

**BAGINTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING HELD ON**  
**THURSDAY 1<sup>st</sup> June 2023 AT BAGINTON VILLAGE HALL**

**PRESENT:** Councillor Josh Payne District Councillor  
 Councillor Chris Goodwin Chairman  
 Councillor Gary Colville  
 Councillor Andrew Parkes  
 Councillor Rob Newman (Had apologised but arrived at 8:05)  
 Councillor Roger Horsfall  
 Councillor David Hewer

Clerk Phil Clark

Public 4 members of the public were present.

The Chairman opened the meeting at 7:30pm and welcomed those present.

The Chairman welcomed newly appointed District Councillor Payne and Parish Councillor Parkes, introducing them to the other Councillors around the table.

**2483. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME**

2483.1 Declarations of interest were sought and Councillors Hewer and Parkes declared an interest in Planning Application W/23/0623.

2483.2 The following had apologised: Councillor Wallace Redford County Councillor  
 Councillor Pam Redford District Councillor  
 Councillor Mike Meakin  
 Councillor Robert Taylor  
 Councillor Walter Bush

**2484. MINUTES OF LAST MEETING.**

2484.1 Minutes of the Annual Meeting held on 18<sup>th</sup> May 2023, having been circulated, were approved without amendment. Proposed by Councillor Goodwin & seconded by Councillor Colville.

2484.2 Minutes of the Ordinary Meeting held on 18<sup>th</sup> May 2023, having been circulated, were approved without amendment. Proposed by Councillor Goodwin & seconded by Councillor Colville.

2484.3 **Matters arising from last meeting:** Appointment of Vice Chairman. Councillor Bush had put himself forward before the meeting. No other nominations were received. Proposed by Councillor Goodwin, seconded by Councillor Horsfall and carried by show of hands. **Clerk to update public contact lists.**

**2485. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD**

2485.1 Councillor Wallace Redford had apologised beforehand. There were no new reports that had not been circulated prior to the meeting.

The Chairman thanked Councillor Redford for his reports.

**2486. REPORTS FROM WARWICK DISTRICT COUNCILLORS**

2486.1 Councillor Pam Redford had apologised beforehand.

2486.2 Councillor Payne indicated that since the election, he had been very busy settling in and it would take time for him to familiarise himself with all of his Parishes' issues. He had volunteered for a number of WDC Committees, including Chairman of Employment Sub-Committee, Employment, plus Scrutiny & Overview Committees. He is also a named substitute on the Licensing, Planning and Standards

Committees. A number of these cover the developments in and around Coventry Airport, so he would be able to represent us on these Committees.

- 2486.3 Councillor Payne indicated that he and Councillor Pam Redford would work closely together at Parish Council level, working on Parish issues and not bringing any Party Politics into the meetings, thus providing continuity from the previous WDC Councillor partnership.
- 2486.4 The Chairman stated that the Parish Council appreciated the approach that Councillor Payne had described, pointing out that the Parish Councillors worked towards what is best for Baginton Parish, with no Party Politics involved, despite being a diverse group. He further stated that the Parish Council spends time on matters that deserve full consideration, but don't dwell on Agenda matters that are easily resolved, nor do we stray much from the published Agenda.
- 2486.5 There were no questions arising for Councillor Payne.

The Chairman thanked Councillor Payne for his report.

### **2487. PUBLIC PARTICIPATION PERIOD.**

- 2487.1 A resident reported Japanese knotweed on the land between the Church and Hall Drive. The matter was reported to the landowner, who was not able to locate the patch of land. Other Councillors indicated they had not seen any knotweed sprouting recently. The Chairman asked the Clerk to contact the resident for further details, volunteering to join them on site if that were necessary. **Clerk to action.**
- 2487.2 A group of 3 residents had asked if the traffic lights on the Rowley Road and Firefly Road roundabouts could be turned off. They stated that the volume of traffic the roundabouts had been designed to control had not materialised and the junction could easily operate as a normal 'Give Way' system without the need for traffic lights. Councillors generally agreed. Councillor Hewer suggested that some re-marking of lane lines might be needed if this were done. The Chairman suggested passing the idea to Councillor Wallace Redford for consideration. **Clerk to action.**
- 2487.3 A resident indicated they had an interest in the UKBIC visit from 3:00pm on 8<sup>th</sup> of June and had received an invitation. They also noted that a lot of work was being undertaken on the substation, including the installation of a temporary restroom. Questions will be raised at the UKBIC meeting.
- 2487.4 The Chairman of the Country Park Liaison Group indicated that a meeting will take place on 19<sup>th</sup> June between 4 members of the Group and the Country Park Management Company to discuss the development of the next phase of the Country Park. It will be an on-site meeting. They also indicated that much of the fly-tipping previously reported to the Management Company had not been cleared and they had subsequently contacted SEGRO Senior Director, National Logistics.
- 2487.5 A query was raised regarding who was responsible for the vehicle track between the Country Park and the JLR site. The Clerk suggested the track leads to the ecology ponds and as such was probably part of the SEGRO infrastructure. The Chairman asked the Clerk to confirm ownership. **Clerk to action.**
- 2487.6 A resident asked if they could organise an event with a gazebo on the Millennium Field. Councillors welcomed the proposal and agreed. The Clerk indicated that if it were a commercial event rather than recreational activity, they would need their own insurance. It was also asked if they needed the security gate open, but the resident felt that wasn't necessary.
- 2487.7 At the Chairman's instruction, the discussion of the Smithy structural report was brought forward from item 2494 (Open Spaces). The Chairman welcomed the Smithy tenant, who had received the structural report. The report had suggested that the Smithy would not pass current building regulations, but it was unclear whether this would restrict activities in the workshop. Councillor Hewer noted that one particular point related to the ongoing use of the central hearth, where steel banding and supports might be needed to reinforce it, but the structural report made no immediate comment on its safety, just that it did not pass current regulations.
- The Chairman asked for the tenant's views, which are summarised below.
- No building over 150 years old would pass current regulations, but that doesn't make it unsafe.

- He has used the Smithy for over 35 years and it is in far better condition now than it ever was.
- He is not fussed about the report and is happy to continue using the building.
- Having looked around the Smithy with the report in hand, he feels some findings are incorrect.
- The tenant is willing to sign a disclaimer or similar saying he works at his own risk, but is confident there is no risk.
- He is willing to help with simple remedial tasks such as guttering and clearing external vegetation.

Councillor Hewer suggested he could ask a colleague qualified in these matters to comment on any safety issues and restriction of use the report may indicate. Councillors felt this was a good idea. The Chairman proposed that the tenant is still allowed to use the building, but the hearth is not to be used until we have considered Councillor Hewer's colleague's response. Seconded by Councillor Colville and passed by show of hands. The tenant accepted the Council's cautious stance and the Chairman apologised for disrupting his business, stating we would endeavour to resolve it as soon as possible and agreeing to keep him closely involved in any communications. **Councillor Hewer to action.**

#### **2488. SOUTH OF COVENTRY (SoC) DEVELOPMENTS**

- 2488.1 UKBIC has offered to meet the Parish Council to discuss upcoming changes and their work with AMTE Power. This is due from 3:00pm on 8<sup>th</sup> June at the UKBIC site.
- 2488.2 The Masterplanning Framework for North Kenilworth / South Coventry meeting with WDC took place on 30<sup>th</sup> May. None of the Councillors who attended were present at the meeting and no report was available, so the matter was deferred to the next meeting. **Clerk to action.**

#### **2489. POLICE MATTERS.**

- 2489.1 The monthly Baginton Police report was circulated to Councillors and included:
- Burglary at The Oak public house – 15<sup>th</sup> May
  - Theft of construction items from 2 vans on Middlemarch Business Park – 15<sup>th</sup> May
  - Attempted unlawful exportation of cannabis, Parcelforce on Middlemarch – 25<sup>th</sup> May
  - Theft of a Landrover Discovery Sport from Russell's Garden Centre – 27<sup>th</sup> May

#### **2490. BAGINTON EVENTS COMMITTEE UPDATE**

- 2490.1 The film night on Friday 26<sup>th</sup> May was 'Fisherman's Friends: One & All' with 19 viewers.
- 2490.2 The next film night on 23<sup>rd</sup> June will be the period tradgicomedey 'The Banshees of Inisherin'
- 2490.3 Party in the Park is scheduled for 8<sup>th</sup> July 2023. Tickets are still available.

#### **2491. AIRPORT MATTERS**

- 2491.1 Councillor Parkes asked if he could join the Airport Consultative Committee as it was of particular interest to him. Councillor Horsfall indicated that places were limited around the table, with 12 representatives from local stakeholders, but he will ask if the Parish Council can have 2 representatives. The Clerk indicated that Councillor Parkes could certainly be a named substitute for the Committee. **Councillor Horsfall to action.**
- 2491.2 Councillor Horsfall spoke about the BBC Midland News programme which highlighted that the Coventry City Council bid to secure the JLR battery gigafactory on the designated Baginton site had failed. City Councillor Jim O'Boyle had indicated other possible bidders for the site were being pursued. The programme also focused briefly on the existing airport tenants who were being evicted from the site, who were unable to proceed with investing or expanding their businesses and were struggling to relocate.

#### **2492. PLANNING**

- a. **Planning decisions received since the last meeting**
- i. None

**b. To note applications awaiting WDC decision.**

- i. W/23/0606 – Removal of temporary 2-storey portakabins and replacement with 2-storey permanent office and amenities block. Walkers Snack Foods, Siskin Parkway. **SUPPORT** reported 23<sup>rd</sup> May.
- ii. W/23/0581 – Erection of first floor rear extension. Stonehouse, Holly Walk. Circulated to Councillors 10<sup>th</sup> May with response by 1<sup>st</sup> June. **OBJECTION Clerk to report.**

**c. New planning applications or matters received since the last meeting**

- i. W/23/0585 – Erection of a single storey rear extension. Woodside, Hall Drive. Circulated to Councillors 20<sup>th</sup> May with response required by 12<sup>th</sup> June. **SUPPORT. Clerk to report.**
- ii. W/23/0608 – Erection of new rear extension to replace existing extension, plus erection of front and rear dormers. No. 5, Frances Road. Circulated to Councillors 20<sup>th</sup> May with response required by 12<sup>th</sup> June. **SUPPORT. Clerk to report.**
- iii. W/23/0623 – Variation of Condition 2 to add a carport. Former Baginton Sunday School Site, Church Road. Circulated to Councillors 20<sup>th</sup> May with response required by 12<sup>th</sup> June.  
The Chairman highlighted that the plans supplied shows that the rear right-hand-side carport supporting leg is based in a neighbour's right-of-way, thus restricting access for wheelbarrows, wheelie bins etc. Councillors felt that if this were true, the proposal was not acceptable, but not all Councillors were convinced the plans were detailed enough to show if this were true or not. The Chairman suggested deferring the matter until after a site visit within the next week. **Clerk to arrange.**

**2493 HIGHWAY MATTERS.**

**Summary of known Highways issues, by area.**

**Major Matters reported previously and awaiting action - None**

**1. Minor Matters reported previously and awaiting action from 20 Parish Roads**

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)
- Bubbenhall Road at Stables
- Church Road
- Coventry Road - Lamp out at mini roundabout. Puddling opposite The Row.
- Frances Road – Puddling where road has sunk
- Friends Close
- Firefly Road
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close – some standing water
- Silver Eagle Way
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

2493.1 WDC continued with the national 'No Mow May' campaign, with mixed comments from Councillors and residents, suggesting the scheme had not worked as well as last year and expressing concerns

that when mowing begins, long grass and shredded litter would be an unsightly result around the Village. Councillor Payne confirmed he had received complaints from other villages that the mowing is undertaken quickly with little attention paid to cuttings scattered on roads and pavements.

2493.2 Councillor Hewer highlighted that the safety fencing by the Bubbenhall Bridge was still down in the grass and had not been put back since he reported it to Councillor Wallace Redford.

#### **2494 OPEN SPACE.**

2494.1 The structural report on the Church Road Smithy was discussed earlier in the meeting at the Chairman's instruction.

#### **2495 GRANTS MATTERS TO NOTE**

2495.1 No new grant matters to report.

#### **2496 GENERAL MATTERS TO NOTE**

2496.1 None received.

#### **2497 FINANCIAL MATTERS TO NOTE.**

##### a. **Currently Earmarked Funds**

Earmarked Charity Donated Monies	£1330.29
Earmarked Funds (Lucy Price Playground)	£9574.00
Earmarked Funds (Election Expenses)	£6000.00
Earmarked Funds (Badge of Office)	£118.45
Earmarked Funds (Bus Shelters & Notice Boards)	£860.00
Earmarked Defibrillator Consumables & Service	£250.00
Earmarked Smithy Maintenance & Repair	£142.00
<b>Total Earmarked Reserves</b>	<b>£18274.74</b>

##### b. To advise Bank balances as of 25/05/2023

HSBC treasurers (community) account: -	£ 2615.39
HSBC savings (BMM) account: -	£ 35397.13
<b>Total in Bank</b>	<b>£ 38012.52</b>

##### c. **Reserves (Bank less earmark & committed) £19737.78**

##### d. Bank Charges per month **£8.00**

e. Councillor Goodwin propose a resolution to approve payment of the items below by electronic transfer. Seconded by Councillor Horsfall and carried by show of hands. **Clerk to action.**

	Value	Pay Number
Clerk's monthly salary (40.1 hours @ NJC Level 7)	£466.36	Pay 076
Office costs & overheads	£250.00	Pay 077
Litter Picking Honorarium)	£140.00	Pay 078
Website Management Honorarium	£62.50	Pay 079
Flower Festival reimbursement to Clerk.	£40.00	Pay 080
Cash needed in Current Account	<b>£958.86</b>	

i. The internal auditor met with the Clerk on 23<sup>rd</sup> May and it was advised that the Accounts should reflect the Lucy Price Relief in Need direct payments to Reid's Playground as grants received. This has required the update of Governance and Accounting Statements.

- ii. The updated Annual Governance Statement was approved, proposed by Councillor Goodwin, seconded by Councillor Hewer and passed by show of hands.
- iii. The updated Annual Accounting Statement was approved, proposed by Councillor Goodwin, seconded by Councillor Colville and passed by show of hands.
- iv. Councillor Goodwin proposed submitting our AGAR to the external auditor once our internal auditor has approved items ii. and iii. above. Seconded by Councillor Colville and passed by show of hands.  
**Clerk to action.**

#### **2498 CONSULTATIONS TO NOTE.**

2498.1 No new consultations received.

#### **2499 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.**

2499.1 None

#### **2500 ANY OTHER BUSINESS.**

- 2500.1 Councillor Payne asked if the Parish Council had any direct contact point with Warwickshire Police, as Cubbington had several problems and were struggling to find a contact to report them. Councillor Goodwin suggested we tend to use PCSOs King and Underwood. The Clerk indicated that the Policing Priority Vote system that formed part of the WDC Community Forum had been a good vehicle where local villages could raise police concerns, but since the Community Forum ceased there had been nothing put in place to replace it. Councillor Colville pointed out that weekend night racing along roads around the JLR site was a particular problem in Baginton.
- 2500.2 Councillor Horsfall highlighted that the village litter picker was having trouble disposing of approximately 5 bags of litter gathered each week. They were leaving them next to existing bins and the WDC refuse operatives were collecting them, but there was nothing formal and it looked as if the bags had been fly-tipped. A representative from a local business suggested their bins were emptied weekly and there was generally enough space for 4 or 5 bags of rubbish, but more might be a problem. The Chairman thanked the business for their help and suggested we should also enquire of WDC for a more formal agreement. **Clerk to action.**

#### **2501 DATES FOR YOUR DIARY.**

2501.1 The next ORDINARY meeting is scheduled for **Thursday 6<sup>th</sup> July 2023** at Baginton Village Hall from 7:30pm.

**2502 CLOSE** - The meeting closed at 8.38pm.