

Baginton Parish Council

EVENTS COMMITTEE

PHIL CLARK - CLERK

c/o 45 MILL HILL, BAGINTON, WARWICKSHIRE, CV8 3AH
bagintonpc@gmail.com

Dear Committee Member,

3rd March 2024

You are hereby summoned to attend the ordinary meeting of Baginton Events Committee to be held at **No.13 Holly Walk at 7.30pm on Monday 11th March 2024** for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark – Clerk to Baginton Parish Council.

Also to: The Members of Baginton Parish Council, District Councillor, County Councillor, Police, Press, Residents and Interested Parties.

DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

AGENDA FOR ANNUAL GENERAL MEETING.

- 1. Appointment of Chairman** – By nomination & show of hands.
- 2. Appointment of Treasurer** – By nomination & show of hands
- 3. Appointment of Secretary** – By nomination & show of hands
- 4. Terms of Reference**
To accept, by show of hands, that the current terms of reference, or adaptation thereof, adequately outline the terms of reference for the Events Committee.
- 5. To discuss matters relating to upcoming events**
To discuss matters relating to future events, requirements of the Committee, allocation of tasks, receiving of reports and issue of responsibilities, as required.
- 6. Financial Matters – To receive any updates and comments.**

The Events Committee is financially independent of Baginton Parish Council and has no obligation to follow Council's Financial Regulations or its protocols on transparency in connection with its financial situation. Financial regulations and procedures are defined within the Committee's own Constitution.

- 7. Any Other Business**