

# BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER  
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1<sup>st</sup> September 2024

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall to be held from 7.30pm on **Thursday 5<sup>th</sup> September**, for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark  
Clerk to the Parish Council

District Councillors, County Councillors, Police, Public and Press are freely invited to attend.

## **DECLARATIONS OF INTEREST**

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

## **AGENDA**

### **1. WELCOME & APOLOGIES**

### **2. MINUTES**

To confirm the minutes from Thursday 4<sup>th</sup> July 2024 Ordinary Meeting.

### **3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL**

Any matters to report from Warwickshire County Councillor.

### **4. REPORT FROM WARWICK DISTRICT COUNCIL**

Any matters to report from Warwick District Councillors.

### **5. PUBLIC PARTICIPATION – Est 8.00 pm - 15 MINUTES MAX, 3 minutes per person.**

i. Any public participation matters.

### **6. SOUTH OF COVENTRY (SoC) DEVELOPMENT UPDATES.**

i. Any matters relating to South of Coventry works.

### **7. POLICE MATTERS TO NOTE**

i. The next Police liaison meeting is scheduled for 4<sup>th</sup> November from 8:00pm at Police Headquarters in Leek Wootton.

- ii. Any Police matters from the virtual cross-border meeting with Police on 19<sup>th</sup> August to discuss Firefly and Rowley Road anti-social driving behaviour.
- iii. A response from the Warwickshire Police & Crime Commissioner regarding September's secondment of PCSO Ed King was circulated to Councillors 23<sup>rd</sup> July.
- iv. Any further Police matters.

## **8. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE**

- i. Any update from PITP held on 13<sup>th</sup> July.
- ii. The film night on 26<sup>th</sup> July was the drama black comedy 'Wicked Little Letters'
- iii. The next film night on 27<sup>th</sup> September will be the Amy Winehouse biopic 'Back to Black'.
- iv. To note any further Events matters.

## **9. COVENTRY AIRPORT**

- i. Any airport matters.

## **10. PLANNING ITEMS TO NOTE.**

### **a. Planning decisions received since the last meeting**

- i. W/24/0692 – Replacement of 4 existing roof flues with 2 new slightly larger flues – Walkers Snack Food, Middlemarch Business Park. **NEUTRAL** response issued 7<sup>th</sup> June. **GRANTED** 10<sup>th</sup> July.
- ii. W/24/0634 – Retrospective applications for an elevated patio terrace, ramp, steps and railings – Oakley, 39 Mill Hill. **OBJECTION** issued 18<sup>th</sup> June. **WITHDRAWN** 15<sup>th</sup> June.
- iii. W/24/0569 – Major reconstruction and expansion of existing site – Volvo Bus & Truck, Middlemarch Business Park. **NEUTRAL** response issued 7<sup>th</sup> June. **GRANTED** 5<sup>th</sup> August.
- iv. W/24/0850 – Installation of signage Plot 3A, Middlemarch Business Park. **NEUTRAL** response reported 5<sup>th</sup> July. **GRANTED** 21<sup>st</sup> August.
- v. W/24/0680/LB – General repairs to side gable and flank wall at the Grade 2 listed No. 1 Lunt Cottage. **SUPPORT** response issued 5<sup>th</sup> July. **GRANTED** 29<sup>th</sup> August.

### **b. To note applications awaiting WDC decision.**

- i. W/23/1725 Demolition of existing buildings and rebuild on new buildings and site layout at Unipart Logistics on Middlemarch Business Park. **NEUTRAL** response issued 6<sup>th</sup> January.
- ii. DOC/23/0018 – Discharge of Conditions 3, 5, 7, 8, 14, 16, 19, 20, 21, 24 and 25 relating to W/20/0808 (Building of 56 affordable houses off Church Road on land north of Rosswood Farm). Special notes on Condition 8 (Surface water drainage). **OBJECTION** response issued 18<sup>th</sup> January.
- iii. DOC/24/0010 – Discharge of condition 23 (the need for a construction traffic management plan) - Gateway South development on Bubbenhall Road. **NEUTRAL** response issued 30<sup>th</sup> April.

### **c. New planning applications or matters received since the last meeting**

- i. W/24/1052 - Retrospective applications for an elevated patio terrace, ramp, steps and railings – Oakley, 39 Mill Hill. Circulated to Councillors 18<sup>th</sup> August with response required by 5<sup>th</sup> September.

**11. HIGHWAYS MATTERS TO NOTE.**

- i. A report was received of DHL lorries using Bubbenhall Road.
- ii. A 'snap shot' of work on the Church Road housing project was reported to Councillors on 15<sup>th</sup> August.
- iii. Any further highways matters to report.

**12. OPEN SPACE MATTERS TO NOTE .**

- i. The new Lucy Price Playground fence has been installed.
- ii. Any ideas where a commemorative bench for David Hewer might be securely sited and whether the Parish Council should cover or contribute to installation costs.
- iii. Any update on the proposal to appoint an 'Open Spaces' Committee.
- iv. Two further fly tipping events were again reported in the Spinney area and were each removed by WDC after a few days.
- v. An update from the Country Park Liaison Group was circulated to Councillors on 17<sup>th</sup> August.
- vi. £500 was received from the Smithy tenant towards the repair work due to be undertaken in September.
- vii. Maintenance of the Lucy Price Playground totalling £5000 was undertaken in August.
- viii. Any further open space matters.

**13. GRANT MATTERS TO NOTE :**

- i. A total of £4200 was received from Wallace Redford's discretionary fund, via WCC, towards the new Lucy Price Playground fence.
- ii. £1500 was received from the Gospel Hall towards the new Lucy Price Playground fence.
- iii. £4000 was received from SEGRO towards the Lucy Price Playground fence.
- iv. A request for a £7000 grant was sent to Lucy Price Relief in Need Charity towards the new Lucy Price Playground fence.

**14. GENERAL MATTERS TO NOTE : None.**

**15. FINANCIAL MATTERS TO NOTE.**

**a. Currently Earmarked Funds**

|  |                  |
|--|------------------|
| Charity Donated Monies Held by Council         | £1330.29         |
| Earmarked Funds (Lucy Price Playground)        | £3000.00         |
| Earmarked Funds (Election Expenses)            | £5950.00         |
| Earmarked Funds (Badge of Office)              | £118.45          |
| Earmarked Funds (Bus Shelters & Notice Boards) | £1000.00         |
| Earmarked Defibrillator Consumables & Service  | £322.61          |
| Earmarked Smithy Maintenance & Repair          | £6000.00         |
| <b>Total Earmarked Reserves</b>                | <b>£17721.35</b> |

|    |  |                  |
|----|--|------------------|
| b. | To advise Bank balances as of 25/08/2024 |                  |
|    | HSBC treasurers (community) account: -   | £ 8872.63        |
|    | HSBC savings (BMM) account: -            | £ 20762.47       |
|    | <b>Total in Bank</b>                     | <b>£29635.10</b> |

c. **Reserves (Bank less earmark & committed) £11913.75**

d. Bank Charges per month **£8.00**

e. To propose a resolution to approve payment of the new items below by electronic transfer.

|  | Value            | Pay Number     |
|--|------------------|----------------|
| <b>Budgeted Items Paid as Agreed:</b>                      |                  |                |
| Clerk's monthly salary (40.1 hours @ SCP Level 7 £506.26)  | £405.06          | Pay 159        |
| Clerk's Income Tax & NI (Includes PAYE Adjustment)         | £101.20          | Pay 160        |
| Wix's 3 year website plan to J Keightley.                  | £259.20          | Pay 161        |
| Lakeside Invoice #LAKBPC533                                | £480.00          | Pay 162        |
| Lakeside Invoice #LAKBPC534                                | £216.00          | Pay 163        |
| Hawkesbridge Fencing #4617/4793                            | £2036.06         | Pay 164        |
| Hawkesbridge Fencing #4617/4793 (3 payments at £5000 each) | £15000.00        | Pay 165 to 167 |
| Village Hall Invoice BVH-2024-141                          | £16.00           | Pay 168        |
| <b>Total</b>   | <b>£18513.52</b> |                |
| <b>New Items to Agree:</b>                                 |                  |                |
| Clerk's monthly salary (40.1 hours @ SCP Level 7 £506.26)  | £405.06          | Pay 169        |
| Clerk's Income Tax & NI (Includes PAYE Adjustment)         | £101.20          | Pay 170        |
| Office Costs and Overheads                                 | £250.00          | Pay 171        |
| Website Honorarium   | £62.50           | Pay 172        |
| Litter Picking Honorarium                                  | £140.00          | Pay 173        |
| RPM for Playground Repairs                                 | £4944.00         | Pay 174        |
|  | <b>£5902.76</b>  |                |

- i. Right of Public Inspection for our 2023 / 2024 Accounts closed on 19<sup>th</sup> July with no queries.
- ii. Any further financial matters to consider.

16. **CONSULTATIONS TO NOTE.** - NONE

17. **BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.**

18. **ANY OTHER BUSINESS.**

19. **NEXT MEETING.**

- i. The next Ordinary meeting is **Thursday 3<sup>rd</sup> October** from 7:30pm at the Village Hall.