

# **BAGINTON PARISH COUNCIL (BPC)**

## **MINUTES OF THE ANNUAL MEETING HELD ON THURSDAY 2<sup>nd</sup> July 2020 VIA ZOOM**

### **PRESENT:**

Councillor	Wallace Redford	County Council
Councillor	Pam Redford	District Council
Councillor	Trevor Wright	District Council
Councillor	Julie Keightley	Chairman
Councillor	Chris Goodwin	Vice Chairman
Councillor	David Hewer	
Councillor	Roger Horsfall	
Councillor	Robert Taylor	
Councillor	Mike Meakin	
Councillor	Rob Newman	
Councillor	Steve Williams	

Clerk Phil Clark.

Public 3 members of the public were present.

The Chairman opened the meeting at 7.30pm and welcomed those present.

### **1820. Election of Chairman**

1820.1 Councillor Keightley was elected as Chairman, proposed by Councillor Horsfall and seconded by Councillor Goodwin. Carried by show of hands.

1820.2 The Chairman's Acceptance of Office was signed and received by the Clerk.

### **1821 Declaration of Interests and Apologies**

1821.1 Declarations of interest were sought and none were declared.

1821.2 The following had apologised: - Councillor Walter Bush

### **1822 Vice Chair Appointment**

1822.1 Councillor Goodwin was elected as Vice Chair, nominated by Councillor Keightley and seconded by Councillor Horsfall. Carried by show of hands.

### **1823 AGREEMENT OF DATES & VENUES FOR COUNCIL MEETINGS IN FORTHCOMING YEAR**

1823.1 The draft schedule of meetings circulated to Councillors was approved. Dates to be posted on notice boards, website and confirmed with the Village Hall Lettings Officer. **Clerk to action.**

### **1824 APPOINTMENT OF COUNCILLORS TO THE FINANCIAL COMMITTEE**

1824.1 Parish Council approved Councillors Williams, Horsfall and Meakin as the financial committee members.

### **1825 APPOINTMENT OF COUNCILLORS TO THE EVENTS COMMITTEE**

1825.1 Parish Council approved Councillors Horsfall and Newman as members of the Events Committee.

### **1826 APPOINTMENT OF COUNCILLORS TO THE AIRPORT CONSULTATIVE COMMITTEE**

1826.1 Parish Council approved Councillor Horsfall as a member of the Airport Consultative Committee.

### **1827 APPOINTMENT OF COUNCILLORS TO THE VILLAGE HALL COMMITTEE**

1827.1 Parish Council approved Councillor Keightley as a member of the Village Hall Committee.

### **1828 APPOINTMENT OF COUNCILLORS TO THE LUCY PRICE RELIEF IN NEED CHARITY**

1828.1 Parish Council approved Councillors Hewer and Newman as representatives on the Lucy Price Relief in Need Charity.

**1829 CONFIRMATION OF THE BAGINTON UNITED CHARITY TRUSTEES**

1829.1 With Parish Council approval, Councillor Hewer agreed to continue as a representative on the Baginton United Charity alongside Mrs Susan Burrow, Ms Val Daly and Mr. Roger Fawcett.

1829.2 It was confirmed that Mrs Burrows was looking to stand down from the Charity. A potential substitute had been found, but COVID 19 restrictions in March have halted any handover.

**1830 APPOINTMENT OF COUNCILLORS TO THE EMERGENCY COMMITTEE**

1830.1 With Parish Council approval, Councillors Bush, Hewer and Horsfall agreed to continue as members of the Emergency Committee.

**1831 TO RECEIVE THE PARISH COUNCIL BALANCE SHEET FOR 2019 / 2020**

1831.1 The Accounts Balance Sheet for 2019/2020 was received by the Council (copy attached).

**1832 TO CONFIRM STANDING ORDERS, FINANCIAL REGULATIONS AND PROCEDURES**

1832.1 The Council confirmed approval of the standing orders, financial regulations, procedures and emergency plan, proposed by Councillor Keightley and seconded by Councillor Williams.

**1833 CLOSURE**

1833.1 The meeting closed at 7:40pm and was immediately followed by the Ordinary meeting.

**Approved Dates for Ordinary Meetings of Baginton Parish Council.**

**To be held in the Village Hall Committee Room at 7:30 pm unless otherwise stated.**

Thursday 4<sup>th</sup> June 2020

Thursday 2<sup>nd</sup> July 2020

**No meeting in August**

Thursday 3<sup>rd</sup> September 2020

Thursday 1<sup>st</sup> October 2020

Thursday 5<sup>th</sup> November 2020

Thursday 3<sup>rd</sup> December 2020

Thursday 7<sup>th</sup> January 2021

Thursday 4<sup>th</sup> February 2021

Thursday 4<sup>th</sup> March 2021

Thursday 1<sup>st</sup> April 2021

Thursday 8<sup>th</sup> April 2021 – **Annual Assembly in Main Hall @ 8:00pm**

Thursday 6<sup>th</sup> May 2021 – Annual Meeting & Ordinary Meeting.

**BAGINTON PARISH COUNCIL**  
**ACCOUNTS FOR PERIOD 1/04/2019 TO 31/03/2020**

**CASH BALANCE SHEET AS AT 31ST MARCH 2020**

	2018/2019	2019/2020
	£	£
<b>Long Term Cash Assets</b>		
Investments	.00	.00
Long Term Debtors	.00	.00
<b>Current Cash Assets</b>		
Stocks & shares	.00	.00
Debtors (net of provision of doubtful debts)	1145.28	1197.99
Payments in advance	.00	.00
Temporary lendings (investments)	.00	.00
Cash at bank (debit balance of R&P a/c)	28377.43	28960.72
<b>Total cash assets</b>	29522.71	30158.71
<b>Current Cash Liabilities &amp; Committed Funds</b>		
Neighbourhood Plan	0.00	0.00
Lucy Price Playground Project	12000.00	12000.00
Village Projects	0.00	0.00
	12000.00	12000.00
<b>Net cash assets</b>		
Represented by		
Balance brought forward from account book	23485.75	28377.43
Surplus/Deficit for year	4891.68	583.29
Held for various funds & charities	1330.29	1330.29
Cash Fund Balance	28377.43	28960.72
Available Funds (excluding committed & ringfenced)	15047.14	15630.43