Councillor Discretionary Fund. The WDC RUCIS grant remains an option. Requests to HS2, Platform Group, JLR, WinVic and STW had all been declined.
- 2708.3 Discussions were held regarding when an order for the Playground fence should be placed. The Clerk pointed out that some grants would not be offered retrospectively after a project had been started and advised caution while WDC and WCC grants were still being sought. Councillor Parkes pointed out that the Lucy Price Relief in Need Charity had offered to cover the full costs if other funding could not be found in a reasonable time. Councillor Taylor did not know how long the WCC Discretionary Grant process would take, so could not advise on expected timescales. Councillors agreed to defer the decision until the next meeting while the Clerk established expected timescales with WCC. **Clerk to action.**
- 2708.4 Councillor Taylor reported that pressure washing and paint for the new hopscotch unit would be under £50 and Councillors agreed to this. **Councillor Taylor to organise.**

## **2709 GRANTS MATTERS TO NOTE**

- 2709.1 A grant request towards Smithy repairs was submitted to Baginton Events on 12<sup>th</sup> April and £5000 was paid into our account on 22<sup>nd</sup> April. Councillors offered their thanks.

## **2710 GENERAL MATTERS TO NOTE** - None

**2711 FINANCIAL MATTERS TO NOTE.****a. Currently Earmarked Funds**

Charity Donated Monies Held by Council	£1330.29
Earmarked Funds (Lucy Price Playground)	£10000.00
Earmarked Funds (Election Expenses)	£5950.00
Earmarked Funds (Badge of Office)	£118.45
Earmarked Funds (Bus Shelters & Notice Boards)	£1000.00
Earmarked Defibrillator Consumables & Service	£322.61
Earmarked Smithy Maintenance & Repair	£5000.00
<b>Total Earmarked Reserves</b>	<b>£23721.35</b>

**b. To advise Bank balances as of 26/04/2024**

HSBC treasurers (community) account: -	£ 6287.64
HSBC savings (BMM) account: -	£ 37593.00
<b>Total in Bank</b>	<b>£43880.64</b>

**c. Reserves (Bank less earmark & committed) £20159.29**

d. Bank Charges per month **£8.00**

e. It was resolved to pay the bill below by electronic transfer, proposed by Councillor Goodwin, seconded by Councillor Colville and passed by show of hands.

	Value	Pay Number
Clerk's monthly salary (40.1 hours @ SCP Level 7 £506.26)	£397.06	Pay 131
Clerk's Income Tax & NI (Includes PAYE Adjustment)	£109.20	Pay 132
CPRE	£45.00	Pay 133
WALC Invoice #886	£323.20	Pay 134
Information Commissioner's Office	£40.00	Pay 135
Village Hall Inv BVH-24-74	£18.00	Pay 136
Cash needed in Current Account	<b>£932.46</b>	

- i. Smithy rent for £390.50 was requested on 11<sup>th</sup> April and has been paid.
- ii. Income and Expenditure is below £25,000 for 2023 / 2024. A resolution was proposed by Councillor Goodwin to declare ourselves exempt from external audit, seconded by Councillor Biggerstaff and carried by show of hands. **Clerk to action.**
- iii. The 1<sup>st</sup> Precept payment of £9138.50 was paid into our account on 26<sup>th</sup> April and is included in the above figures.
- iv. The Clerk confirmed that the Parish Council insurance was due 1<sup>st</sup> June and after entering a 3-year agreement the previous year it should be fixed at £1850. Councillors agreed that as the insurance had been authorised in the budget, the Clerk was empowered to pay the bill once it is received. **Clerk to action.**

**2712 CONSULTATIONS TO NOTE.**

2712.1 None received.

**2713 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.**

2713.1 None received.

**2714 ANY OTHER BUSINESS.**

- 2714.1 Councillor Colville pointed out a new antisocial behaviour notice that had been installed on Rowley Road and asked what areas it covered. **Clerk to enquire.**
- 2714.2 Councillor Bush asked about the defibrillator from The Oak. The Clerk confirmed it had been returned to the Parish Council but it was in a poor condition and the consumables were out of date. Enquires are being made to see if it could be refurbished. It was noted that Stonegate Group had offered to cover costs for refurbishment and relocation, with the Smithy on Church Road the preferred site. **Clerk to enquire.**
- 2714.3 Councillor Parkes asked if anything further had been received from the Trinity Guild Rugby Club following their attendance and presentation in February. The Clerk confirmed an exchange of e-mails after the meeting, but nothing new since then.

**2715 DATES FOR YOUR DIARY.**

- 2715.1 Next Ordinary Meeting is scheduled: **6<sup>th</sup> June** from 7:30pm at Baginton Village Hall.

**2716 CLOSE** - The meeting closed at 8:22pm.