

# **BAGINTON PARISH COUNCIL**

## **MINUTES OF THE ORDINARY MEETING HELD ON THURSDAY 7<sup>th</sup> April 2022 AT OUR VILLAGE HALL**

<b>PRESENT:</b>	Councillor	Wallace Redford	County Councillor
	Councillor	Pam Redford	District Councillor
	Councillor	Trevor Wright	District Councillor
	Councillor	Julie Keightley	Chairman
	Councillor	Chris Goodwin	Vice Chairman
	Councillor	Robert Taylor	
	Councillor	Mike Meakin	
	Councillor	Rob Newman	
	Councillor	Roger Horsfall	
	Councillor	Walter Bush	
	Councillor	David Hewer.	

Clerk                      Phil Clark.

Public                      4 members of the public were present.

The Chairman opened the meeting at 7:30 and welcomed those present.

### **2192. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME**

2192.1 Declarations of interest were sought and Councillor Hewer voiced an interest in Bagot's Castle.

2192.2 The following had apologised: Councillor Steve Williams

### **2193. MINUTES OF LAST MEETING.**

2193.1 Minutes of the Ordinary Meeting held on 3<sup>rd</sup> March 2022, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Hewer.

### **2194. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD**

2194.1 Councillor Wallace Redford reported that although COVID cases across the region were increasing, there had been no deaths attributed to COVID. Warwick and University Hospitals are operating at 94% capacity, but this was due to ongoing elective surgery, not COVID.

2194.2 The 20mph Group's report is due to be placed before the WCC cabinet on 12<sup>th</sup> April and will be made public shortly afterwards.

2194.3 A total of 188 households within Warwickshire have volunteered to house Ukrainian refugees, but most are still waiting for their Visas before they can enter the country.

2194.4 The Lillington Community Shop is now operational with low food prices for a £5 weekly membership subscription.

2194.5 The pothole on the entrance to Oak Close had been patched and the broken drainage pipe located and repaired.

2194.6 The caravan site on the Bubbenhall Road has no planning permission and is being investigated further.

2194.7 The grips and drainage ditches around Bubbenhall Bridge are due to be cleared and the source of the water flowing across the road is being investigated.

2194.8 Councillor Williams had apologised, but sent an e-mail highlighting water collecting in Frances Road and issues with a proud gully grate and pothole in Holly Walk.

The Chairman thanked Councillor Redford for his report.

### **2195.REPORTS FROM WARWICK DISTRICT COUNCILLORS**

- 2195.1 Councillor Pam Redford highlighted that houses in Band A to D would receive a £150 Council Tax rebate, but the process will take time.
- 2195.2 It was highlighted that an article circulated to Councillors referred to a solar factory, not a gigafactory.
- 2195.3 Councillor Wright noted a general fuel shortage which was further hindered by the blockade of Kingsbury depot. He had written to Jeremy Wright MP and the Police Commissioner to voice his concerns.
- 2195.4 HS2 meetings continue, but Councillor Hewer complained that the HS2 site at Cubbington were not using the wheel washing facilities and mud was being unnecessarily carried onto the road. Councillor Wallace Redford indicated that Chris Creswell was the person to contact regarding this.
- 2195.5 Discussions were held generally about difficulty recruiting staff, especially within WDC Enforcement. Whilst matters are being referred to the department, a lack of staff is making progress slow. Councillor Hewer asked if we could 'share' enforcement officers with other Councils, but this was not possible.
- 2195.6 Councillor Newman highlighted the lack of school places for Baginton children and the fact that as more homes are built, the problem is going to get considerably worse. He indicated that the matter had been raised directly with our MP. Councillor Wallace Redford agreed and said it was a particularly bad scenario for rural communities. He had complained to the appropriate stakeholders. Councillor Pam Redford indicated the matter should be high on the agenda during the review of the WDC Local Plan, but new schools are not built until there is a clear need, which is often too late for existing students. Councillors Redford and Wright said that they would raise their concerns at planning meetings.

The Chairman thanked Councillors Redford and Wright for their reports

### **2196. PUBLIC PARTICIPATION PERIOD.**

- 2196.1 A resident raised concerns about noise from the UKBIC site. Councillor Keightley highlighted that UKBIC had asked to be contacted directly if there were any problems with the site and the resident agreed to follow up the matter directly with them.
- 2196.2 A resident complained that the substation on Rowley Road had not yet been screened by the planting of hedging and trees. Councillor Pam Redford indicated this was a matter for Western Power Distribution, who are responsible for the substation, but she will also talk with the original case officer.
- 2196.3 A resident complained that the S106 agreement relating to the gigafactory had not defined the restricted use of the site. Councillor Keightley highlighted that the appropriate clauses were in Section 9 under Facility Use.
- 2196.4 A resident complained about pot holes generally around the village and the time it takes to fill them. A new pothole was identified on Mill Hill. **Clerk to action.**
- 2196.5 A complaint was made about a new grit bin left at the end of Hall Drive. The Chairman indicated that the Parish Council had not ordered it and we had no idea what it was going to be used for.
- 2196.6 A resident predicted parking issues when the Country Park opens and asked if anything could be done to restrict parking. This would need to be addressed by the Park managers if the prediction proved true.

### **2197. SOUTH OF COVENTRY (SoC) DEVELOPMENTS**

- 2197.1 A report was received from Councillor Bush regarding the SOC meeting held 4:00 PM on 9<sup>th</sup> March. The Country Park formally remains closed, but the managers do not mind if it is enjoyed responsibly by residents. It is due to open in early spring.
- 2197.2 Disabled access to the Country Park remains an issue. Gates have been replaced with wheelchair compatible ones, but slopes and steps still hinder access for less able visitors.
- 2197.3 The Bubbenhall and Stoneleigh Road signs are to be replaced at the new junction to alleviate confusion with the new road layout and it was confirmed that temporary signs have been put up.
- 2197.4 The next SOC meeting will be from 4:00pm on Wednesday 8<sup>th</sup> June, where a guided tour of the site is to be arranged.
- 2197.5 Preliminary plans for the redefined bunding on the Gateway South site were circulated to Councillors on 30<sup>th</sup> March. The matter was discussed and we will wait for the formal application from WDC. The plans will raise specific bunds by about 2m, using an estimated 500,000 tons of soil which can't be removed from site.
- 2197.6 Councillor Goodwin highlighted disruptive piling behind The Oak public house, but praised Mick Gilhooly who stopped the works within 5 minutes of being contacted.

### **2198. POLICE MATTERS.**

- 2198.1 Several residents & businesses had reported the new roads and bridge being used as a racetrack. Residents were encouraged to report these matters directly to the Police as quickly as possible.
- 2198.2 Following the Community Forum vote, 15 additional patrols were organised in Baginton over the last 3 months.

### **2199. BAGINTON EVENTS COMMITTEE UPDATE**

- 2199.1 Film night was held on 25<sup>th</sup> March – 'Knives out' a murder mystery.
- 2199.2 AGM scheduled for 16<sup>th</sup> February was cancelled at short notice.
- 2199.3 A further meeting was held on 30<sup>th</sup> March. **Report attached as Appendix to these minutes.**
- 2199.4 The next Baginton Events meeting, which will be the AGM, is scheduled for 20<sup>th</sup> April.
- 2199.5 The next film night will be 'The Good Liar' on 29<sup>th</sup> April.
- 2199.6 The Queen's Platinum Jubilee picnic will be held on 4<sup>th</sup> June on the Millennium Field.

### **2200. AIRPORT MATTERS**

- 2200.1 No airport matters were reported

### **2201. PLANNING**

- a. Planning decisions received since the last meeting**
- i. W/21/1313 – Two dwellings on former Sunday School site on Church Road, Baginton. **SUPPORT** issued 8<sup>th</sup> September. WCC Highways confirmed that it had withdrawn their objection on 10<sup>th</sup> February. **GRANTED** 29<sup>th</sup> March.
- b. To note applications awaiting WDC decision.**
- i. W/21/0558 – Erection of 1 bungalow. 4 the Smallholdings, Stoneleigh Road. **OBJECTION** issued 8<sup>th</sup> September.
  - ii. W/21/0711 – Erection of a single storey dwelling, The Granary, Church Road. **NEUTRAL** response reported 10<sup>th</sup> October.
  - iii. W/21/1655 – Reserved matters relating to the Gateway South Community Park. **NEUTRAL** response reported 10<sup>th</sup> October.

**c. New planning applications or matters received since the last meeting**

- i. W/22/0146 – Addition of a backup generator at Unipart Logistics on the Middlemarch Business Park. Circulated to Councillors on 9<sup>th</sup> March with response required by 30<sup>th</sup> March. **SUPPORT** response sent 25<sup>th</sup> March.

**2202 HIGHWAY MATTERS.**

**Summary of known Highways issues, by area.**

**Major Matters reported previously and awaiting action - None**

**1. Minor Matters reported previously and awaiting action from 20 Parish Roads**

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)
- Bubbenhall Road at Stables
- Church Road – **Standing Water.**
- Coventry Road - **Lamp out at mini roundabout. Puddling opposite The Row.**
- Frances Road – Puddling where road has sunk
- Friends Close
- Firefly Road – Off Rowley Rd to A45 & new bridge
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close – **Standing Water.**
- Orchard Way – New Haul Road
- Roman Way – **Lamp out at entrance**
- Rowley Road
- Stoneleigh Road
- Underhill Close -

2202.1 The bridge on Mill Hill was closed as planned from 23<sup>rd</sup> March whilst further preparatory works were undertaken.

2202.2 The pothole outside the village shop was reported for repair.

2202.3 The pothole on the speed hump opposite The Lunt was patched week commencing 7<sup>th</sup> March.

2202.4 The street lights on Church Road and Underhill Close have been fixed.

2202.5 Road closures in Warwickshire associated with the Commonwealth Games were reported to Councillors on 29<sup>th</sup> March.

2202.6 The illuminated bollards on Mill Hill and Friend's Close have been replaced with modern reflective equivalents.

2202.7 Councillor Hewer complained about mud on the road around Stag's Head Farm and the addition of a second entrance onto the main carriageway. A name was put forward as the landowner responsible.

2202.8 Councillors were asked if they wanted to pursue the A45 junction reported as dangerous. The consensus was not to pursue the matter as it is not within our Parish. Councillor Williams was invited to continue looking into the matter if he wished to do so.

**2203 OPEN SPACE.**

- 2203.1 The Lucy Price Playground work is due to start in May. A meeting with the Lucy Price Relief in Need Charity on 16<sup>th</sup> March successfully informed the Stakeholders of plans and progress.
- 2203.2 An 'in camera' meeting to discuss the custodianship of Bagot's Castle has been arranged for immediately after the May Ordinary meeting.
- 2203.3 Training of a third person on the WALC Playground Inspection Course (£40) to provide sufficient local routine inspectors in line with guidance and requirements of the Lucy Price Relief in Need Trust was approved. Proposed by Councillor Keightley, second by Councillor Hewer and passed by a show of hands.

**2204 GRANTS MATTERS TO NOTE :**

- 2204.1 No new grant matters were received.

**2205 HOUSING & GENERAL MATTERS TO NOTE : None****2206 FINANCIAL MATTERS TO NOTE.****a. Currently Earmarked Funds**

Earmarked Charity Donated Monies	£1330.29
Earmarked Funds (Lucy Price Playground)	£31452.50
Earmarked Funds (Election Expenses)	£6000.00
Earmarked Funds (Badge of Office)	£142.35
Earmarked Funds (Bus Shelters & Notice Boards)	£860.00
Earmarked Defibrillator Consumables & Service	£250.00
<b>Total Earmarked Reserves</b>	<b>£40035.14</b>

**b. To advise Bank balances as of 27/03/2022**

HSBC treasurers (community) account: -	£ 28511.55
HSBC savings (BMM) account: -	£ 24001.65
<b>Total in Bank</b>	<b>£ 52513.20</b>

**c. Underlying Reserves (Bank minus Earmarked) £12478.06**

d. Bank Charges paid in January 2022	<b>£12.00</b>
Bank Charges paid in February 2022	<b>£10.00</b>
Bank Charges paid in March 2022	<b>£11.00</b>

**e. To confirm items for payment: -**

	<b>Value</b>	<b>Cheque No.</b>
Clerk's new monthly salary & 11 months back pay (40.1 hours @ NJC Level 7 - £426.26), as per Government advice.	£511.94	102120
CPRE Subscription	£36.00	102121
Information Commissioners Subscription	£40.00	102122
Thompsons #190 - Village Hall outfield clearance & renovation	£1272.00	102123
Thompsons # 194	£489.60	102124
WALC Subscription	£287.00	102125
Un-cashed Cheques – None		
Cash needed in Current Account	<b>£2636.37</b>	

- i. The Smithy rent for £390.50 was paid into our account on 2<sup>nd</sup> March
- ii. It was confirmed the Finance Committee met at the Clerk's house, 7:30pm on 14<sup>th</sup> March to complete the 2021 / 2022 Annual Governance review.  
In anticipation of upcoming changes to the operation of the Parish Finances, the Committee also reviewed bank charges, electronic payments and ongoing security for our accounts.
- iii. It was resolved that the Annual Governance review for 2021/2022 was completed satisfactorily, proposed by Councillor Horsfall, second by Councillor Keightley and passed by show of hands.
- iv. It was resolved that the new Financial Regulations and Risk Assessment circulated to Councillors on 2<sup>nd</sup> April should be adopted. Proposed by Councillor Keightley, second by Councillor Bush and passed by show of hands.

### **2207 CONSULTATIONS TO NOTE.**

- i. None

### **2208 BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.**

- i. None

### **2209 ANY OTHER BUSINESS.**

- 2209.1 Councillor Horsfall indicated that litter around the village was increasing recently and that temporary road signs left on verges were still to be addressed.
- 2209.2 Councillor Bush indicated he had received the key for the football container and Councillor Horsfall will collect it and check on the container contents.
- 2209.3 Councillor Meakin complained about the volume of litter on The Lunt site. Councillor Bush reported that they are undertaking daily litter picks and are aware of the problem. Councillor Keightley highlighted this was owned and run by Coventry City Council.
- 2209.4 Councillors Pam and Wallace Redford indicated they could not attend the Annual Assembly on 21<sup>st</sup> April, but they would send a report.
- 2209.5 Councillor Meakin complained that the Baginton Bridge closure had not been well advertised. Other Councillors disagreed, stating the signs had been up for at least a week and residents had received letters explaining the closures.
- 2209.6 Questions were asked about the sunken road outside Rosswood Bungalow. Councillor Wallace Redford indicated the road had been inspected and it would be resurfaced once Buckingham have completed their work.

### **2210 DATES FOR YOUR DIARY.**

- 2210.1 The Parish Annual Assembly will be held on 21<sup>st</sup> April from 8:00pm at the Village Hall
- 2210.2 Annual Meeting and next Ordinary Meeting: **Thursday 5<sup>th</sup> May 2022** @ 7.30pm, Baginton Village Hall.

**2211 CLOSE** - The meeting closed at 8:27

## APPENDIX

### To discuss matters relating to Events, Event Planning, and Event Preparation

**Attendees** Rheba Horsfall (RhH), Roger Horsfall (RH), Julie Keightley (JK), Rob Newman (RN), Della Thomas (DT), Nigel Thomas (NT), Sue Williams (SW)

**Apologies** Val Daly (VaD) Gayle Goodwin (GG - emailed updates)

### Party in the Park

**Stage (NT)** Usual company has been contacted & last year's deposit stands with the balance to pay.

**Trailers** Would still be good if these could be arranged as they would fit in with plans for Acts and back projections. Contacts being sought – (RH)

**Acts /Sound engineers (GG)** Subterraneans & City Vinyl both booked. Deposit paid for Steel Band. A compare has been agreed. Enquiries pending - Rock Choir & Abba tribute Band

**Finale Ideas** Dave Willetts or Rock Choir to sing finale songs. Suggested that no singing, just music during the firework display – finish with singing National Anthem

**Screen/projection (RN)** ideas needed – no fine detail yet

**Toilets (RH)** Has obtained a quote and made a booking with Brandon Hire. 1 urinal (£67), 1 Toilet for Disabled (£67), 10 event toilets (10 x£52), Transport £90 each way. Total =£834 (costs in 2019 were £727.20) NB an account with Brandon Hire would make quoting & invoicing easier.

**Advertising** Banners are old and not worth adapting. 3 New banners needed (NT) to investigate It is noted that the facebook page has out of date PTPP postings & is sending confusing messages.

**Tickets (GG)** RhH has determined whereabouts of unsold tickets with exception of numbers **801-975**.

The shop didn't hold on to any tickets so those previously held by Alan Brown were given to JK by RhH at the meeting. (1338-1340 / 1353-1366 /1369-1376). Another 50(ish) tickets have been sold at The Oak. RN bought 10 of the 'shop' tickets from JK at the meeting. Money handed to RhH.

**Tickets refunds** So far have been via BACS transfer via The Oak . Need to establish if this is still possible or another arrangement needs to be put in place. **No refunds after May 31<sup>st</sup>**.

**Fireworks (NT)** Ordered and will be 'set-off' by Jonathan's Fireworks.

**BE food outlets (GG)** The Baginton Event Catering Bar & Pig Roast are available to be used. \* Need to determine who is setting up & manning etc . Questions re buying & cooking pig were raised.

**Smith's Van (RH)** To ask about availability.

**Ice-cream van (SW)** Booked

**Childrens Entertainer (DT)** To be situated centre field, behind the sound engineers tent – operate from 4.00pm for 2 hours. The Great Raymondo has been contacted – awaiting response

**Airport lights (GG)** Booked

**First Aid.** Louise Cluff will be available during the set up. (RN) Talking with his neighbour (paramedic) to establish possible cover during the event.

**Water (NT)** Talking to Severn Trent contact (Mark)

**Waste Bins** 4 waste & 4 recycling bins (RH)

**Cones & black bins (RH)** Tudor Environmental are happy to loan these.

**Risk Assessment (RhH)** To be updated

**Wrist Bands (DT)** Those in DT's cupboard to be counted and supplemented with new if necessary

**Merchandise** Need to establish what we have. (RN) To order large balls

**Volunteers (GG)** To start compiling a list of helpers. Please let GG know of anyone who has offered help.

**Walkie-Talkies (NT)** To test those we have.

**Acts Meeting (GG)** To be arranged for **Monday 9<sup>th</sup> May**. GG to email Acts and those involved

**Interim music/sound track (DT)**

**Sum Up (DT)** in charge

## Film Nights

NT and RH encountered obstacles with faulty equipment & needed to change the scheduled film for an alternative -disappointing attendance. **'Off the Rails'** 25<sup>th</sup> February. – improved attendance but poor co-operation from RBL Club. Knives out saw an attendance of 24.

April Film **'The Good Liar'**

Discussion around the continuation of film night. The screenings and set up is left to 4 committee members. RBL Club cooperation has dwindled (the wet sales are still an important revenue). It was decided to carry on setting up ourselves – continuation of Film Nights will depend on audience numbers and cooperation from the Club.

Awaiting invoices for – **'Off the Rails'** and **'Knives Out'**.

## Queens Jubilee

In discussion with the organiser of the Holly Walk street party RH discovered that there has been no formal response to the idea. However it is now understood that one is being organised for the Friday.

There have been individual and a facebook query as to whether a village event is being organised.

The BE Event will take place on The Millennium Field On **Saturday 4<sup>th</sup> June**

Some tables (& chairs if necessary) to be provided by BE. Folk to bring their own picnics /chairs/games etc with neighbourly sharing encouraged.

a) BBQ on site for folk to use Charcoal etc needed

b) 2 Toilets to be ordered **(RH)**

c) Tree to be purchased & planted (Queens Green Canopy) – 7 might be nice (1 for each decade)

d) Skittles, tug of war, horseshoe game etc

e) Commemorative memorabilia

**(RN)** to investigate commemorative 50p coins for village children

**(RH)** to see garden centres re trees

**(RH)** to do some costings and prepare for grant submission

**(NT)** to design a flyer

**(JK)** volunteered to deliver the flyers throughout the village

**(JK)** Skittles **(RH)** – see Gavin re horseshoes **(SW)** – tug of war rope

## Finances





## Financial Report for Baginton Events Meeting March 2022

		<u>Cash</u>	<u>Bank</u>	<u>Total</u>
	Balance at 31.12.21.	£973.56	£29,566.45	£30,540.01
	<b><u>INCOME</u></b>			
28.01.22	Janury Film Night	£43.00		
25.02.22	February Film Night	£66.00		
25.03.22	March Film Night	£86.00		
	<b><u>EXPENDITURE</u></b>			
24.01.22	Donation to BPC -L P Playground refurbishment		-£5,000.00	
01.03.22	Film- A beautiful Day In The Neighbourhood		-£99.60	
	balance at	£1,168.56	£24,466.85	£25,635.41
	* Awaiting invoices for :-			
	Off The Rails			
	Knives Out			
	balance for PITP stage Hire			

Lucy Price Playground :BPC Clerk confirmed the LPRiN charity will match fund the amount donated by BE.

### **AOB**

Bonfire site to be reseeded shortly. (Note: ruts from the skip lorry have been filled)  
 Newsletter to be update on how BE money is used  
 Facebook RN to update regularly  
 Keys for the football container should be passed to JK shortly. Line marker & paint has been donated to BE.

**Date of next meeting : AGM Wednesday 20<sup>th</sup> April 7.30pm @13 Holly Walk**