

BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER
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3rd April 2022

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall to be held on **Thursday 7th April 2022** for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark
Clerk to the Parish Council

District Councillors, County Councillors, Police, Public and Press are freely invited to attend..

DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

AGENDA

1. APOLOGIES & WELCOME

2. MINUTES

To confirm minutes from Thursday 3rd March 2022 Ordinary meeting.

3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from Warwickshire County Councillor.

4. REPORT FROM WARWICK DISTRICT COUNCIL

Any matters to report from Warwick District Councillors.

5. PUBLIC PARTICIPATION – Est 8.00 pm - 15 MINUTES MAX, 3 minutes per person.

i. None

6. SOUTH OF COVENTRY DEVELOPMENT UPDATES.

- i. To receive any reports from the SOC meeting held from 4:00 PM on 9th March.
- ii. The next SOC meeting will be from 4:00pm on Wednesday 8th June.
- iii. Plans for the redefined bunding on the Gateway South site were circulated to Councillors on 30th March. A formal application from WDC will follow.
- iv. Any further matters relating to South of Coventry works.

7. POLICE MATTERS TO NOTE

- i. Several residents and businesses have reported the new roads and bridge being used as a racetrack. Residents are encouraged to report these matters directly to the Police as quickly as possible.
- ii. Any further Police matters to report.

8. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE

- i. Film night held on 25th March – ‘Knives out’ a murder mystery.
- ii. AGM scheduled for 16th February was cancelled at short notice.
- iii. A further meeting was held on 30th March. Report to be attached to tonight’s minutes. **Clerk to arrange.**
- iv. The next Events meeting is scheduled for 20th April.
- v. To note any further Events matters

9. COVENTRY AIRPORT

- i. To note any airport matters.

10. PLANNING ITEMS TO NOTE.

a. Planning decisions received since the last meeting

- i. W/21/1313 – Two dwellings on former Sunday School site on Church Road, Baginton. **SUPPORT** issued 8th September. WCC Highways confirmed that has withdrawn their objection on 10th February. **GRANTED** 29th March.

b. To note applications awaiting WDC decision.

- i. W/21/0558 – Erection of 1 bungalow. 4 the Smallholdings, Stoneleigh Road. **OBJECTION** issued 8th September.
- ii. W/21/0711 – Erection of a single storey dwelling, The Granary, Church Road. **NEUTRAL** response reported 10th October.
- iii. W/21/1655 – Reserved matters relating to the Gateway South Community Park. **NEUTRAL** response reported 10th October.

c. New planning applications or matters received since the last meeting

- i. W/22/0146 – Addition of a backup generator at Unipart Logistics on the Middlemarch Business Park. Circulated to Councillors on 9th March with response required by 30th March. **SUPPORT** response sent 25th March.

11. HIGHWAYS MATTERS TO NOTE.

- i. The bridge on Mill Hill was closed as planned from 23rd March whilst further preparatory works were undertaken.
- ii. The pothole outside the village shop was reported for repair.
- iii. The pothole on the speed hump opposite The Lunt was patched week commencing 7th March.
- iv. The street lights on Church Road and Underhill Close have been fixed.

- v. Road closures in Warwickshire associated with the Commonwealth Games were reported to Councillors on 29th March.
- vi. The illuminated bollards on Mill Hill and Friend's Close have been replaced with modern reflective equivalents.
- vii. Any further highways matters to note.

12. OPEN SPACE MATTERS TO NOTE

- i. To receive any Lucy Price Playground updates.
- ii. To arrange an 'in camera' meeting to discuss the custodianship of Bagot's Castle.
- iii. To approve training of a third person on the WALC Playground Inspection Course (£40) to provide sufficient local routine inspectors in line with guidance and requirements of the Lucy Price Relief in Need Trust.
- iv. To note any further open space matters.

13. GRANT MATTERS TO NOTE :

- i. Any new grant matters to report

14. HOUSING & GENERAL MATTERS TO NOTE : None

15. FINANCIAL MATTERS TO NOTE.

a. Currently Earmarked Funds

Earmarked Charity Donated Monies	£1330.29
Earmarked Funds (Lucy Price Playground)	£31452.50
Earmarked Funds (Election Expenses)	£6000.00
Earmarked Funds (Badge of Office)	£142.35
Earmarked Funds (Bus Shelters & Notice Boards)	£860.00
Earmarked Defibrillator Consumables & Service	£250.00
Total Earmarked Reserves	£40035.14

b. To advise Bank balances as of 27/03/2022

HSBC treasurers (community) account: -	£ 28511.55
HSBC savings (BMM) account: -	£ 24001.65
Total in Bank	£ 52513.20

c. Underlying Reserves (Bank minus Earmarked) **£12478.06**

d. Bank Charges paid in January 2022	£12.00
Bank Charges paid in February 2022	£10.00
Bank Charges paid in March 2022	£11.00

e. To confirm items for payment: -

	Value	Cheque No.
Clerk's new monthly salary & 11 months back pay (40.1 hours @ NJC Level 7 - £426.26), as per Government advice.	£511.94	102120
CPRE Subscription	£36.00	102121
Information Commissioners Subscription	£40.00	102122
Thompsons #190 - Village Hall outfield clearance & renovation	£1272.00	102123
Thompsons # 194	£489.60	102124
Un-cashed Cheques – None		
Cash needed in Current Account	£2349.54	

- i. The Smithy rent for £390.50 was paid into our account on 2nd March
- ii. To confirm the Finance Committee met at the Clerk's house, 7:30pm on 14th March to complete the 2021 / 2022 Annual Governance review.
In anticipation of upcoming changes to the operation of the Parish Finances, the Committee also reviewed bank charges, electronic payments and ongoing security for our accounts.
- iii. To propose a resolution for the satisfactory completion of the Annual Governance review.
- iv. To propose adoption of the new Financial Regulations and Risk Assessment circulated to Councillors on 2nd April. These updates relate to electronic payments, which will routinely replace payment by cheque.
- v. Any further financial matters

16. CONSULTATIONS TO NOTE.

- i. None

17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

- i. None

18. ANY OTHER BUSINESS.

19. NEXT MEETING.

- i. The Annual Parish Assembly will be held from 8:00pm on 21st April in the the Village Hall.
- ii. The Parish Council Annual meeting will be held on **Thursday 5th May**, from 7:30pm at Baginton Village Hall.
- iii. The next ordinary meeting is scheduled for **Thursday 5th May 2022** at Baginton Village Hall, immediately following the Annual Meeting.